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**Notice Inviting Tender No:- WBIW/SDO/KISD/NIT- 03/2024-25 of SDO/Katwa(I) Sub-Divn**

**Memo no. :- 203**

**Dtate :- 25-03-2025**

1. Separate Sealed Tenders in printed form are invited by the **Sub-Divisional Officer, Katwa Irrigation Sub-Division** on behalf of the Governor of West Bengal, for the Works as per list attached herewith from eligible bonafied outsiders having credential of execution of similar nature of work of Value 50% of the amount put to Tender within the last 5 years.
2. **a.** Separate Tender should be submitted for each work as per attached List in Sealed Cover super scribing the name of the work on the envelop and addressed to the proper authority.  
**b.** Submission of Tender by post is not allowed
3. The Tender documents and other relevant particulars (if any) may be seen by the intending Tenders or by their duly authorized representatives during office hours between **11:00 A.M to 4:00 P.M** on every working day, till **03-04-2025** in the Office of the **Sub-Divisional Officer, Katwa Irrigation Sub-Division.**
4. **a.** Intending Tenders should apply for Tender papers in their respective Letter Heads enclosing self attested copies of the following documents, originals of which and other documents like Register Partnership (for Partnership farms) etc. are to be produced on demand, as well as during interview (if any).
  - i) PT and IT PAN Valid upto the date of opening of the Tenders, Application for such clearance addressed to the Competent Authority, subject to production of authenticated receipt, may also be considered.
  - ii) Completion Certificate/ Payment Certificate (s) for the Single similar work at least 50% of the value of the work for which Tender Paper is desired, executed within last 5 (Five) years (to be determined from the actual year of completion, considering current financial year as Year-1).
  - iii) A Statement showing number and value of works presently under execution by the Tendered under the Irrigation & Waterways Department and other Government Departments/Organizations as stated in paragraph 4(b) here under.
  - iv) Declaration by the Applicant to the effect that there is no other applications for Tender Paper for work in this NIT in which he/ She/ they has/ have common interests. Failure to produce any of the above documents may be considered good and sufficient reason for non- issuance of tender paper.**b.** Completion Certificate issued by Competent Authority will normally be considered as credential. A part from credentials of works executed under Irrigation & Waterways Department, credentials of work executed under Public Works & Public Works (Roads) Departments, Public Health Engineering Department, Sundarban Affairs Department & other Stat Government Departments, Zilla Parishads, WBHIDCO, WBSIEDCL, KMDA, KMW & SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KoPT, and Mackintosh Burn Ltd. Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. May also be Considered. Completion certificates are to be countersigned by the Executive/ Divisional Engineers of the respective State / Central Government Departments, or Officer of the equivalent rank, if those are issued by some other authority.

Over and above the Completion Certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank statement showing that the corresponding amount of payment has actually been deposited in the bank, will have to be produced in the cases of works executed under Departments / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

**c.** Any suppression / misrepresentation of fact will automatically debar the applicant from Participating in any tender under the Division / Circle for at least 3 (Three) years from the date of detection, in addition to such other Penal action as the Government may deem proper.

