



**GOVERNMENT OF WEST BENGAL**  
**IRRIGATION & WATERWAYS DIRECTORATE**  
**OFFICE OF EXECUTIVE ENGINEER -I CANALS DIVISION**  
**SECH ABASAN, FF BLOCK, SALT LAKE, SECTOR-III, KOLKATA-700106**  
**E-mail ID: [eeicanalsiwd@yahoo.com](mailto:eeicanalsiwd@yahoo.com)**

**EXPRESSION OF INTEREST**

**e-EOI No.- WBIW/EE-I/CD/e-EOI-02/2025-26**

Encrypted electronic Expression of Interest for competitive budgetary quotes at competitive market prices is hereby invited by the Executive Engineer-I/Canals Division, Irrigation & Waterways Directorate on behalf of the Governor of the State of West Bengal through a single stage two part e-Procurement System; (Part I: Techno-commercial bid and Part II: Financial bid) from eligible bona fide contractors/agencies/bidders having specified Pre-Qualification (eligibility) credential of similar nature of work:

**Name of the work: - "Assembling, supplying, fixing and erecting of (i) Informatory Signage - informatory place identification signs (ii) Overhead Gantry - overhead signs, (iii) Cantilever Gantry - cantilever signs (iv) Both Side Facing Cantilever Gantry - cantilever signs in different places in Birbhum, Purulia, Bankura, Paschim Bardhaman districts in the State of West Bengal"**

The technical bid in Part-I would require the bidder to qualify for the next phase of financial bid: Part-II, in which L1 bid price would determine the final selection of Budgetary quote for estimating purpose.

Intending contractors/bidders desirous of participating in this e-EOI are required to login to the Government of West Bengal e-Procurement website having URL <https://wbtenders.gov.in> and locate the instant e-EOI by typing **WBIW/EE-I/CD/e-EOI-2/2025-26** in the search engine provided therein, or by logging-in using their assigned User ID and password. They may also visit the official website of the Irrigation & Waterways Department, Government of West Bengal [www.wbiwd.gov.in](http://www.wbiwd.gov.in) to locate the same e-EOI by scrolling the "e-Procurement" link.

Contractors/bidders willing to take part in the e-EOI are required to obtain a valid Digital Signature- Certificate (DSC) from any of the authorized 'Certifying Authorities' (CA) under Controller of Certifying Authorities (CCA), Department of Electronics & Information Technology (DEIT), Govt. of India. (viz. NIC, n-Code Solution, Safescrypt, e-Mudhra Consumer Services Ltd, TCS, MTNL, IDRBT) or as notified by the CA /Finance Department, GoWB from time to time. DSC is given as a USB e-Token. After obtaining the Class 2 or Class 3 Digital Signature Certificate (DSC) from any of the above CA, they are required to register the fact of possessing the DSC through the registration system available in the above mentioned websites. A list of such licensed CAs' are also available in the CCA website [cca.gov.in](http://cca.gov.in). The prospective contractors / bidders may contact the Departmental e-Tendering Help desk located at the 7th Floor of Jalasampad Bhavan at Bidhannagar, Sector-II, Kolkata, through e-mails [irrigationhelpdesk@gmail.com](mailto:irrigationhelpdesk@gmail.com) and [dvcsc6816@gmail.com](mailto:dvcsc6816@gmail.com) or Telephone No. 033-23346098 and the State Level e-Procurement Help Desk located at the Ground Floor of Jalasampad Bhavan through e-mail [wbehelppdesk@gmail.com](mailto:wbehelppdesk@gmail.com) or Ph:(033)-2334 5161 on any working day between 10.30AM-5.30PM for any query on e-EOI procedure, obtaining DSC and free of cost training on e-Procurement procedure.

Intending contractors/bidders are required to download the e-EOI documents directly from either of the websites stated above. This is the only mode for submission of a e-EOI. The interested bidders eligible for the e-EOI are required to submit their bids through the e-Procurement System using their valid DSC e-Token with assigned PIN using login ID and password. Details of e-filing procedure for participating in e-EOIs under State Government have also been explained in the 'Bidders' Manual', available in the Departmental website [www.wbiwd.gov.in](http://www.wbiwd.gov.in).

