



**Government of West Bengal  
Irrigation & Waterways Dte.  
Office of the Sub-Divisional Officer  
Ghatal Irrigation Sub-Division**

Tel: 03225 255096 & e-mail Id: [sdoirrigationghatal@gmail.com](mailto:sdoirrigationghatal@gmail.com)

**NOTICE INVITING QUOTATION NO.:- WBIW/SDO/GISD/NIQ-01/2025-26**

**(Circulation Memo No. 337<sup>E</sup>, Dated: 30.06.2025)**

Sealed quotation in the printed format is hereby invited by the undersigned for the works as mentioned below from the bonafide, reliable and resourceful Firms/Agencies having sufficient experience in under taking jobs of similar with the works given below:

Sl. No.	Name of Work
1.	"Supply of 1(One) no. fuel driven mechanised boat along with boat men (carriage capacity not less than 20.00 Ton to be stationed at Ghatal) for flood mitigation in Ghatal Sub-Division, Paschim Medinipur District during monsoon -2025 under West Midnapore Division, Dist.-Paschim Medinipur."
2.	"Supply of 1(One) no. fuel driven mechanised boat along with boat men (carriage capacity not less than 20.00 Ton to be stationed at Gopiganj) for flood mitigation in Ghatal Sub-Division, Paschim Medinipur District during monsoon -2025 under West Midnapore Division, Dist.-Paschim Medinipur."

Intending quotationer may have prescribed forms, Notice and other particulars for the above work free of cost from the office of the undersigned, as per the following schedule.

**Important dates & times:**

1. Last Date & time of submission of application : 07.07.2025 and upto 1:00 p.m.
2. Last Date & time for issuing of Quotation paper : 08.07.2025 and upto 4:00 p.m.
3. Date and time of receiving quotation : 10.07.2025 and upto 2:30 p.m.
4. Date and time of opening quotation : 10.07.2025 and at 3:00 p.m.
5. Place of dropping of quotation documents. : At the office of the Sub-Divisional Officer, Ghatal Irrigation Sub-Division, Ghatal, Paschim Medinipur.
6. Quotation Accepting Authority : The Superintending Engineer, Western Circle-II, I. & W. Dte. Midnapore, Paschim Medinipur
7. Period of Hiring : During Flood Period.

- The supplier should quote their rates (excluding the cost of Fuel and Mobil) strictly as per prescribed form which will be available in the office of undersigned free of cost, along with terms and conditions.
- Acceptance of quotation will be rest with the Superintending Engineer, Western Circle-II, I. & W. Dte., Midnapore, Paschim Medinipur who does not bind himself to accept the lowest quotations & reserves the right to reject any or all the quotations without assigning any reason thereof.
- The quotation papers will be available from the office of the undersigned from 10.15 am to 4:00 pm on all working day excluding holiday on free of cost after receiving application.
- Quotationer(s) /Bidder(s) have to apply on his Letter Head Pad along with NIQ, for evaluation. All information consisting of NIQ and related documents, WB Form 2911, Bill of Quantities (BOQ), corrigenda / addenda, etc. if any, shall form the part of quotation document.