5. Intending Tender not satisfied with the decision of the Tender Paper issuing Authority may prefer an appeal to the next superior Officer. Concerned Chief Engineer will be the Appellate Authority for high Value Tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within two working days after the date of issue of Tender Paper and copy of such communication should also be submitted to the Tender Paper issuing Authority within the same period failing which no such appeal will be entertained.
6.
  - a. Tender Paper can be had on cash payment of requisite amount (Non- Refundable) in the Office of the **Sub-Divisional Officer, Katwa Irrigation Sub-Division** I & W Directorate within the specified date and time as per attached list by the intending Tenders or by their duly authorized representatives.
  - b. No Tender Paper will be supplied by post.
  - c. No Tender Paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the Notice.
7. Before submitting any Tender the intending Tenders should make themselves acquainted thoroughly with the local conditions prevailing by actual inspection of the site and take into considerations all factors and difficult likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim what so ever will be entertained on these accounts afterwards. In this connection tenderers may contact the office of the undersigned upto **03-04-2025** between **11:00 A.M and 4:00 P.M** on any working day.
8. Cost towards Earnest Money Deposit (EMD) must be submitted in the form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled bank of India in favour of Executive Engineer-II, Damodar Canal Division, Payable at Purba Bardhaman Payment in any other form e.g NSC, KVP, etc. will not be accepted.
9. Earnest Money for works in open tender, as noted in the list of work, will have to be deposited by the Contractors.
  - a. The Tendered should quote the rate both in figure and in words on the basis of Percentage above/below or as per the Schedule of Rules attached with the Tender Form and also in the space provided in the Tender Form.
  - b. Any Tender containing over writing is liable to be reject.
  - c. All corrections are to be attested under the dated signature of the Tendered.
10. When the Tenderer sign his Tender in an Indian Language, the total amount tendered should also be written in the same Language. In the Case of illiterate Tendered, the rates tendered should be attested by an witness.
11. The Tenderer who will sign on behalf of a Company or Firm must produce the registered documents (within 3 days from the date of opening the Tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act. Failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
12. Any Letter or other instrument submitted separately in modification of the sealed tender may not be entertained.
13. The Tenderer should submit a statement at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to rejection.
14. Conditional Tender, which does not full fill any of the above conditions, and is in complete in any respect, is liable to summary rejection.
15. VAT, Royalty, Building & other Construction Workers Cess and all other statutory Levy/ Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).  
It may further be noted that if VAT Registration Certificate is produce before receiving payment 2% deduction as per present Government Order or as may be notified by the Finance Department from time to time will be made otherwise such deduction shall be 4% as per percentage norms, or as may be prescribed by the Finance Department.

16. GST, Royalty, Building & other Construction Workers Cess and all other statutory levy/ Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work). **GST Certificate must be submitted alongwith current return.** It may further be noted that if Valid GST Identification number (GSTIN) document under the relevant GST Acts & Rules of State Govt. is produced before receiving payments per present norms, or as may be prescribed by the Finance Department time to time.

The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending tenderers. "Additional Performance Security" has been made mandatory which shall be obtained only from the successful L1 bidder, if the accepted bid price is below 20% of tender BOQ or below by more than 20% of the tender BOQ. This Additional Performance Security shall be equal to 10% of the **tendered amount** i.e. 10% of the L1 bid price.

The Additional Performance Security shall have to be submitted by the selected L1 bidder after issuance of Letter of Acceptance / Letter of Invitation (LoA/LoI) within next seven working days and before issuance of Award of Contract (AoC) in the form of "Bank Guarantee" of any Scheduled Bank approved by RBI, payable at Kolkata or / in West Bengal, as per specimen format Form-6. Else, its/their Earnest Money Deposit (EMD) will be forfeited without any prejudice by the Tender inviting authority and the defaulting bidder also debarred from further participation in all future I&WD tenders for a period of one year for committing the offence on the first occasion and for a period of two years for recurrence of the same offence.

The said Bank Guarantee (BG) shall have to be valid up till the end of the contract/Agreement period including extended time period till 100% physical completion of work in all respects and shall be renewed within validity period accordingly if required. The said Bank Guarantee shall remain in custody of the DDO & Executive Engineer in-charge of the work, which shall be returned to the bidder/contractor after successful physical completion of the work as per contract. If the bidder fails to complete the work successfully, this Additional Performance Security shall be forfeited at any time during the pendency of the contract period after serving suitable notice to the contractor/bidder agency. Necessary provisions regarding deduction of security deposit from progressive bills of the contractor in respect of the tendered work shall be governed as per relevant clauses of the tender contract/Agreement which will in no way be affected / altered due to this Additional Performance Security.