**Last date & time of submission of bid electronically, is 28.02.2026 up to 17.00 Hrs.**

The applicant bidders/contractors are advised to carefully read all the 'Terms & Conditions' contained in this e-Notice Inviting e-EOI(e-EOI). He/she should particularly go through the minimum desired Pre-qualification (PQ) works credential & financial eligibility criteria and satisfy himself/herself of all the mandatory eligibility requirements. Bidders desirous of participating in the e-EOI should submit bids only if they fulfil the minimum PQ eligibility criteria and are in possession of all the required PQ Credential documents "in original" as these may be summoned by the e-E-EOI accepting authority for verification purposes.

### **General Terms & Conditions for Contract**

#### **1. Eligibility for participation in e-E-EOIs under National Comparative Bidding (NCB)**

All Bonafide Indian contractors/Suppliers/ Manufactures /Organizations, Registered Companies/ Firms including Registered Partnership Firms, Proprietorship Firms, and contractors/bidders of equivalent grade or class having Pre-Qualification (PQ) Credential from the Government of West Bengal, Union Government Departments/ Other State Government Departments/ Engineering Wings of Gol/IRCON/RVNL/NHPC, Autonomous Project Authority and other similar organizations of Gol and State Governments/PSU and Corporations of Government of India and other States having successfully completed at least one similar nature project and not otherwise debarred are eligible to participate subject to fulfilling the other PQ eligibility criteria laid down in the subsequent paragraph.

#### **2. Submission of bid**

##### **2.1. General procedure for submission of e-bid**

Bids are to be submitted electronically in the on-line mode through the e-Procurement portal [www.wbtenders.gov.in](http://www.wbtenders.gov.in). Contractors/bidders are required to upload the entire e-EOI documents along with all other relevant PQ credential documents as asked for in the E-EOI, electronically, through the above portal within the stipulated date and time as notified in the e-EOI. e-EOI to be submitted in two parts/folders at the same time for each work, one being 'Technical Proposal' and the other 'Financial Proposal'. The contractor/bidder should carefully go through all the documents of the e-EOI and upload the scanned copies of his/her/their original documents in 'Portable Document Format' (PDF) files in the designated links in the web portal as their 'Technical Bid'. He/she needs to fill up the financial offer/bid price/ rates in amount in INR in the downloaded BOQ of the work in the designated cell in 'Excel sheet only' and upload the same in the designated link of the portal as their 'Financial Bid'. Documents uploaded are virus scanned and required to be digitally signed using their 'Digital Signature Certificates' (DSC). Contractors/bidders should specially take note of all the Addenda or Corrigenda notices related to the E-EOI if any and upload all these documents forming a part of their e-bid as E-EOI document. Documents digitally signed and uploaded in the e-tender portal by the contractors/bidders containing requisite information & financial bid/rate comprising 'Technical bid' and 'Financial bid' are submitted concurrently, which cannot be changed after end date and time fixed for submission of the e-E-EOI. Extension of last date for e-bid submission or insertion of any of Addendum/Corrigendum, if unavoidable is to be notified as per Finance Department guidelines in the e-Procurement Portal, Departmental website, Newspapers and in Notice boards. When number of bid received is less than 3(three) the last date of bid submission can be extended for at least 5(five) clear days which would be counted from the date of publication of the corrigendum notice by publishing in at least one widely circulated daily newspaper. Except for date corrigendum, all other corrigendum, if necessary, the E-EOI would have to be extended by 7(seven) calendar days after following all necessary formalities. Extension of last date and time for bid submission by issuance of a Corrigendum shall not be treated as 2nd Call.

##### **2.0 Technical Proposal**

The Technical Proposal should contain scanned PDF files of all documents in the following standardised formats in two part covers or folders.

Cover No	Cover	Document Type	Descriptions
1.	Pre-Qual/Technical	.pdf	e-EOI_Corrigendum
		.pdf	Forms
2.	Finance	.xls	BOQ

### Descriptions of Technical (Pre-Qual) Covers

- i. **'e-EOI Corrigendum folder'**: E-EOI is to be downloaded in entirety, digitally signed and uploaded during e-bid submission in "**e-EOI\_Corrigendum**" folder. **'Corrigenda/Addenda'** if published in connection with the e-EOI is to be digitally signed and uploaded in the '**e-EOI\_Corrigendum**' folder merged with e-EOI documents during e-bid submission.

