



GOVERNMENT OF WEST BENGAL
IRRIGATION AND WATERWAYS DIRECTORATE
OFFICE OF SUB-DIVISIONAL OFFICER
MUNDESWARI IRRIGATION SUB- DIVISION
CHAMPADANGA, HOOGHLY, PIN- 712401

Phone & Fax No- 03212-255174, Email – misd.champadanga@gmail.com

NOTICE INVITING EXPRESSION OF INTEREST NO- 01/MISD/2025-2026

Expression of interest for obtaining competitive budgetary quotes at competitive market prices is being invited by the Sub Divisional Officer, Mundeswari Irrigation Sub-Division from reliable reputed resourceful agencies in connection with determination of estimated cost of the work, “**Maintenance & repair of all Computers, Printers, & Copier Machine including supply of peripherals and instalation for the office of the Executive Engineer , Hooghly Irrigation Division and Sub-Divisional Officer Mundeswari Irrigation Sub-Division of Hooghly Irrigation Division .**”

The EOI documents can be downloaded from the departmental website www.wbiwd.gov.in as well as obtained from the office of Sub-Divisional Officer, Mundeswari Irrigation Sub Division, Champadanga, Hooghly – 712401 during office hours on all working days up to **30.01.2026** for submission of EOI.

Submission of EOI :

1) The intending agencies should submit their most competitive budgetary quotes as per current market price in the prescribed format annexed to the notice, **in a sealed envelope** super scribing on the top “**EOI for Maintenance & repair of all Computers, Printers, & Copier Machine including supply of peripherals and instalation for the office of the Executive Engineer , Hooghly Irrigation Division and Sub-Divisional Officer Mundeswari Irrigation Sub-Division of Hooghly Irrigation Division**” in the tender box to be available at the Office of the Sub Divisional Officer, Mundeswari Irrigation Sub Division, Champadanga, Hooghly – 712 401.

The intending agencies should submit their EOI as per list of items enclosed herewith. Rates and amounts should be filled up properly.

The quoted rates should be inclusive of all taxes (GST), duties and incidental charges complete .

4) Agencies (or their authorized representative) participating in the EOI may remain present while opening the sealed covers quoting EOI.

5) Selection of appropriate EOI entirely rests upon the **Additional Project Director-IV, DPMU-II, WBMIFMP, I & W Dte.** The authority reserves the right to accept or reject any or all EOI's without assigning any reason thereof.


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As the notice inviting EOI is made for estimation purpose only, no work order will be issued and no payment whatever will be made.

Schedules of Dates for EOI :

- (1) Publishing Date : 19.01.2026
- (2) EOI submission date: 30.01.2026 up to 3.30 pm
- (3) EOI opening date : 30.01.2026 after 4 pm.



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**Sub-Divisional Officer
Mundeswari Irrigation Sub Division
Champadanga, Hooghly.**

Memo No. 44/1(3) Date: 19.01.2026

Copy for favour of kind information for the circulation to:

- (1) The Additional Project Director-IV, DPMU-II, WBMIFMP, I & WDte, 9th floor, Jalsampad Bhaban, Salt Lake City.
- (2) Executive Engineer, Hooghly Irrigation Division, Pearabagan Road, Hooghly
- (3) Office Notice Board.


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**Sub-Divisional Officer
Mundeswari Irrigation Sub Division
Champadanga, Hooghly.**

NOTICE INVITING EXPRESSION OF INTEREST NO- 01/MISD/2025-2026

" Maintenance & repair of all Computers, Printers, & Copier Machine including supply of peripherals and instalation for the office of the Executive Engineer , Hooghly Irrigation Division and Sub-Divisional Officer, Mundeswari Irrigation Sub-Division of Hooghly Irrigation Division . "

