

**Government of West Bengal
Irrigation & Waterways Directorate
Office of the Superintending Engineer
Kangsabati Circle-1
Kenduadihi Bankura-722101.
Telephone No & Fax No : 03242-250322
E-Mail ID –se1.kc.iwd@gmail.com**

Circulation Memo No. 111

Date: 02/02/2026

NOTICE INVITING QUOTATION

OFFLINE NIQ No : WBIW / SE / KC1/ NIQ – 01/2025-26.

Sealed & signed quotations are hereby invited by the Superintending Engineer , **Kangsabati Circle-1, Irrigation & Waterways Directorate** on behalf of the Governor of West Bengal through off line quotation for the works mentioned in the LIST OF WORKS given in next page from transporter/original owner/ manufacturer of Motor Cab/Luxury Cab (Diesel Engine) purchased on or after 2009 having valid contract carriage permit for all West Bengal.

Quotationer has to quote his rate on daily rated monthly hire basis inclusive of all statutory taxes and all fittings except fuel and lubricant but owner has to supply fuel/lubricant in his own expense and the cost of fuel/lubricant will be paid as per requirement on production of fuel slips duly signed by authority as the vehicle has to run generally in the districts of Purulia,Bankura Jhargram,Paschim Midnapore,Purba Midnapore , Howrah and Kolkata and both Burdwan and Hooghly as per necessity.

Quotationer/Bidder has to apply on his Letter Head Pad with credential along with NIQ, for evaluation.

The intending bidder/quotationer must read the Terms & Conditions contained in the Notice Inviting quotation (NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Quotationer/ bidders desirous of participating in the tender may submit bids for the work only if they fulfill the minimum eligibility criteria and are in possession of all the required documents.

All information consisting of NIQ and related documents, WB Form 2911, Bill of Quantities (BOQ), corrigenda / addenda, etc. if any, shall form the part of quotation document.

The rate of daily hire charge to be quoted both in words and in figure inn given form issued from this end. The accepting authority Superintending Engineer K C Circle-I, Bankura reserves the right to accept and/or reject any or all the quotations for which no clarification will be given to the quotationer.

The quotation will be valid for 365 days and may be extended as per requirement of Superintending Engineer , Kangsabat Circle-1, Bankura with same rate, same terms and condition of NIQ with mutual consent of both the parties.

Issue of application paper = up to 12.30 hrs IST on 09/02/2026

Last date & time of submission of Quotation is on 09/02/2026 till 14.30 Hours IST.

Quotation will be opened on 09/02/2026 at 15.00 Hours IST onwards

LIST OF WORKS
OFFLINE NIQ No - WBIW / SE / KC-1 / NIQ- 01 / 2025-26

NAME OF THE QUOTATIONER:

Sl. No.	Name of Work/Scheme/Project	Quotated Rate per day(₹)	Time of requirement (in year)	Monthly Hiring Rate(Maximum)	Physical milestone for completion of each work within stipulated time (Refer to Clauses of the General Terms & Conditions of NIQ)	Remarks
1	2	3	5	6	7	8
1	Supply with Suitable Driver of One No Motor Cab/Luxury Cab With Contract Carriage Permit purchased on or after 2009 for the office use of Superintending Engineer, Kangsabati Circle-1 Bankura for extensive use covering the districts of Purulia, Bankura, Jhargram, Paschim Midnapore, PurbaMidnapore, Howrah and Kolkata both Burdwan.		365 Days	As per GO of GOWB	Owner has to produce valid PAN, Valid RC , Contract Carriage Permit, Up to date Pollution Certificate, Up to date Insurance, Driving Licence of Driver	AS PER GO No : 3564-WT/3M-81/98 dated: 21/11/2008