**'Forms' folder**: : Applications for e-EOI vide self declaration format in specimen Form-1 ,

Self declaration of bidder not having common interest as a different bidder organisation in any other work tendered under different serials of this particular e-EOI *vide specimen Form-2*,

Power of Attorney to sign contract/Agreement on behalf of a Registered Company, Government Undertakings, autonomous organisations, *vide specimen Form-3*, and self declaration on antecedents and performance of the bidder in specimen Form-4. All above are to be filled up completely, digitally signed and uploaded during bid submission in "Forms" folder.

### 2.2A. NOTE:

- i. *Contractors/bidders are required to keep track in the e-Procurement website [www.wbtenders.gov.in](http://www.wbtenders.gov.in) & IW&D portal [wbiwd.gov.in](http://wbiwd.gov.in) for all the Addenda or Corrigenda notices and documents published in connection with a particular e-EOI within the bidding period and upload the same, digitally signed by him/her along with their e- bid. e-EOIs submitted without Addendum/Corrigendum are liable to be treated as incomplete and thereby liable for disqualification or rejection.*
- ii. *Form 1, Form 2, Form-3 and Form 4 are taken from bidders by TIA as bidders self-declarations' or undertakings. These formats are specimens or samples only, which are to be firstly downloaded by the bidders from the e-EOI in e-Procurement portal, filled up completely and again uploaded with their electronic bids.*

### 2.2 B My Document [OID\* Cover] containing:

It is desired that PDF files of all other original documents in support of their eligibility and PQ credential shall have to be submitted under the OID cover folders as detailed below:

### My Document Format for uploading in the OID folder: -

Sl. No.	Category	Sub-category	Sub-category description	Remarks if any
I	<b>Certificates</b>	1. <i>Certificates.pdf</i> 2. <i>GST_registration_certificates.pdf</i>	1 Latest Professional Tax Payment Certificate (PTPC) or, PT deposit challan for current financial year or 2 Government Order for exemption in other States wherever applicable Valid PAN Card in the name of bidder/organisation Income Tax Return of current Assessment year or, IT Return of immediate preceding Assessment year whichever is at least available. 4. Valid GSTIN under GST Act & Rules.	Refer to Clause 2.2C(I) for details
II	<b>Company Details</b>	<i>companydetails.pdf 1</i> <i>companydetails.pdf 2</i>	1For Proprietorship Firms, Partnership Firms, Registered Companies, Registered Co-operative Societies Valid Trade License/ acknowledgement, or Receipt of application for Trade License/Revalidation. <b>OTHER REQUIREMENTS: -</b> 2For Partnership Firms: Legally valid Partnership Deed, Form-VIII/ Memorandum of Registration of Registrar of Firms	Refer to Clause 2.2C(II) for details

			3 For Companies: Incorporation Certificate, Memorandum of Articles of ROC, List of current owners/ Directors/Board Members	
			4 For State Registered Co-operative Societies: Society Registration certificate from ARCS of the State, Society bylaws, latest available Auditor's Report of Directorate of Co-operative Audit within proceeding five years as per Societies Act & Rules	
III	Credential of works	1.Credential.pdf 1 2.Credential.pdf 2	1 Work Order, Award of Contract or LOA/LOI along with completion certificate duly authenticated by issuing authority.	Refer to Clause 2.2C(III) for details

\* OID denotes Other Important Documents.

**Note:**

- i. It is desirable though not mandatory that all documents stated above in PDF files shall be uploaded by bidders only in specified designated folders. No off-line document will be accepted and considered during e-EOI evaluation stage from bidders.
- ii. Validity of documents submitted by bidder shall be stand determined on the date of publication of e-EOI notice (e-Notice Inviting e-EOI)

**2.2C(I) Certificate/s:** The documents mentioned below under Serial a, b & c are to be uploaded as 'PDF' files in Certificate.pdf1 (name of the file should be "**certificates.pdf**")

The document mentioned under Sl. d below is to be uploaded in GST Registration Certificate.pdf2 file