SL. NO	DESCRIPTION OF WORK	UNIT	Rate
1.	Maintenance or Servicing of Computer (without spares):		
	I. Annual Maintenance, Formatting, installation of software etc. of Desktop computer/ Laptop of any make including Monitor, etc. including all spares [Except Picture tube, Hard Disk, EHT of monitor and consumable items] as per direction of the E. I. C.	Each	
	II. Annul Maintenance of Printers of any make as per direction of the E. I. C. (without spares)	Each	
	III. Annual Maintenance of Copier Machine (H/P Laserjet MFP M438DN) as per direction of the E. I. C. (without spares).	Each	
	iv. Annual Maintenance of Network & internet connectivity (Wire & Wireless) for entire office .	Each	
	V. Half- yearly Maintenance, Formatting, installation of software etc. of Desktop computer/ Laptop of any make including Monitor, etc. including all spares [Except Picture tube, Hard Disk, EHT of monitor and consumable items] as per direction of the E. I. C.	Each	
	VI. Half- yearly Maintenance of Printers of any make as per direction of the E. I. C. (without spares)	Each	
	VII. Half- yearly Maintenance of Copier Machine (H/P Laserjet MFP M438DN) as per direction of the E. I. C. (without spares).	Each	
	VIII. Half- yearly Maintenance of Network & internet connectivity (Wire & Wireless) for entire office.	Each	


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Maintenance or Servicing of Network and Internet Connectivity (without spares):			
2.	I.	Supply of antivirus software (Quick heal internet Security) valid for at least one year for each computer as per direction of the E. I. C.	Each
	II.	Supply & Renewal of antivirus software Quick heal Internet Security valid for at least one year for Three computer as per direction of the E. I. C. (including GST & Cess) for existing computer.	Each
	III.	Configure Internet Modems Or routers.	Each
	iv.	Distribution connection between each and every Computers & Printers.	Each
	V.	Manage wire and wireless connection.	Each
	VI.	Create sharing Computers and printer with existing Network.	Each
	VII.	Test connectivity through UTP cables.	Metre
	VIII.	Crimping cables.	Metre
	IX.	Solve no internet connectivity issue.	Each
	X.	Create file and printer share on network.	Each
	XI.	Wire and wireless security create.	Each
	XII.	Solve Network switch related issue.	Each
3	Supply ,Ink Gartridge,Toner , Ink etc . (including GST & Cess)		
	I.	HP Laser Toner 88A , for existing printer.	Each
	II.	HP Laser Toner 12A for existing printer.	Each
	III.	HP Laser Toner 77A for existing printer.	Each
	iv.	HP Laser Toner 56A for existing printer.	Each
	V.	Ink for HP Ink tank Coluor Printer no 416	Each
	VI.	HP Laser toner Cartridge for MFP M438dn	Each
	VII.	Compitable cartridge laser toner 88A	Each
	VIII.	Compitable cartridge laser toner 12A	Each
	IX.	NPG67 Toner for Photocopier Cannon C3320	Each
	X.	cyan	Each
	XI.	Magenta	Each
	XII.	yellow	Each
	XIII.	black	Each

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Supply of peripherals and Sparts etc . (including GST & Cess)			
I.	Supply of UPS 600 m-Amp (APC Mkd) including cost of installation and as per direction of the E.I.C.) existing computer.	Each	
II.	Refilling of printer ink cartridge / ribbon / toner cartridge including cost of spares, installation & testing as per direction of E.I.C. for existing printer.	Each	
III.	HP Laserjet MFP M438dn drum unit	Each	
iv.	Fushing Unit for Cannon C3320	Each	
V.	Drum unit for Cannon C3320	Each	
VI.	Developer unit for Cannon C3320	Each	
VII.	Supply of 16 GB pen Drive (HP)	Each	
VIII.	Supply of 32 GB Pen Drive (HP) .	Each	
IX.	Supply of Keyboard (Dell/Logitech make) for existing computer.	Each	
X.	Supply of optical mouse (Dell/ Logitech make) for existing computer.	Each	
XI.	Supply of 4GB DDR3 Ram .	Each	
XII.	Supply of Cabinet with SMPS 450 Watt .	Each	
XIII.	Supply of Hard Disk 1 TB (Seagate/WD) for existing computer.	Each	
XIV.	Supply of 19" LED Monitor for existing computer.	Each	
XV.	Supply of External Hard Disk 1 TB (Seagate/WD) .	Each	
XVI.	Mother Board (Gigabyte)	Each	
XVII.	Processor Core i3	Each	
XVIII.	Operating System (Windows 10 Home)	Each	
XIX.	CPU FAN	Each	
XX.	SMPS	Each	
XXI.	Internet Router	Each	
XXII.	Lan Wire	Metre	
XXIII.	RJ 45 Clip	Each	
XXIV.	SATA Cable	Each	
XXV.	Power Cable	Each	
XXVI.	SSD 512 GB	Each	

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Sub-Divisional Officer
Mudeswari Irrigation Sub-Division
Champadanga, Hooghly.