Terms & conditions of NIQ No WBIW/SE/KC-1/NIQ-01/2025-26

- 1) The car will be hired on daily rated monthly basis whose payment will be made by 'e-billing system' in favour of the owner on the basis of bill submitted at the end of every month duly checked and passed by the Executive Engineer, Bankura Irrigation Division. Normally number of days of hire charge bill will be as per requirement of Superintending Engineer
- 2) The vehicle must have contract carriage permit for whole West Bengal
- 3) The vehicle should be in good condition as regards to body and engine with necessary accessories and to be provided with an **efficient** driver having valid vehicle driving license. The wages and allowance of the driver will have to be paid by the owner of the vehicle including overtime allowance if necessary. The vehicle should be Motor Cab/Maxy Cab/ Luxury Cab (diesel Engine) purchased on or after 2009.
- 4) Normal hours of duty will depend on the Officer's requirement. Generally the vehicle will run on working days. But may be extended on emergent duty on other day if required during irrigation period or any other reasons.
- 5) The vehicle will have to be supplied with its driver who will be responsible to report for duty with the vehicle at the prefixed station within stipulated time unless otherwise specified. The driver has the ability to drive even at night. The nature of driver should be good in behave and manners.
- 6) Though the vehicle will be hired on monthly basis, payment will not be made for the day if the car is on break down or any other mechanical fault/or due to the driver. In the event of failure of the driver to attend duty as per prefixed programme and time, recovery at double the rate of hire charges for that day/days would be effected.
- 7) Owner of the vehicle will be responsible for all types of repair and maintenance of the vehicle including periodical servicing and no payment will be made for that period, if not replaced by another car of good condition.
- 8) Diesel and Mobil will be supplied by the owner in his own expense and fuel consumption will be 12 (twelve) km/Litre of diesel and Mobil oil consumption @ 500 km/Litre. No other lubricant will be allowed by the office. The cost of Fuel/Lubricant will be paid to the owner with hire charges bill on monthly basis and payment will be made on availability of fund from Executive Engineer, Bankura Irrigation Division.
- 9) The owner of the vehicle, whose quotation will be accepted, will have to execute a formal agreement with the Executive Engineer, Bankura Irrigation Division in 2911 Form.
- 10) If the agreement is terminated without notice of one month by the supplier, then he will have to arrange a separate car for emergency duties.
- 11) The accepting authority/ Superintending Engineer, Kangsabati Circle-I, Bankura reserves the right to cancel either the lowest or any other quotation without assigning any reason what so ever.

The owner of the vehicle will have to report for testing the car within 3 (three) days of receipt of letter acceptance.

- 12) The authority will not have any liability arising out of any accident in running the car whether or not the same was caused due to negligence etc. of driver. The authority will not liable to pay any damage to the owner, driver or, any third party arising out of use of the car.
- 13) Day to day Log Book will have to be maintained and signed by the driver and the officer using the vehicle.
- 14) The owner will be required to produce the bill in triplicate for processing of payment through the Executive Engineer, Bankura Irrigation Division after the end of each calendar month on availability of fund.
- 15) The authority may terminate the agreement at any time without assigning any reasons what so ever for which no compensation will be paid.
- 16) Periodic maintenance, regular servicing ,cleaning of vehicle is to be done by owner in his own cost.
- 17) Work Order will be issued from Executive Engineer, Bankura Irrigation Division.

(Sd/) S. Raja

**Superintending Engineer
Kangsabati Circle-1
Bankura**

Certified that I have read all the above (17 points) terms and condition and agree to abide by the same and rate quoted @ Rs / Per day by me is binding to all these terms and condition.

Date:

Signature of the Quotationer

Memo No :111 (8)

Date: 02/02/2026

Copy submitted /forwarded for information & wide Circulation to :-

1. The Chief Engineer, South West ,Abas, Midnapore.
2. The Superintending Engineer, Kangsabati Circle-II, Khasjungle, Abas, Midnapore
3. The Motor Vehicle Inspector, Bankura
4. The Executive Engineer, BID/KCD-II/KCD-III
5. Office Notice Board/ wbiwd web site.
6. Treasury Officer, Bankura Treasury.

Sd/ S RAJA

**Superintending Engineer
Kangsabati Circle-1
Bankura**

FORM 1 (Modified)

APPLICATION FOR QUOTATION

To
The Superintending Engineer
Kangsabati Circle-1
Bankura

NIQ No : WBIW/SE / KC-1 / NIQ-01 / 2025-26

Serial No of Work applied for: -1/1

Dear Sir,

Having examined the Statutory, OID & all other NIQ documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the works as per Quotation no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda, SOR etc.

Dated this _____ day of _____ 2026.

Full name of Bidder / Quotationer: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids
for & on behalf of (Name of Firm): _____
(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): _____

Mobile No : _____

Fax No : _____

E mail ID : _____

GSTIN : _____

PAN : _____