



**Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
Metropolitan Drainage Divn.No. II
Jalasampad Bhawan, 7th floor
Salt Lake City, Kolkata – 700091**

NOTICE INVITING QUOTATION NO. : 06 of EE/MDD-II of 2024-25

Sealed quotations in the printed format is hereby invited by the undersigned from the bonafide, reliable and resourceful Firms/Agencies having sufficient experience in under taking jobs of similar with the work given below:

Name of Work: - "Supply of 2 nos. SOKKIA Auto Level (Model-B 40A) with 2 nos. Aluminium Tripod Double Lock Stand for Auto Level (ASICO), 2 nos. Levelling Staff 6 m 6 section (ASICO) and 2 nos. Levelling Staff 8 m 6 section (ASICO)".

Intending quotationers may have prescribed forms, Notice and other particulars for the above work free of cost from the office of the undersigned, as per the following schedule.

1. N.I.Q. No. & Date : 06 of EE/MDD-II of 2024-25 dt. 03/12/2024
2. Last date of Application : 05/12/2024 upto 4:00 PM
3. Date of Issue of quotation format
(Free of cost) : 06/12/2024 upto 5:00 PM
4. Date and Place of Dropping of
quotation : 10/12/2024 upto 4:00 PM
Office of the Executive Engineer, Metropolitan
Drainage Division No.- II, I. & W. Dte. Jalasampad
Bhawan, (7th floor), Salt Lake City, Kolkata-91
5. Date & Time of opening quotation : 10/12/2024 after 4:00PM at the chamber of the
Executive Engineer, Metropolitan Drainage
Division No.- II
6. Quotation Accepting Authority : The Superintending Engineer, Metropolitan
Drainage Circle I. & W. Dte. Jalasampad
Bhawan, (2nd floor), Salt Lake city, Kolkata-91.
7. Time Allowed for the work : 14 (Fourteen) days from the date of the work order.

TERMS & CONDITIONS

1. Quotations are to be submitted in sealed cover subscribing the name of the work on the envelop by addressing the quotation inviting authority. Submission of quotation by post will not be allowed.
2. Rate must have to be quoted in the prescribed format both in numerical and words considering all applicable taxes. Rate quoted in any others forms will not be accepted.
3. No illegible quotation will be accepted and liable to be rejected summarily.
4. Intending quotationers should apply for quotation papers in their respective letter heads enclosing with self-attested copies of the following documents, originals of which and other documents like Registered partnership (for partnership Firms) etc are to be produced on demand, as well as during interview (if any).
 - a) P.T. Clearance Certificate, I.T. return, PAN, return, certificate of GST & Credential Certificates in respect of similar nature of work valid upto the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
 - b) Declaration by the Applicant to the effect that there is on other application for the quotation paper for the work in this NIQ in which he/she/they has/ have common interest. Failure to produce any of the above document may be considered good and sufficient reason for non – issuance of quotation paper.
5. All corrections are to be attested under the dated signature of the quotation.
6. The quotationers who will sign on behalf of a company or firm, must produce the registered documents [within 3 (three) days from the date of opening the quotation] in support of his competency to enter into an Agreement on behalf of the company or firm under the Indian partnership Act, failing which the quotation will not be considered.
7. Conditional quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
8. The quotation Accepting Authority does not bind himself to accept lowest quotation and reserves the right to reject any or all of the quotations received, without assigning any reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationer.
9. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signature in the quotation opening register.
10. The successful quotationer will have to execute a formal agreement in W.B.F.No.- 2908/2911 as per rule. Within 3 (three) days from the Date of receipt of the intimation of acceptance of his quotation.

11. The successful quotationer will have to deposit earnest money as called for in form of DD drawn in favour of the Executive Engineer, Metropolitan Drainage Division No .II quoted at the time of executing formal agreement.
12. Payment will be made by the Executive Engineer, Metropolitan Drainage Division No.II, I.& W. Dte, Jalasampad Bhawan, (7th floor),Salt Lake city,Kolkata-700091 as per availability of fund.
13. The successful quotationer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be Applicable, as will be in force from time to time.
14. If any documents furnished by the Quotationer are found to be false or misleading after opening of the quotation the same will be declared rejected in addition to such other penal action as the Government may deem proper.

Sd/-

Executive Engineer
Metropolitan Drainage Divn.No.II

Memo No. **1761/(08) (17-4)**

Dated: **03.12.2024**

Copy forwarded to:

1. The Superintending Engineer, Metropolitan Drainage Circle. Action thus taken is in anticipation of his kind approval.
2. The Executive Engineer, Metropolitan Drainage Divn.No. I
3. The Executive Engineer, Calcutta Drainage Outfall Division
4. The Executive Engineer, Urban Drainage Division, Jalasampad Bhawan, Kolkata-91.
5. The Executive Engineer, Suburban Drainage Division, Jalasampad Bhawan, Kolkata-91.
6. Office Notice Board
- ✓ 7. Estimating Branch
8. Accounts Branch.

3.12.24
Executive Engineer

Metropolitan Drainage Divn.No.II

B.S.
3/12/24



Government of West Bengal

Irrigation & Waterways Directorate
Office of the Executive Engineer
Metropolitan Drainage Division No.II
Jalasampad Bhawan, 7th floor
Salt Lake City, Kolkata-700091

Ph.: 033-23597455, E-mail: eebdd921@gmail.com

NOTICE INVITING QUOTATION NO. : 06 of EE/MDD-II of 2024-25

Format of Quotating Rates

Name of Work: - "Supply of 2 nos. SOKKIA Auto Level (Model-B 40A) with 2 nos. Aluminium Tripod Double Lock Stand for Auto Level (ASICO), 2 nos. Levelling Staff 6 m 6 section (ASICO) and 2 nos. Levelling Staff 8 m 6 section (ASICO)".

Sl. No.	Description of item	Quantity	Unit	Rate (Rs.)		Amount (Rs.)
				In word	In figure	
1	Supply of SOKKIA Auto Level (Model-B 40A)	2	Nos.			
2	Supply of Aluminium Tripod Double Lock Stand for Auto Level (ASICO)	2	Nos.			
3	Supply of Levelling Staff 6 m 6 section (ASICO).	2	Nos.			
4	Supply of Levelling Staff 8 m 6 section (ASICO)".	2	Nos.			

Sd/-

Executive Engineer
Metropolitan Drainage Divn. No. II

I / We do hereby agree to execute the work amounting to
Rs. (Rupees)

Signature of the Quotationer with Seal.