

Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
Metropolitan Drainage Mechanical Division
Jalasampad Bhawan (4th floor), Salt Lake City, Kolkata-91
Email: mdmdiwd@gmail.com

Memo No: 1708/IT-1

Dated: 03/12/2024

Notice Inviting
Expression of Interest (EOI) for Budgetary Quotation

EOI No.: WBIW/EE/MDMD/EOI-06/2024-25

For the work of

“Installation, commissioning and maintenance of 70 Mbps Internet leased line (1:1 uncompressed and unshared with last mile on Fibre Optic) for 80 nos IP address at Jalasampad Bhawan, Sector-1, D.F Block, Salt lake City, Kolkata-700091”.

Sl No	Particulars	Date & time
01	Start date of download/issuance of EOI Document	04.12.2024
02	Pre bid meeting	12.12.2024
03	Last Date and time for Submission of EOI	30.12.2024 upto 17.00 HRS
04	Date of opening of EOI	31.12.2024

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SECTION – I

NOTICE INVITING EXPRESSION OF INTEREST (EOI) FOR BUDGETARY QUOTATION

EOI No.: WBIW/EE/MDMD/EOI-06/2024-25

Off line/online Expression of Interests (EOI) is being invited from eligible Indian Firms or Companies by the Executive Engineer, Metropolitan Drainage Mechanical Division, Irrigation & Waterways Directorate on behalf of the Governor of West Bengal for obtaining budgetary quotes for preparation of detailed estimate for execution of the following project:

Name of work: “Installation, commissioning and maintenance of 70 Mbps Internet leased line (1:1 uncompressed and unshared with last mile on Fibre Optic) for 80 nos IP address at Jalasampad Bhawan, Sector-1, D.F Block, Salt lake City, Kolkata-700091”.

The participants may submit their bid with all necessary documents along with the covering letter duly signed by an authorized signatory on or before 30.12.24 by 17.00 Hrs at the following address:

**Office of the Executive Engineer
Metropolitan Drainage Mechanical Division
Jalasampad Bhawan (4th floor), Salt Lake City, Kolkata-91
Telephone No-03323345768, Email Id: mdmdivd@gmail.com**

Sl no	Activity	Date & Time
1	Publishing Date	03.12.2024 at 17:00 hours
2	Date for download / issuance of EOI Document	The EoI document can be downloaded from www.wbiwd.gov.in from 04.12.2024 onwards
3	Pre bid meeting	12.12.2024
4	Last date and time for bid Submission	30.12.2024 at 17:00 Hrs.
5	Date of opening of EOI	31.12.2024
6	Bid Security	NIL

For any queries, bidder may contact this office before submission of offline bid at above address in office hours or email to ID: mdmdivd@gmail.com

SECTION - II

1.0 INTRODUCTION TO THE PROJECT

Metropolitan Drainage Mechanical Division provides leased line internet connection at various important offices of Irrigation & Waterways Department and also Directorate offices 24 hours X 365 days for all types of Internet related functions at Jalasampad Bhawan, (4th floor), Salt Lake City, Kolkata-91.

A leased internet line, also known as a dedicated internet line or leased line, is a type of internet connection that should provide a dedicated, high-speed, and reliable internet link between two locations.

Here are some key characteristics of a leased internet line to be provided:

1. **Dedicated connection:** A leased line is a dedicated connection between two points, typically between a business's premises and the internet service provider's (ISP) network.
2. **High-speed:** Leased lines offer high-speed internet connectivity.
3. **Reliability:** Leased lines are designed to provide reliable and consistent internet connectivity, with guaranteed uptime and minimal downtime.
4. **Symmetric bandwidth:** Leased lines typically offer symmetric bandwidth, meaning that the upload and download speeds are the same.
5. **Security:** Leased lines are generally more secure than shared internet connections, as they are dedicated to a single organization.

Leased internet lines are commonly used by businesses, organizations, and government institutions that require high-speed, reliable, and secure internet connectivity. They are particularly useful for applications such as:

- Cloud computing
- Video conferencing
- Online backup and disaster recovery
- E-commerce and online transactions
- Real-time data transfer and synchronization

Here are some ways the leased internet line is used in office setting:

Communication

1. **Video conferencing:** Conduct seamless video meetings with clients, colleagues, and partners.
2. **Instant messaging:** Enable instant messaging apps for real-time communication.