17. The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received without assigning any reason what so ever to the intending Tenders and also reserves the right to distribute the work amongst more than one Tenders.
18. The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
19. The Tenders will be opened as specified in the list of works, in presence of the participating Tenders or their duly authorized representatives who may be present at time of opening and who may also put their signatures in the Tender Opening Register.
20. The successful Tendered will have to execute the duplicate copies of his tender which will have to be obtained by additional cash payment in the office of **Sub-Divisional Officer, Katwa Irrigation Sub-Division**, within 7 (Seven) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest money shall forthwith stand forfeited in favour of the Government and the Communication of acceptance of the tender shall automatically stand cancelled.
21. If any Tenderer withdraws his tender before its acceptance or refuses / falls to convert it into a reason contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal/ failure he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
22. The successful Tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable as will be force from time to time.
23. Materials such as Cement M.S Rod, R.C.C, Hume Pipes, M.S Sheet Piles etc. if available in stock, will be issued by the Department to the Contractor for the work as per Issue Rate fixed by the Engineer-In-Charge. Site of issue of materials as mentioned in the list of Materials to be supplied departmentally to the Contractor is furnished with the tender documents for the work. Any other materials not listed therein, if supplied by the Department, the Issue Rate for such materials will be fixed by the Engineer-In-Charge.
24. Hire Charge for Tools & Plants Machinery, if Issued departmentally, will be recovered from the Contractor at such rates as will be fixes by the Engineer-In-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government go down will be counted from the date of their issuance from the go down and upto the date of return into the same go down and the hire charges will be recovered from the Contractor accordingly. All tools & Plants Machinery issued to the Contractor must be returned in good condition. In case of any damage, the cost of repair to such damage or replacement will be recovered from Contractor.
25. **In the following cases a Tender may be declared informal and unacceptable:-**

- a. Correction, alteration, additions etc. if not attested by the Tenderer.
- b. Earnest Money Deposit (EMD) in the format of Bank Draft (BD)/ Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any Schedule Bank of India in Favour of **Executive Engineer-II, Damodar Canal Division** Payable at **Purba Bardhaman** is not deposited.
- c. **If the Tender Form is not properly filled in respect of the general description of the work Estimated cost, Rate of deduction of Security Deposit, etc. in page 2 and other pages as are required to be filled in.**
- d. If the specified pages of the Tender Documents are not signed by the Tenderer.
- e. If the Tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.
26. For the return of the earnest money of the unsuccessful Tenderer (S) he/they is/are to apply for the **Executive Engineer-II, Damodar Canal Division** giving the reference to the work NIT No. date of Tender amount and mode of Earnest Money deposited – all in a complete form. The Earnest money of all Tenders other than lowest Tendered in each case may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
27. To verify the competence capacity and financial stability of the intending Tender(s) the Tender Paper Issuing Authority may demand production of any necessary documents as it may deem necessary.
28. The Payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entreated.
29. As per Finance Department no. 8182-F(Y) Dated- 26<sup>th</sup> September 2012 the version of the clause 25 has been incorporated in tender document.
30. Normally Tender Paper for not more than one work in any one NIT will be issue to an applicant who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT Tender Paper Issuing Authority may Issue Tender paper for any serial even though it may not be preferred by the applicant.
31. Tender documents may be had from the office of the Sub-Divisional Officer Katwa Irrigation Sub-Division at the following rate with effect from 22/05/2014 & until further order

	Tender Form	Cost of Tender Documents
Works up to Rs. 10000.00 to Rs. 50000.00	2911(i)	Nil
Works up to Rs.50000.00 Rs. 1.00 lac	2911(ii)	Nil

**32. Submission of Application:-**

- a) **04-04-2025 upto 14:00 Hrs.** to the Sub-Divisional Officer Katwa Irrigation Sub-Division. Intending tenderer should indicate in their application as to wherefrom they intend to purchase the tender form failing which the decision of Sub-Divisional Officer Katwa Irrigation Sub-Division will be final & binding.

**33. Issuance of Tender:-**

- 08-04-2025 from 16.00 Hrs. to 17:00 Hrs.** from the Office of the Sub-Divisional Officer Katwa Irrigation Sub-Division, Katwa, Purba Bardhaman.

- 34. Dropping of Tender :- 17-04-2025 up to 16:00 Hrs.** in the office of the Sub-Divisional Officer, Katwa Irrigation Sub-Division, Katwa, Purba Bardhaman.

In the office of the Sub-Divisional Officer, Katwa Irrigation Sub-Division, Katwa, Purba Bardhaman.