- a. Latest available Professional Tax Payment Certificate (PTPC) or the PT payment challan/ receipt for current financial year/Waiver Order of competent authority in other States if applicable.
- b. Valid PAN Card of the bidder/s are required;
- c. Income Tax Return of current Assessment Year or, IT Return of immediate preceding Assessment year under IT Act & Rules, whichever latest available with the bidder.
- d. Valid 15-digit Goods and Service Tax payer Identification Number (GSTIN) as per GST Act, 2017 & Rules of the bidder to be uploaded in 'GST registration certificate pdf

**2.2 C(II)** All documents mentioned in tabular format under **Clause 2.2B** and explained below should be uploaded during electronic bid submission in PDF files with the name of file should be "**companydetails.pdf**"

- i. For Partnership Firms: Documents of Registration of Partnership Firms in the certified copy of 'Form No. VIII,' issued under Indian Partnership Act, 1932 (Act-IX of 1932) by the Registrar of Firms. In case a Partnership Firm is yet to receive Form No. VIII, a "Memorandum" issued by the Registrar of Firms may also be accepted.
- ii. For Companies: Incorporation Certificate, valid Trade License, or acknowledgement of issuing authority of receipt of application for Trade License / renewal, 'Memorandum of Articles' registered under the Registrar of Companies (ROC) under the Indian Companies Act, List of owners/ Directors/Board Members are to be uploaded with the e-bid.
- iii. For State Registered Co-operative Societies:
  - a. Society Registration certificate from ARCS (Assistant Registrar of Co-operative Societies, GoWB) and By-Laws for Cooperative Societies under West Bengal Co-operative Societies Act, 2006 and Rules, 2011 and all amendments.
  - b. Latest Auditor's Report of Directorate of Co-operative Audit under Department of Co-operative, Government of West Bengal within preceding five financial years as per Societies Act & Rules.

**2.2 C(III)** Eligibility criteria based on Credential of work/Prequalification Work Credential "**credential.pdf**"

Work Order/Award of Contract or the Letter of Acceptance (LoA) along with completion certificate issued by the competent authority indicating completion of similar nature of work during last 5 (five) financial years in each of the following **should be as follows** which are to be submitted under Technical cover (name of file should be "**credential.pdf 1**).

- i. For Informatory Signage – informatory place identification signs = 23 Nos. (30% of 75 Nos. as per BOQ)
- ii. Overhead Gantry – overhead signs = 2 Nos. (30% of 5 Nos. as per BOQ)
- iii. For Cantilever Gantry – cantilever signs = 6 Nos. (30% of 20 Nos. as per BOQ)
- iv. For Both Side Facing Cantilever Gantry – cantilever signs 5 Nos. (30% of 15 Nos. as per BOQ)

**Note:** No file in Technical / Pre-Qual cover or OID cover folder is allowed by the system to be kept blank/empty. Wherever the forms and documents are uploaded by the E-EOI Inviting Authority, the same is to be downloaded, duly filled up, converted to pdf file, and again uploaded after digital signing, forming a part of E-EOI document. These formats are specimens or samples only and deviation from specimen format is not a sufficient ground for rejection of the bid. Relevant blank Forms are to be firstly downloaded by the bidders from the E-EOI in e-Procurement portal, filled up completely and again uploaded with their electronic bid. No offline document is acceptable from bidders by TEC during evaluation stage.

### **2.3 Financial proposal / bid under Financial cover: -**

The financial bid should contain the following documents in one cover or folder.

- i. Bill of Quantities (BOQ): The contractor/bidder is required to quote the financial offer/bid price, in the space marked for quoting rate in the BOQ of the E-EOI work.
  - ii. Only the downloaded sheet of the above document in Excel format is required to be uploaded by the contractor/bidder.
  - iii. BOQ without a valid numeric rate at the designated space provided in the BOQ will be disqualified and rejected outright.
3. **E-EOI Fee and Earnest Money Deposit (EMD) – No EMD is required for this E-EOI.**

### **4. CONDITIONAL AND INCOMPLETE E-EOI**

Conditional and incomplete bidders are liable to be summary rejected. No off-line document will be entertained.

### **5 OPENING & EVALUATION OF E-EOI**

#### **5.1 Opening of a Technical Proposal**

For e-EOI bids are to be invited in two parts under a two-bid electronic system.