Cloud Computing

1. **Cloud storage:** Access and share files on cloud storage services like Google Drive, Dropbox, or Microsoft OneDrive.

2. Cloud applications: Use cloud-based productivity software like Microsoft Office 365 or Google Workspace.
3. Cloud backup: Automate backups of critical data to cloud storage.

Data Transfer

1. File sharing: Quickly transfer large files between offices, clients, or partners.
2. Data synchronization: Sync data across multiple devices, ensuring everyone has the latest information.
3. Online collaboration: Collaborate on projects in real-time using online tools.

Security

1. Virtual Private Network (VPN): Establish a secure, encrypted connection for remote workers.
2. Firewall protection: Configure firewalls to block unauthorized access and protect against cyber threats.
3. Intrusion detection: Monitor network traffic for suspicious activity and potential security breaches.

Productivity

1. Online research: Conduct research, gather information, and stay up-to-date with industry trends.
2. E-learning: Access online training resources, webinars, and workshops.

By leveraging a leased internet line, offices can enjoy fast, reliable, and secure internet connectivity, ultimately boosting productivity, collaboration, and output growth.

1.1 LOCATION

The work place is located at Jalasampad Bhawan, Salt Lake city, Kolkata-91.

1.2 OBJECTIVE

Here are some objective to be achieved by using the leased internet connection in office setting:

Communication

1. Video conferencing: Conduct seamless video meetings with clients, colleagues, and partners.
2. Instant messaging: Enable instant messaging apps for real-time communication.

Cloud Computing

1. Cloud storage: Access and share files on cloud storage services like Google Drive, Dropbox, or Microsoft OneDrive.
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3. Intrusion detection: Monitor network traffic for suspicious activity and potential security breaches.

Productivity

1. Online research: Conduct research, gather information, and stay up-to-date with industry trends.
2. E-learning: Access online training resources, webinars, and workshops.
3. Customer relationship management (CRM): Manage customer interactions, sales, and marketing efforts using CRM software.

By leveraging a leased internet line, offices can enjoy fast, reliable, and secure internet connectivity, ultimately boosting productivity, collaboration, and business growth.

2.0 BRIEF SCOPE OF THE PROJECT :

BRIEF SCOPE OF WORK

- 2.01 The lease line should be of Fibre optic with ring Topology to provide redundancy. Internet connectivity at the corporate office is to be done through 70 mbps 1:1 leased internet connection for at least 80 (eighty) nos of computer. Internet connectivity with same up load and download speed at any point of time at Jalasampad Bhawan, Salt Lake, Kolkata, at all time throughout the contract period.
- 2.02 Successful bidder should provide the internet over their own or arranged last mile.
- 2.03 Successful Bidders endpoint equipments should be scalable to support bandwidth up to **1gbps**.
- 2.04 Ring Topology to be used for connectivity to ensure PoP level redundancy.

[Expression of Interest / budgetary quotation]

- 2.05 Successful Bidder should ensure that local loop provisioning does not violate regulations as laid by Government of India / TRAI in respect of such links / networks.
- 2.06 Successful bidder shall arrange the necessary way leave / ROW (Right of Way) in connection to the establishment of way of the link.
- 2.07 Successful Bidder should provide all necessary equipments for connectivity.
- 2.08 The Successful bidder shall provide necessary tool to monitor current and total data / bandwidth consumption in real-time.
- 2.09 **Testing and Acceptance:** Acceptance testing may be done if desired, if anomalies found, vendor needs to fix it within 7 days.
- 2.10 The existing Router, Switch & LAN port will be used for holding the proposed Internet Connection.
- 2.11 **Hand Over & Take Over of the System after Completion:** Successful vendor shall hand over the entire system after successful trial-run. Vendor shall complete installation & commissioning (with successful trial-run) as a whole, at Jalasampad Bhawan, as per Scope of Work before handing over the system to this Division.
- 2.12 ISP should be equipped with appropriate back bone at their end, so that the connectivity may be routed through alternate route in case there is a failure in one route.
- 2.13 The proposed link has to be terminated at the UTM (firewall device) with necessary configurations by the Bidder. The UTM will be provided by the Irrigation & Waterways Department, Govt. of West Bengal.
- 2.14 Reports for performance, monitoring / usage to be submitted by the service provider on monthly basis or as per requirement of the Irrigation & Waterways Department, Govt. of West Bengal.
- 2.15 **Redundant Path:** Service provider need to ensure operational uplink on both path of Ring all the time. Random checking of Ring path will be scheduled, with prior intimation to the service provider, to evaluate the response time for attending the faults and both path will be checked after that, in case of failure/ non-operational of any path in ring the link will be treated as down (for the purpose of uptime calculation, though the internet service will be available to the Irrigation & Waterways Department, Govt. of West Bengal by any one the path) till the path is restored.
- 2.16 The Edge routers will be provided by vendor. The router must support at least the twice the total bandwidth.