**Encl:** Schedule of Rate with terms & conditions.

**Sub-Divisional Officer  
Ghatal Irrigation Sub-Division  
Irrigation & Waterways Dte.**

### **TERMS & CONDITIONS**

1. Quotations are to be submitted in sealed cover subscribing the name of the work on the envelope by addressing the quotation inviting authority. Submission of quotation by post will not be allowed. Rates against each item should be given including GST, CESS, hire charges of every material including contractors profit and no other separate payment will be made for any item and it must be inclusive of all rates.
2. Rate must be quoted in the prescribed format both in numerical and words considering all applicable taxes. As rate will be inclusive of all taxes therefore, no any other tax or charge over the given rate will be considered. Rate quoted in any others forms will not be accepted.
3. No eligible quotation will be accepted and liable to be rejected summarily.
4. Intending quotationers should apply for quotation papers in their respective letter heads enclosing with self-attested copies of the following documents, originals of which and other documents like Registered partnership (for partnership Firms) etc are to be produced on demand, as well as during interview (if any).
  - a) P.T. Clearance Certificate, I.T. return, PAN, Trade License, certificate of GST & Credential Certificates in respect of similar nature of work valid up to the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
  - b) Declaration by the Applicant to the effect that there is no other application for the quotation paper for the work in this NIQ in which he/she/they has/have common interest. Failure to produce any of the above document may be considered good and sufficient reason for non – issuance of quotation paper.
5. All corrections are to be attested under the dated signature of the quotationer.
6. The quotationers who will sign on behalf of a company or firm, must produce the registered documents [within 3 (three) days from the date of opening of the quotation] in support of his competency to enter into an Agreement on behalf of the company or firm under the Indian partnership Act, failing which the quotation will not be considered.
7. Conditional quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
8. The quotation Accepting Authority does not bind himself to accept lowest quotation and reserves the right to reject any or all of the quotations received, without assigning any reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationer.
9. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signature in the quotation opening register.
10. The successful quotationer will have to execute a formal agreement in W.B. Form No.- 2911 as per immediately after the Date of receipt of the intimation of acceptance of his quotation.
11. **The successful quotationer will have to deposit earnest money** as called for in form of DD drawn in favour of the Executive Engineer, West Midnapore Division, Payable at Midnapore, Paschim Medinipur at the time of executing formal agreement.

12. Payment will be made by the Executive Engineer, West Midnapore Division, Midnapore, Paschim Medinipur as per availability of fund.
13. The successful quotationer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be Applicable, as will be in force from time to time.
14. If any documents furnished by the Quotationer are found to be false or misleading after opening of the quotation the same will be declared rejected in addition to such other penal action as the Government may deem proper.
15. The fuel driven mechanised boat will be hired on daily basis whose payment will be made by Executive Engineer, West Midnapore Division, Midnapore by Midnapur Treasury in favour of the owner on the basis of bill submitted at the end of every month duly checked and passed by the Executive Engineer, West Midnapur Division.
16. The fuel driven mechanised boat must have documents / permit from the competent authority and have carriage capacity in such a way that it can easily and safely move with 400 nos. earth filled poly bags including passengers and other equipments.
17. The fuel driven mechanised boat should be in good condition as regards to body and engine with necessary accessories and to be provided with an efficient Boat man having experience in driving boat in flood prone area. The wages and allowance of the boat men will be paid by the owner of the boat.
18. Normal hours of duty will be 12 hours per day. But hours may be extended on emergent duty on over time basis, if required during flood period or any important reasons. Overtime if demanded by the boatmen will be paid by the Agency.
19. Though the boat will be hired on daily basis, payment will not be made for the day if the boat is on break down or any other mechanical fault.
20. Owner of the boat will be responsible for all types of repairs and maintenance of the boat including periodical servicing and no payment will be made for that period, if not replaced by another boat of good condition.
21. Diesel and other lubricants will be supplied by this or paid against actual consumption as per quotation. Fuel and lubricant consumption will be as per quoted rate. No other lubricant will be issued by the office.
22. The owner of the boat, whose quotation will be accepted, will have to execute a formal agreement with the Sub-Divisional Officer, Ghatal Irrigation Sub-Division.
23. The accepting authority/ Superintending Engineer, Western Circle-II, Midnapur reserves the right to cancel either the lowest or any other quotation without assigning any reason what so ever. The owner of the boat will have to report for testing the boat within 3 (three) days of receipt of letter acceptance.
24. The authority will not have any liability arising out of any accident in running the boat whether or not the same was caused due to negligence etc. of any Boat man. The authority will not be liable to pay any damage to the owner, Boat man or, any third party arising out of use of the boat.