- i. Technical proposal will be opened by the E-EOI Inviting Authority or his/her authorised representative/s electronically in the official website using their authorised valid Digital Signature Certificate/s (DSC).
- ii. Intending contractors/bidders may remain present if they so desire.
- iii. Technical cover documents (vide Clause 2.2.A) will be opened /decrypted first and if found in order, Cover (Folder) for OID (vide Clause 2.2.B) will be opened/ decrypted. If there is any material deficiency in either of the technical cover documents, the e-bid is liable to be disqualified & rejected.
- iv. Decrypted (transformed into readable format) documents of the Pre-Qual Technical cover and the OID (Other Important Document) Cover will be decrypted/downloaded by the TIA and handed over to the Technical Bid Evaluation Committee (TEC).

#### **5.2 Uploading of list of technically qualified contractors / bidders in the web portal/s**

- i. After electronically decrypting on the designated date and time the e-bids received, all the bids will be admitted for downloading of documents without verification by the TIA and placed before the TEC for

evaluation. The bidders shall receive an automated message through e-mail/text message that their bids have been decrypted. The TEC shall within a minimum of 2(Two) working day scrutinise the bids and Technical Bid opening Summary sheet (TBO) shall be uploaded by TIA pursuant to preliminary scrutiny and decision of the Tender Evaluation Committee (TEC) with reasons for preliminary rejection, and preliminary list of eligible bidders/ contractors for a particular serial of work whose Technical proposal have been considered for uploading in the web portal/s by the TEC.

- ii. While evaluating, the TEC may, if they so desire, summon the contractors/bidders and seek further clarification/information or seek verifications of original hard copy of any of/all the documents already submitted on-line, and if these cannot be produced within stipulated timeframe, their bids will be liable for rejection.
- iii. Sometimes it is seen that E-EOI are being rejected in technical bid pre-qualification stage due to minor clerical/rectifiable deficiencies in the uploaded documents of the bidders. In such cases:
  - a) The E-EOI inviting authority may give an opportunity to the bidders whose technical bids are found defective due to minor clerical mistakes/ rectifiable deficiencies to explain their position within 7 working days through e-mail.
  - b) And after receiving the clarification on deficiency, the TIA may take appropriate decision on the admission of the bid considering the merit of the case.

### **5.3 Process of Technical Evaluation in a E-EOI**

Within 24 hours of uploading the TBO summary sheet containing Preliminary Technical Qualification result, any of the aggrieved bidder, may seek clarification / redressal / review from the TEC on the list of bidders, through e-mail with supporting facts / figures / documents. If such clarification /review relates to eligibility of other bidders, on the grounds of submission of false/ forged / manipulated / inappropriate credentials, modalities prescribed in the Departmental Notification shall be followed. e-mail communication in official e-mail address of TIA or TAA shall be treated as a valid mode of communication. In case, the review only seeks the eligibility of the applicant himself, views of the E-EOIE valuation Committee (TEC) would be communicated in writing to that bidder within next two (2) working days. If the bidder is not satisfied with the clarification of the TEC, he/she may appeal to the concerned Chief Engineer within 24 hours of receipt of communication from the TEC. The concerned Chief Engineer will dispose such complaints jointly, in associated with at least another available Chief Engineer within next 2 working days. Thereafter final Technical Evaluation Sheet (TBE) of the technically qualified bidders would be uploaded, after incorporating modifications if required. The TIA shall while uploading the final TBE summary sheet accept or reject electronically the admitted bids based on the advice of TEC as per TBE summary sheet.

Power is delegated to TEC to verify the authenticity of bid documents by physically summoning the applicant bidder on the basis of specific doubts which could not be cleared, which shall be exercised in exceptional cases and only when all other methods of undertaking verification have been exhausted and there is ample reason to believe that firmness of the technical bid evaluation of the e-EOI cannot be ensured without such action. Prima-facie, if there is not enough reason to doubt the authenticity of the bid documents physical summon of the bidder shall be avoided.

### **5.4 Uploading the list of technically qualified contractors/bidders**

Pursuant to decision arrived after a Technical Bid Evaluation and review, the final list of eligible contractors/bidders having successfully qualified in the Technical Evaluation stage for a particular serial of work whose financial proposal will be thus considered, is uploaded on the web portal/s.

### **5.5 Opening and Evaluation of Financial Proposal/bid**

- i. Financial proposals of the bidders/contractors declared technically qualified by the Bid/e-EOI Evaluation Committee (TEC) will be opened electronically by the e-EOI Inviting Authority in the web portal stated above on the pre-notified date and time.