3 ELIGIBILITY CRITERIA/PRE-QUALIFICATION

While submitting the proposal, the bidder shall ensure that the bidder meets the conditions of eligibility as described below:

Sl no	Eligibility criteria	Capability Assessment Documents
1	Should be registered in India	IT Return GST No. (If applicable)
2	Technical Credentials	It is desirable that the firm have executed in similar nature of works

4.0 INSTRUCTIONS TO BIDDERS

Submission of Application

The EoI document can be downloaded from www.wbiwd.gov.in from 04.12.2024 onwards. Last date & time of submission of bid manually in drop box at office of Executive Engineer, Metropolitan Drainage Mechanical Division, is on 30.12.2024 till 17:00 Hours (IST).

No processing fee or bid security (EMD) is required during submission of the bid.

The applicant bidders/contractors are advised to carefully read all the 'Terms & Conditions' contained in this EoI. They should particularly go through the minimum desired Pre-qualification (PQ) works credential & financial eligibility criteria and satisfy them for all the mandatory eligibility requirements. Bidders desirous of participating in the EoI and should submit bids only if they fulfill the minimum PQ eligibility criteria and are in possession of all the required PQ Credential documents "in original".

This EoI is not an agreement and is neither an offer nor invitation by 'The Authority' to the prospective Bidders or any other person to allot the project. The information contained in this EoI or subsequently provided to Bidder, whether verbally or in documentary or any other form by or on behalf of the 'Authority' or any of its employees or advisors, is provided to Bidder on the terms and conditions set out in this EoI and such other terms and conditions subject to which such information is provided. The purpose of this EoI is to provide interested parties with information that may be useful to them in making their financial offers (Bids) pursuant to this EoI. This EoI includes statements, which reflect various assumptions and assessments arrived at by the 'Authority' in relation to the Project. Such assumptions, assessments and statements do not purport to contain all the information that each Bidder may require. This EoI may not be appropriate for all persons, and it is not possible for the 'Authority', its employees or advisors to consider the objectives, financial situation and particular needs of each party who reads or uses this EoI. The assumptions, assessments, statements and information contained in the Bidding Documents, especially the Project Report/data may not be complete, accurate, adequate or correct. Each Bidder should, therefore, conduct its own investigations and analysis and should check the accuracy, adequacy, correctness, reliability and completeness of the assumptions, assessments, statements and information contained in this EOI and obtain independent advice from appropriate sources.

Information provided in this EoI to the Bidder(s) is on a wide range of matters, some of which may depend upon interpretation of law. The information given is not intended to be an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. The 'Authority' accepts no responsibility for the accuracy or otherwise for any interpretation or opinion on law expressed herein.

The 'Authority', its employees and advisors make no representation or warranty and shall have no liability to any person, including any Applicant or Bidder under any law, statute, rules or regulations or tort, principles of restitution or unjust enrichment or otherwise for any loss, damages, cost or expense which may arise from or be incurred or suffered on account of anything contained in this EoI or otherwise, including the accuracy, adequacy, correctness, completeness or reliability of

[Expression of Interest / budgetary quotation]

the EoI and any assessment, assumption, statement or information contained therein or deemed to form part of this EoI or arising in any way for participation in this Bid Stage.

The 'Authority' also accepts no liability of any nature whether resulting from negligence or otherwise howsoever caused arising from reliance of any Bidder upon the statements contained in this EoI.

The 'Authority' may in its absolute discretion, but without being under any obligation to do so, update, amend or supplement the information, assessment or assumptions contained in this EoI.

The issue of this EoI does not imply that the 'Authority' is bound to select a Bidder or to appoint the Selected Bidder/Consortium or Contractor, as the case may be, for the Project and the 'Authority' reserves the right to reject all or any of the Bidders or Bids without assigning any reason whatsoever.