**Details of Work:-**

Sl. No.	Name of work	Estimated Cost (Value of work put to tender)	Earnest Money	Cost of Schedule and other necessary papers	Time of completion of work
As per list Attached					

**Time schedule of Tender Procedure:-**

**Last date and time of receipt of application for tender papers** : 04-04-2025 up to 14:00 Hrs  
**Last date and time of issuance of tender papers** : 08-04-2025 from 16:00 to 17:00 Hrs  
**Date and time of receipt of tender** : 17-04-2025 up to 16:00 Hrs  
**Date and time of opening of tender** : 17-04-2025 after 16:00 Hrs

**In the office of the Sub-Divisional Officer, Katwa Irrigation Sub-Division, Katwa, Purba Bardhaman.**

**LIST OF WORKS**

Sl. No	Name of work	Amount put to tender (Rs.)	Earnest Money(@ 2%) (Rs.)	Cost of tender paper & schedule (Rs.)	Time allowed for completion of work	Eligibility of Contractor/Agency	Accepting Authority
01.	Clearing and removal of water hyacinth & jungle cutting from Harahari Nala, G.P-Koshigram, Block-Katwa I under EE-II Damodar Canal Division (SSM)	₹ 89,033.00	₹ 1,781.00	NIL	15 days	Bonafide& Eligible contractors having credential of execution of similar nature of work of value 30% of the Amount put to tender within the last 5 years.	Sub-Divisional Officer, Katwa (I) Sub-Division
02.	Maintenance & Repairing of damaged Right Side Ex-Zamindary embankment of river Bhagirathi for a length of 32 M. near House of Arun Mondal under Agrawadip G.P, Block-Katwa-II, Dist. Purba Bardhaman under Katwa Irrigation Sub- Division of Damodar Canal Division during the year 2025-26.	₹ 97,038.00	₹ 1,941.00	NIL	15 days		
03.	Maintenance & Repairing of damaged Right Side Ex-Zamindary embankment of river Bhagirathi for a length of 35 M. near Shib Mandir Ghat under Agrawadip G.P, Block-Katwa-II, Dist. Purba Bardhaman under Katwa Irrigation Sub- Division of Damodar Canal Division during the year 2025-26.	₹ 94,312.00	₹ 1,887.00	NIL	15 days		
04.	FPM to the Departmental Embankment at Right Bank of River Ajoy at Katwa-I Block under S.A.E /Katwa section of Katwa (I) Sub- Division during theYear-2025-26.	₹ 74,747.00	₹ 1,495.00	NIL	90 days		

05.	FPM to the Departmental Embankment at Right Bank of River Ajoy at Katwa Municipality under S.A.E /Katwa section of Katwa (I) Sub- Division during theYear-2025-26.	₹ 76,912.00	₹ 1,539.00	NIL	90 days	Bonafide& Eligible contractors having credential of execution of similar nature of work of value 30% of the Amount put to tender within the last 5 years.	Sub-Divisional Officer, Katwa (I) Sub-Division
06.	FPM to the Departmental Embankment at Right Bank of River Bhagirathi At Dainhat Municipality under Katwa( I) section of Katwa (I) Sub- Division during theYear-2025-26	₹ 87,855.00	₹ 1,758.00	NIL	90 days		
07.	FPM to the Departmental Embankment at Right Bank of River Bhagirathi At Katwa Municipality under Katwa( I) section of Katwa (I) Sub- Division during theYear-2025-26	₹ 63,481.00	₹ 1,270.00	NIL	90 days		

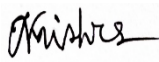
**Sd/- T.N. Mishra**  
**Sub-Divisional Officer**  
**Katwa Irrigation Sub-Division**  
**Katwa, Purba-Bardhaman**

**Memo.No:- 203 /1(5)**

**Date:- 25-03-2025**

Copy forwarded for information and wide circulation to the :

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Purba Bardhaman
- 2-3. Executive Engineer- I & II, Damodar Canal Division, Purba Bardhaman
4. Estimating Branch of D.C. Division
5. Office Notice Board, Katwa (I) Sub-Division, Purba Bardhaman.

  
**Sub-Divisional Officer**  
**Katwa Irrigation Sub-Division**  
**Katwa, Purba-Bardhaman**