- ii. The encrypted copies will be decrypted, and the rates will be read out to the contractors/ bidders remaining present at that time, else they may login their respective e-EOI accounts to see the (CS) comparative statement in the web portal.
- iii. After opening the financial proposal, the preliminary summary result containing inter alia the names of contractors/bidders and the rates quoted by them will be uploaded and the result will be made available in the e-EOI platform.
- iv. If the e-E-EOI Accepting Authority (TAA) is satisfied that the rate obtained is fair and reasonable and there is no scope of further lowering down of rate, he/she may after having the comparative statement test checked by the Divisional Accountant / Divisional Accounts Officer attached to the office of the concerned Executive Engineer and after their acceptance by the e-EOI Acceptance Authority (TAA) instruct the e-EOI Inviting Authority(TIA) to upload the financial bid evaluation summary as result containing the name of contractors/bidders and the rates quoted by them against each work for budget quote purpose only.
- v. The E-EOI Accepting Authority may ask the L1 bidder/contractor to submit analysis of rates to justify the rate quoted by that bidder after declaration of financial bid evaluation result.
- vi. If there is no contractor/bidder or the number of contractors / bidders in the 1st e-EOI is less than four even after extension of last date for bid submission, the e-EOI has to be cancelled. In case of participation of more than four bidders, if the number of technically qualified bidder falls below four even after extension of last date for bid submission, the e-EOI is to be cancelled as well and fresh e-EOI vis-a-vis 2nd call e-EOI or even 3rd call e-EOI may be invited by suitably lowering of minimum eligibility PQ criteria for bidders with wide publicity of Re-EOI notices through electronic and print media.

#### 5.6 e-EOI/e-EOI Accepting Authority (TAA)

Authority to which the power has been delegated to accept is Superintending Engineer, Eastern Circle. I&W Dte.

#### 6 Critical dates of this e-E-EOI

Sl. No.	Activity	Date & Time	Remarks
1.	Publishing Date	22.02.2026 at 10.00 Hrs.	To be made available with the e-EOI in the website
2.	Document Download start date	22.02.2026 at 10.00 Hrs.	
3.	Bid submission start date	22.02.2026 at 10.00 Hrs.	
4.	Document Download end date	28.02.2026 at 17.00 Hrs.	
5.	Bid submission end date	28.02.2026 at 17.00 Hrs.	
6.	Technical Bid opening date with preliminary result (TBO Sheet)	02.03.2026 at 13.00 Hrs. or after	To be notified to all bidders through e-mail &SMS through auto-generation in the system.
7.	Uploading of the list of Technically qualified final list of bidders (TBE Sheet)	To be notified later	
8.	Financial Bid opening date (FBO Sheet)	-do-	
9.	Uploading of CS (Comparative Statement) and uploading of Final FBE Sheet	-do-	

TIA: e-EOI Inviting Authority (Executive Engineer)

TAA: e-EOI Accepting Authority (Executive Engineer)

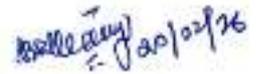
*[Handwritten Signature]*  
20/02/26

Executive Engineer-I  
Canals Division  
Irrigation & Waterways Division

## Special Terms and Conditions

### QUALIFYING CRITERIA:

1. Apart from the documents to be uploaded as mentioned in the "General Terms and conditions for contract" the Bidders will have to upload the following documents in the Certificates folder under My Document (OID\* Cover):
  - a) Tender Specific Authorization certificate and pre-qualification certificate signed by the local authorized OEM representative to participate in this E-EOI and having an experience of similar nature of work.
  - b) Authorized Converter Certificate from the Original Retro Reflective Sheet manufacturer.
  - c) Pre-qualification Warranty as per IRC:67:2022 for 11 years for reflectivity of Type XI sheeting issued by the local authorized OEM representative to participate in this E-EOI.
  - d) Valid certificate of Accreditation issued by the statutory authority / IRC for retro-reflective material received from the Original Retro Reflective Sheet manufacturer, duly self-attested by the local authorized OEM representative supported with third party Test Report.
  - e) Intending Bidders should submit a Declaration on a Non-Judicial Stamp Paper that they had never been Black Listed or Debarred for participation in any tender by any Central/State Government/Public Sector Undertaking.
  - f) Bidders should submit Warranty Certificate of minimum 1 year along with pre-Qualification warranty of the materials to be supplied, issued by sheeting local authorized OEM representative.
  - g) Single Work Order of minimum 30% of each (i) **Informatory Signage** (ii) **Overhead Gantry** (iii) **Cantilever Gantry** (iv) **Both Side Facing Cantilever Gantry** on Type XI Retro Reflective Sheeting of the quantity against each item of BOQ in last (5) five years.
  - h) Bidders must have local Trade License & Fabrication Unit in the state of West Bengal.