The Bidder shall bear all its costs associated with or relating to the preparation and submission of their Bid including but not limited to preparation, documentation, scanning uploading, expenses associated with any demonstrations or presentations which may be required by the 'Authority' or any other costs incurred in connection with or relating to its Bid. All such costs and expenses will remain with the Bidder and the 'Authority' shall not be liable in any manner whatsoever for the same or for any other costs or other expenses incurred by a Bidder in preparation or submission of the Bid, regardless of the conduct or outcome of the Bidding Process.

I&WD reserve the right to verify all statements, information and documents submitted by the applicant in response to the EoI Document. Failure of the I&WD to undertake such verification shall not relieve the applicant of its obligations or liabilities hereunder nor will it affect any rights of I&WD there under.

The EoI document shall be submitted by the bidder duly signed on each page of the document. In case the proposal is submitted on the document downloaded from official website, the applicant shall be responsible for its accuracy and correctness as per the version uploaded by I&WD and shall ensure that there are no changes caused in the content of the downloaded document. In case of any discrepancy between the downloaded or photocopied version of the EoI document and the original EoI document issued by the I&WD, the latter shall prevail.

The right to suspend the short-listing process or part of the process to accept or reject any or all applications at any stage of the process and / or to modify the process or any part thereof at any time without assigning any reason therefore is reserved by I&WD without any obligation or liability whatsoever.

The bid document should be sealed in single envelope marked with the address, Name of work and EoI notice No., Last Date and Time of submission, Date and time of opening, name and address of the applicant.

The bid document should contain the following documents attached as annexure:

1. Cover Letter (as per Annexure-A/1)
2. Details of Representative from Bidder/Lead Member of Consortium (as per Annexure-A/2)
3. Technical Credentials of the Bidder and / or Consortium (Form-1)
4. Approach and Methodology being adopted by the Bidder and / or Consortium (Form-2)
5. BOQ details with Estimated cost in item rate (as per Form-3)

If the envelope is not sealed and marked as instructed above, this office assumes no responsibility for the misplacement or premature opening of the contents of the Proposal submitted. This office is not responsible for the non-receipt or delayed receipt of bid document send through courier or post.

Note: -

The envelope shall contain EoI document, signed copy of budgetary quotes along with Annexure in the prescribed format.

The Proposal shall be made in the Forms specified in this EoI Document. Any attachment to such Forms must be provided on separate sheets of paper and only information that is directly relevant should be provided. This may include photocopies of the relevant pages of printed documents.

EoIs received by this office after the specified time on the due date shall not be eligible for consideration and shall be summarily rejected.

Executive Engineer is not bound to accept any EoI and reserve the right to accept or reject any EoI, and reserve the right to annul the selection process and reject all EoI at any time prior to the award of the selection without assigning any reason(s) whatever and without thereby incurring any liability towards the affected participant(s) on this ground.

5.0 DECLARATION

I/We have completely read and hereby accept the scope of work, requirements, terms & conditions.
Signature of bidders authorised

Representative with seal:

Full address

**Executive Engineer
Metropolitan Drainage Mechanical Division**

Memo No: - 1708/1(2)/1T-1

Date: 03.12.2024

Copy forwarded for information with a request to arrange for publicity in office Notice Boards under his jurisdiction: -

1. The Chief Engineer (M&E), 2nd Floor, Jalasampad Bhavan, I&W Directorate
2. The Superintending Engineer, Mechanical & Electrical Circle, 6th Floor Jalasampad Bhavan, I&W Directorate

**Executive Engineer
Metropolitan Drainage Mechanical Division**

SECTION - III

ANNEXURE – A/1

Cover letter for Expression of Interest

To,
The Executive Engineer
Metropolitan Drainage Mechanical Division,
Jalasampad Bhawan (4th floor), Salt Lake City, Kolkata-91
Telephone No-03323345768, Email Id: mdmdiwd@gmail.com
I & WD, Govt. of West Bengal

Sub: Submission of bid for obtaining Methodology, Technical Specification, BOQ and Budgetary Quote for the proposed work: “Installation, commissioning and maintenance of 70 Mbps Internet leased line (1:1 uncompressed and unshared with last mile on Fibre Optic) for 80 nos IP address at Jalasampad Bhawan, Sector-1, D.F Block, Salt lake City, Kolkata-700091”.

