



**Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Barasat Drainage Sub-Division
Taki Road, Barasat, Kolkata 700124**

Memo No: 463

Dated:- 13.10.2025

NOTICE INVITING QUOTATION NO -WBIW/SDO/BDSD (Barasat) /NIQ NO-01/2025-26

Sealed Quotation in letter head as per attached list of work are invited by the undersigned on behalf of the Governor of West Bengal from the Bonafied retailers/suppliers having experience in similar field for the work as mentioned in the annexure.

The quotations will be received in sealed Tender Box in the chamber of the **Sub-Divisional Officer, Barasat Drainage Sub-Division** on 30.10.2025 upto 2.00 p.m. and will be opened on the same day by the undersigned at 3.00 p.m. in presence of the participating quotationers. No quotation will be entertained by post or in hand.

Name of Work: - "Installation of two nos. Water purifier including filters for drinking water in the office of Bidyadhari Drainage Division & Barasat Drainage Sub-Division at Barasat in the District of North 24 Parganas.

- | | |
|---|----------------------------|
| 1. Time of Completion: | 10 (Ten) days |
| 2. Last date and time of submission of Application: | 16.10.2025 upto 2.00 p.m. |
| 3. Last date and time of Issuing Quotation Format: | 17.10.2025 upto 4:00 pm |
| 4. Last date and time of Dropping Quotation: | 30.10.2025 upto 2.00 p.m. |
| 5. Date & Time of Opening Quotation: | 30.10.2025 after 3:00 p.m. |

The quotationers should submit **self-attested** photocopies of all the documents i.e. **GST, Pan Card, Trade License, IT** along with the quotation. Guarantee/Warranty will be taken from the suppliers and it will be not less than 1(one) year from the date of installation as per direction of EIC.

The suppliers have to supply and install the device under the jurisdiction of the **Sub-Divisional Officer, Barasat Drainage Sub-Division** at his own cost.

The rate quoted by the agency has to be submitted in prescribed format only, which will be supplied by the agency at free of cost from office of the undersigned.

The work is to be completed within **10(ten)** days from the date of issue of Work Order.

In case of office remains close or declared holiday or cannot function due to any reason the Date stated above should be treated the next working day.

The Sub-Divisional Officer, Barasat Drainage Sub-Division reserves the right to accept or to reject any or all the quotations without assigning any reason. No Conditional quotations will be accepted.

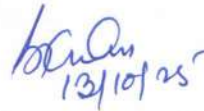
The successful Quotationers will have to execute the formal agreement with the directorate in W.B. Form **WBF Form No 2911**.

The Earnest Money will be forfeited to the Government if the lowest quotation fails to execute the formal agreement within **7 (Seven) days** from the date of issue of acceptance letter. No claim in this regard will be entertained.

Tenders incomplete in any respect shall be liable to outright rejection.

Payment will be made as per availability of fund on appropriate head.

Bid may be invited from the participants to lower down the rate further, if necessary, for which no separate notice will be issued.


13/10/25

Sub-Divisional Officer
Barasat Drainage Sub Division
Taki Road, Bar

Memo No: 463/1(6)

Dated: 13.10.2025

Copy forwarded for information to: -

- 1) The Executive Engineer, Bidyadhari Drainage Division, Taki Road, Barasat, Kolkata 124.
- 2) The Accounts Branch of Bidyadhari Drainage Division, Barasat.
- 3) The Notice Board of Bidyadhari Drainage Sub-Division, Barasat.
- 4) The Sub-Divisional Officer, Basirhat Drainage Sub-Division, Basirhat.
- 5) The Sub-Divisional Officer, Bidyadhari Drainage Sub-Division, Bongaon.
- 6) The Sub-Divisional Officer, Jamuna Basin, Drainage Sub-Division, Banipur, Habra.

Sub-Divisional Officer
Barasat Drainage Sub Division
Taki Road, Barasat

Annexure

Schedule

Vide NIQ No: WBIW/SDO/BDSO (Barasat) /NIQ NO-01/2025-26

Name of Work "Installation of two nos. Water purifier including filters for drinking water in the office of Bidyadhari Drainage Division & Barasat Drainage Sub-Division at Barasat in the District of North 24 Parganas.

Sl. No	Description of Work	Quantity	Unit
1.	"Installation of two nos. Water purifier including filters for drinking water in the office of Bidyadhari Drainage Division & Barasat Drainage Sub-Division at Barasat in the District of North 24 Parganas.	2 nos.	Each

[Signature]
13/10/25

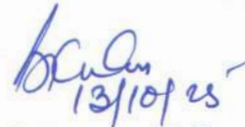
Sub-Divisional Officer
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Sub-Divisional Officer
Barasat Drainage Sub Division
Taki Road, Barasat