

contractor/bidder agency. Necessary provision regarding deduction of security deposit from progressive bills of the contractor in respect of the tendered work shall be governed as per relevant clauses of the tender contract-Agreement which will in no way be affected / altered due to this Additional Performance Security. **This clause included as per Memorandum circulated by Irrigation & Waterways Department, Govt. of West Bengal, vide Memo No. 09-W/2017-18, dated:- 20th July, 2017.**

22. Strict adherence regarding GST should be done as per no. 4374-F(Y) dt. 13.07.2017 of Finance Department, Audit Branch, Govt. of West Bengal. VALID DOCUMENT OF GSTIN MUST BE SUBMITTED / UPLOADED. VAT registration is not applicable in this Tender.
23. Contractor(s) should have to ensure the **mandatory engagement of Job Card holders as unskilled workers** for execution of awarded work, in order to implement the 'Karmashree' Scheme launched by the State Government vide No. 1140PRD-33011/1/2024-MGNREGA SEC, dated: 07.03.2024. They also have to submit periodic statement on such engagement in the manner stated in the aforesaid order.

**(a) Mandatory engagement of Job Card Holders:**

(i) Job Card Holders shall mandatorily be engaged in the Departmental works where rural unskilled workers can be engaged.

(ii) After commencement of work the Contractor / Agency shall have to mandatorily submit filled-in- Employment Sheets, as issued with the AOC/ Work Order (as per format in Annexure-VI to the G.O. No. 1140PRD-33011/1/2024-MGNREGA SEC, Dated: 07.03.2024) to the Engineer-In -Charge in every 14 days of work until completion of the work.

(iii) The Contractor / Agency who will engage Job Card Holders for execution of work shall also furnish a certificate after completion of work that only Job Card Holders were engaged as unskilled workers during execution (as per format in **Annexure-VII to the G.O. No. 1140PRD-33011/1/2024-MGNREGA SEC, Dated: 07.03.2024**). The certificate shall be counter signed by the Departmental Officials directly supervising the work. Scrutiny of such certificate will be done by Departmental Officials before making payment against work.

**(b) Execution of Works:**

The Departmental Work, including taking of measurement of works done by the unskilled workers, shall be executed by the implementing agency as per relevant guidelines of the respective Department and Finance Department, as is presently done.

**(c) Wage to the workers:** Payment of wages to the Job Card holders engaged in a work will be made by the contractor / agency as per existing guidelines of the respective administrative Department, other guidelines of the State Government as well as the terms and conditions mentioned in the tender document and the work order. Provisions of the Minimum Wages Act 1948 read with relevant rules framed by the Government of West Bengal will be applicable in respect of the workers engaged for the execution of works. As such, the minimum rate of wages to be provided to the workers will be governed by the notifications published by the Labour Department from time to time in this regard. (Other guidelines in this respect will be as per Kolkata Gazette Notification No. 1140 PRD-33011/1/2024- MGNREGA SEC, Dated: 07.03.2024.)

Sd/-

Assistant Engineer-II  
Purulia Investigation & Planning Division  
I & W Dte., Purulia  
Dated :- 13.03.2025

**Memo No - 34**

Copy Submitted for information and wide circulation to the:

1. Officer on Special Duty (S.E.), I & W Dte., Bhatbunth Irrigation Colony, Purulia. .
2. Executive Engineer, Purulia Investigation & Planning Division, Bhatbunth Irrigation Colony, Purulia with a request to arrange for uploading the NIT in the Departmental website
3. Executive Engineer, Purulia Construction Division (Irrigation), Bhatbunth Irrigation Colony, Purulia
4. Executive Engineer, Purulia Irrigation Division, Purulia.
5. Departmental Website.
6. Office Notice Board.

Sd/-

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