
Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
Mahananda Barrage Division
P.O- Siliguri Bazar, Block-Rajganj, P.S- N.J.P., District- Jalpaiguri.
e-mail: ee.mbdv@gmail.com

Memo No-

Date-

NOTICE INVITING QUOTATION

Notice Inviting Quotation No. – WBIW/EE/MBD/NIQ-01/2025-26 (2nd call)

Name of work: - Guarding & operating & maintenance of Mahananda Barrage Park of Fulbari, Dist- Jalpaiguri & Darjeeling (2nd call).

Sealed quotation are invited on behalf of the Governor of West Bengal from competent, resourceful & experienced agencies for "Guarding & operating & maintenance of Mahananda Barrage Park of Fulbari, Dist- Jalpaiguri & Darjeeling(2nd call)" on short term lease basis.

The Barrage park had been developed on both side U/S guide banks of the river at Mahananda Barrage with promenade & river site view with plenty of sitting arrangement & fresh air & rich collection of outdoor play items. The pond is a rich habitat of migratory birds. The place is along NH-31D & hardly 6 Km from Siliguri.

Terms of reference:-

1. The bidder have to apply for bid documents before Executive Engineer, Mahananda Barrage Division with PAN, GSTIN, Latest IT return & Trade license, EPF and ESI registration certificate with current chalan & previous experience certificate (of engaging manpower) for operating similar establishment. Failure to satisfy those will lead to denial of bid document.
2. The operator should have valid PAN, GSTIN & Trade license & Latest IT return, EPF and ESI registration certificate with current chalan & previous experience to engage at least 10 manpower in Govt. organization for similar purpose.
3. Operator will have to engage sufficient manpower (with uniform and Id- card) to guard & issue tickets & guide the park visitors.
4. The operator will have to clean the premises regularly & clear off dry leaves & grasses etc on both bank parks (on guide bundh).
5. The operator will have to water the plants & apply fertilizer etc & care for its proper growth & health. He will have to replace the dead plant with a fresh one.

6. The operator will have to take up minor maintenance like plastering & mending damage of the pedestal for seating, colouring of water front railing/ sports articles, setting & readjustment of paver blocks & fitting/ replacing bolts/ roller etc of the sports articles & other installations at park.
7. Normally highest bidder/ offer will be accepted though the same may be rejected by the authority without assigning any reason whatsoever.
8. The contract will be initially for one year which may be extended for one more year based on satisfactory performance.
9. The park will remain open strictly from 09.00 AM to 06.00 PM on all days of the week.
10. Major repair of installation/ premises & sports will be taken up by project authority.
11. Electric charge of the lights/ sports will be borne by the project authority. However, the electricity within the counter & camp will be borne by the operator.
12. The operator will have no right on land/ premise.
13. Entry fee @ Rs. 20.00/ Rs. 30.00 (on Saturday/ Sunday + National holidays) per person may be collected from the visitors (above 3 years age/ 2.5 ft height). A visitor can stay inside parks for 3 Hrs.
14. The operator will be responsible for any damage/ unlawful activity by the visitors & so, he will have to strictly regulate the movements of the visitors.
15. The operator has to restrict the number of visitors at a time (not more than 30) & to follow the existing Government rule.
16. The project authority may restrict / stop the entry of visitors temporarily during flood/ emergency or for taking up maintenance works etc.
17. The operator will have liberty to raise temporary structure for counter / post for issuing tickets / washroom/ watching, if approved by the project authority.
18. The operator will have to put up sufficient number of notices /boards warning visitors from walking down to river/ touching plants/disturbing the migratory birds, fishing or playing loud music etc.
19. Picnic, playing music & lighting fire of any kind are strictly prohibited.
20. The authority reserve the right to review the rate entry fee & to add or delete any of the term of reference with notice to the.

21. Any law & order problems will be dealt by the operator dire with the local administration with intimation to the project authority.
22. Unsatisfactory performance will lead to cancellation of the agreement with one months notice (on either side).
23. The authority reserves the right to curtail / restrict / withdrawl any privileged to the operator / visitor. No claim Compensation will be entertained in the regard.
24. The highest offered bidders will have to enter into an agreement with the project authority / Executive Engineer, Mahananda Barrage Division after due acceptance of the bid by Irrigation & Waterways Department.
25. The Bidder will have to attach Demand Draft of Rs-10,000.00 in favor of Executive Engineer/Mahananda Barrage Division. payable at Siliguri as security deposit along with the bid-offer.
26. The highest bidder will have to deposit 50% of the offer within 10 days of issuance of letter of acceptance & rest 50% by the end of 5th month. The payment instrument will be in favour of Executive Engineer, Mahananda Barrage Division at Siliguri.
27. The Bidder will have to attach EPF and ESI registration certificate with current chalan.
28. Last date of receiving application :- 04.06.2025 upto 03.00 PM.
Date of issuing bid document/Quotation papers :- 11.06.2025 upto 03.00 PM.
Date of receiving the completed sealed bid documents at the office of the Executive Engineer, Mahananda Barrage Division (Postal Delay will not be considered). :- 18.06.2025 upto 04.00 PM.
Date of opening :- 18.06.2025 after 04.00 PM.


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Executive Engineer
Mahananda Barrage Division
Tinbatti, Siliguri

Memo no- 638/7/8T-2.

Date- 26/05/25.

Copy submitted for favour of kind information and taking necessary action for wide circulation to the:-

01.	Chief Engineer, Teesta Barrage Project, Teesta Sech Bhawan, 2 nd Mile Sevoke Road, Siliguri.
02.	Superintending Engr., Mahananda Barrage Circle, Tinbatti. Siliguri.
03/04	Executive Engineer, Teesta Monitoring & Evaluation Division /Teesta Quality control Division
05	Divisional Estimator MBD
06	Divisional Accountant, MBD.
07	Notice Board.


26/05/25
Executive Engineer
Mahananda Barrage Division
Tinbatti, Siliguri
26/05/25