25. Day to day Log Book will have to be maintained and signed by the boat man and the officer using the boat.
26. Payment will be made as per availability of fund.
27. The owner will be required to produce the bill in triplicate for processing of payment to the Sub-Divisional Officer, Ghatal Irrigation Sub-Division, Ghatal, Paschim Medinipur after the end of each calendar month.
28. The authority may terminate the agreement at any time without assigning any reasons what so ever for which no compensation will be paid.
29. The Sealed envelope should invariably and clearly contain Memo. No. and date of this notice, marked on the top of the envelope.



**Sub-Divisional Officer  
Ghatal Irrigation Sub-Division  
Irrigation & Waterways Dte.**

**Memo No. 337<sup>E</sup>/WBIW/GISD<sup>NIO</sup>**

**Date. 30-06-2025**

**Copy forwarded for information & wide circulation to the: -**

1. Superintending Engineer, Western Circle, II, I & W Dte. Midnapore, Paschim Medinipur.
2. Executive Engineer, West Midnapore Division, I & W Dte., Paschim Medinipur
3. Sub- Divisional Officer /Lachmapore Irrigation Sub-Division, (I&W. Dte.) Midnapore, Paschim Medinipur
4. Sub Divisional Officer / Investigation Sub-Division No.-II, (I&W Dte,) Midnapore, Paschim Medinipur
5. Office Notice Board/ Divisional Accounts Officer / Estimating Section /Hd. Clerk / Cash Section of West Midnapore Division.
6. Office Notice Board of Ghatal Irrigation Sub-Division.
7. Sectional Officer, Ghatal & Ajuria Section.

**Encl:** Schedule with terms & Conditions.



**Sub-Divisional Officer  
Ghatal Irrigation Sub-Division  
Irrigation & Waterways Dte.**

### Format of Quotating Rates

**Name of Work:** - "Supply of 1(One) no. fuel driven mechanised boat along with boat men (carriage capacity not less than 20.00 Ton to be stationed at Ghatal) for flood mitigation in Ghatal Sub-Division, Paschim Medinipur District during monsoon -2025 under West Midnapore Division, Dist.-Paschim Medinipur."

**NIQ No-** WBIW/SDO/GISD/NIQ-01/2025-26, Sl. No-01

**Proforma to be filled up by the Agency:**

1. Name of Agency: \_\_\_\_\_
2. Adress: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. Size of Boat: \_\_\_\_\_
4. Years of manufacturing: \_\_\_\_\_
5. Horse Power of Boat: \_\_\_\_\_
6. Speed per hour in loading condition: \_\_\_\_\_

### QUOTATION OF RATE

Sl.	Description of Item	Unit	Rate
1	Rent of Boat	Per day	
2	Fuel (Diesel)	Litre per hour run	
3	Lubricant (Mobile)	Litre per hour run	

Sd/-  
**Sub-Divisional Officer**  
**Ghatal Irrigation Sub-Division**  
**Irrigation & Waterways Dte.**

\_\_\_\_\_  
 (Signature of the Agency)

## Format of Quotating Rates

**Name of Work:** - "Supply of 1(One) no. fuel driven mechanised boat along with boat men (carriage capacity not less than 20.00 Ton to be stationed at Gopiganj) for flood mitigation in Ghatal Sub-Division, Paschim Medinipur District during monsoon -2025 under West Midnapore Division, Dist.-Paschim Medinipur."

**NIQ No-** WBIW/SDO/GISD/NIQ-01/2025-26, Sl. No-02

### Proforma to be filled up by the Agency:

1. Name of Agency: \_\_\_\_\_
2. Address: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_
3. Size of Boat: \_\_\_\_\_
4. Years of manufacturing: \_\_\_\_\_
5. Horse Power of Boat: \_\_\_\_\_
6. Speed per hour in loading condition: \_\_\_\_\_

## QUOTATION OF RATE

Sl.	Description of Item	Unit	Rate
1	Rent of Boat	Per day	
2	Fuel (Diesel)	Litre per hour run	
3	Lubricant (Mobile)	Litre per hour run	

Sd/-  
 Sub-Divisional Officer  
 Ghatal Irrigation Sub-Division  
 Irrigation & Waterways Dte.

\_\_\_\_\_  
 (Signature of the Agency)