Executive Engineer-I  
Canals Division  
Irrigation & Waterways Division

## FORM 1

(To be submitted in plain paper/letter head as per specimen, duly filled up and uploaded with digital signature which shall be treated as the self-declaration of the bidder)

### APPLICATION FOR e-EOI

To,  
The Executive Engineer-I,  
Canals Division, I&W Directorate  
e-EOINo:-

Dear Sir,

Having examined the Technical PQ cover, OID cover, Corrigendum (\*optional) & entire e-EOI documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to submit budget quote for the work as per the E-EOIs rules in e-E-EOI, terms & conditions, specifications, bill of quantities and corrigenda/addenda and SoR, involving the e-EOI and Serial no of work stated above. I/We acknowledge that the making of our bid shall be regarded as an unconditional and absolute acceptance of the terms & conditions of the e-E-EOI.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Full name of Bidder / Contractor: \_\_\_\_\_

Name in full of Signatory/s\*: \_\_\_\_\_

In the capacity\* of: \_\_\_\_\_

Duly authorized to sign bid

for & on behalf of (Name of Firm): \_\_\_\_\_

(In block Capital letters or typed)

Office address with seal: ..... Telephone no(s)  
(office): \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E mail ID: \_\_\_\_\_

## FORM-2

### Declaration against Common Interest

( To be submitted in plain paper/letter head as per specimen, duly filled up and uploaded with digital signature, which shall be treated as the self-declaration of the bidder)

Ref:- e-EOI No.

Sl. No. of work ..... (in the list of work in the e-EOI)

To,  
The Executive Engineer-I,  
Canals Division, I&W Directorate

I/We, Sri/Smt..... do hereby affirm that I/We/any of the member of..... bidding against e-EOI No. .... Sl. No. .... do not have any common interest either as a partner in any other partnership firm / or as Proprietor / Principal Share Holder of any other Firm/Company in the same serial for the work I / we want to participate.

Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

Full name of Bidder / Contractor: \_\_\_\_\_

Authorised Signatory: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bid

for & on behalf of (Name of Firm): \_\_\_\_\_

(In block Capital letters or typed)

Office address with seal: .....

Telephone no(s) (office): \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E mail ID: \_\_\_\_\_

## FORM – 3

### **Power of Attorney for signing in e-EOI\***

(May be submitted if the bidder is a Company, Autonomous Body, Undertaking, Corporation, and NGO, in plain paper or otherwise in any legally acceptable format which shall be treated as the self declaration of the bidder)

Know all men by these presents, I/We, ..... (name of the firm and address of the registered office) do hereby irrevocably constitute, nominate, appoint and authorise Mr./Ms (Name).....son/daughter of ..... and presently residing at....., who is presently employed with us holding the position of ....., as our true and lawful attorney (hereinafter referred to as the "Attorney") to do in our name and on our behalf, all such acts, deeds and things as are necessary or required in connection with or incidental to submission of our bid for the \*\*\*\* Project proposed or being developed by the Governor of the State of West Bengal represented by the Superintending Engineer, ..... Circle, Irrigation & Waterways Directorate, Government of West Bengal, including but not limited to signing and submission of all applications, bids and other documents and writings, participate in bidders' and other conferences and providing information / responses to the Authority, representing us in all matters before the Authority, signing and execution of all contracts including the Agreement and undertakings consequent to acceptance of our bid, and generally dealing with the 'Authority' in all matters in connection with or relating to or arising out of our bid for the said Project and/or upon award thereof to us and/or till the entering into of the Agreement with the Authority;

AND we hereby agree to ratify and confirm and do hereby ratify and confirm all acts, deeds and things done or caused to be done by our said Attorney pursuant to and in exercise of the powers conferred by this Power of Attorney and that all acts, deeds and things done by our said Attorney in exercise of the powers hereby conferred shall and shall always be deemed to have been done by us.

IN WITNESS WHEREOF WE, ....., THE ABOVE NAMED PRINCIPALS HAVE EXECUTED THIS POWER OF ATTORNEY ON THIS ..... DAY OF ....., 20.....For.....

(Signature Name date designation and address of the bidder/(s) & Contact No. & e-mail ID)

Witnesses: (Full Name with permanent addresses and contact nos.)

- 1.
- 2.

Signed & accepted

Notarized

#### Notes:

- 1 *The mode of execution of the Power of Attorney should be in accordance with the procedure, if any, laid down by the applicable law in India and the charter documents of the executants and when it is so required, the same should be under common seal affixed in accordance with the required procedure.*
- 2 *Wherever required, the Bidder should submit for verification the extract of the charter documents and documents such as a board or shareholders' resolution/ power of attorney in favour of the person executing this Power of Attorney for the delegation of power hereunder on behalf of the Bidder.*
- 3 *For a Power of Attorney executed and issued overseas, the document will also have to be legalized by the Indian Embassy and notarized in the jurisdiction where the Power of Attorney is being issued. However, the Power of Attorney provided by Bidders from countries that have signed the Hague Legislation Convention, 1961 are not required to be legalized by the Indian Embassy if it carries a conforming Apostile certificate.*

- ***This is only a specimen format and the bidder may submit any other legally valid format by bidder organisation except Proprietorship Firms.***

## **FORM – 4**

### **Declaration on antecedents and performance**

( To be submitted in plain paper/letter head as per specimen, duly filled up and uploaded with digital signature, which shall be treated as the self-declaration of the bidder)

Ref:- e-EOI No.

List of Work Sl. No.....

To,  
The Executive Engineer-I,  
Canals Division, I&W Directorate

e-E-EOIID No.....

I/We, Sri/Smt..... do hereby affirm that I/We/any of the member of..... bidding against e-EOI No. .... Sl. No. .... are not blacklisted suspended or debarred from participation in State Government procurements and E-EOIs in the Irrigation & Waterways Directorate, Government of West Bengal, other Departments of the State Government and Government of India on the date of publication of this Notice Inviting E-EOI. If at a later stage this submission (undertaking) is found incorrect, the bidder company along with all its constituent members/owners/partners would be liable to penal actions as decided by the Government under the law. Dated this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_\_\_

Full name of Bidder / Contractor: \_\_\_\_\_

Authorised Signatory: \_\_\_\_\_

In the capacity of: \_\_\_\_\_

Duly authorized to sign bid for& on behalf of (Name of Firm): \_\_\_\_\_ (In block Capital letters or typed)

Office address with seal: .....

Telephone no(s) (office): \_\_\_\_\_

Mobile No: \_\_\_\_\_

Fax No: \_\_\_\_\_

E mail ID: \_\_\_\_\_

**Memo No.- EE-I/CD/419**

**Date:-20.02.2026**

**Copy forwarded for information and wide circulation to the :-**

1. Chief Engineer (South), I&W. Dte., Jalsampad Bhawan, 3<sup>rd</sup>Floor,Kolkata-700091.
2. Superintending Engineer, Eastern Circle, I&W.Dte. Jalsampad Bhawan, 8<sup>rd</sup> Floor,Kolkata-700091.
3. Superintending Engineer, GCDC, I&W.Dte. Jalsampad Bhawan, 2<sup>rd</sup> Floor,Kolkata-700091.
4. Superintending Engineer, MDC, I&W.Dte. Jalsampad Bhawan, 2<sup>rd</sup> Floor,Kolkata-700091.
- 5-8. Executive Engineer-II, Canals Division/Executive Engineer, Basirhat(I) Division/Executive Engineer, Kakdwip (I) Division, Executive Engineer Joynagar (I) Division.
- 8-12. Office Notice Board, Divisional Account Officer, Estimating Section, Head Clerk, Cash Section of Canals Division.

Digitally Signed By/-  
Sri Anirban Bhattacharya  
Executive Engineer-I  
Canals Division