Dear Sir,

In response to the Invitation for Expressions of Interest (EoI) published on _____ bearing Ref. No...**WBIW/EE/MDMD/e-EOI-06/2024-25** “Installation, commissioning and maintenance of 70 Mbps Internet leased line (1:1 uncompressed and unshared with last mile on Fibre Optic) for 80 nos IP address at Jalasampad Bhawan, Sector-1, D.F Block, Salt lake City, Kolkata-700091”.

I / We acknowledge that Executive Engineer will be relying on the information provided in the Bid and the documents accompanying the Bid for recommendation of the most suitable Methodology, Technical Specification, BOQ and Budgetary quotes for the aforesaid Project, and we certify that all information provided therein is true and correct; nothing has been omitted which renders such information misleading; and all documents accompanying the Bid are true copies of their respective originals.

I / We shall make available to the Executive Engineer any additional information it may find necessary or require to supplement or authenticate the Bid.

I / We acknowledge the right of the Executive Engineer to reject our Bid without assigning any reason or otherwise and hereby waive, to the fullest extent permitted by applicable law, our right to challenge the same on any account whatsoever.

I / We declare that:

- a) I / We have examined and have no reservations to the Bidding Documents, including any Addendum issued by the Authority; and

[Expression of Interest / budgetary quotation]

- b) I / We do not have any conflict of interest in accordance with the EoI document;
and

I / We understand that you may cancel the Bidding Process at any time and that you are neither bound to accept any Bid that you may receive nor to invite the Bidders to Bid for the Project, without incurring any liability to the Bidders.

In the event of my / our being declared as the Recommended Bidder, I / we agree to enter into an Agreement in accordance with the documents that has been provided to me / us. We agree not to seek any changes in the aforesaid documents and agree to abide by the same.

I / We agree and understand that the Bid is subject to the provisions of the Bidding Documents. In no case, I / we shall have any claim or right of whatsoever nature if the Project / Agreement is not awarded to me / us or our Bid is not opened or rejected.

The estimated budgetary price has been quoted by me / us after taking into consideration all the terms and conditions stated in the EoI documents, our own estimates of costs including all direct and indirect tax liabilities and after a careful assessment of the site and all the conditions that may affect the project cost and implementation of the project.

I / We agree and undertake to abide by all the terms and conditions of the EoI document.
In witness thereof, I / we submit this Bid under and in accordance with the terms of the EoI documents.

Yours faithfully,

(Signature, Name & Designation of the Authorized Signatory)

Date:

Place:

Name & Seal of Bidder

Details of Representative from Bidder/Lead Member of Consortium

Part A : General Information of Bidding Companies/Agency		
1	Name of the Company/Agency	
2	Type of Organization	
3	Address of the registered office of the company/Agency	
4	Year incorporated	
5	Address for communication	
6	Contact person: Name Designation Phone No. Fax No. Mobile No. Email address	
General Information Subsidiary and Associated Companies (wherever applicable):		
1	Name of the company	
2	Address of the registered office of the company/Agency	
3	Nature of Business	
4	Brief description of company (not more than 100 words)	
5	Any other information the bidder would like to include:	
Part B - Details of GST		
1	GST Registration No.	
2	LUT No. for zero rated supply	

(Form-1)

Technical Credentials of the Bidder and / or Consortium

Name of Client (End User) :	
Name of the Work :	
Nature of Work :	
Description of services performed by the company :	
Project Location :	
Name, e-mail ID, telephone no. and fax no. of client's	
Project Cost (Rs. in lakh)	
Start date and finish date of the services (month and year):	
Brief description of the Work:	
Notes:	

- Use separate sheet for each Eligible Assignment.
-

(Form-2)

DESCRIPTION OF APPROACH AND METHODOLOGY, RESPONDING TO THE EOI SCOPE

A description of the approach, methodology and work plan for performing the assignment, including a detailed description of the proposed methodology and staffing for the assignment.

- ❖ Technical Approach and Methodology. {Please explain your understanding of the objectives of the assignment as outlined in the scope mentioned in the Expression of Interest (EoI) document, the technical approach, and the methodology you would adopt for implementing the tasks to deliver the expected output(s), and the degree of detail of such output. Please do not repeat/copy the EoI in here.}

Schedule of work for EoI No.: WBIW/EE/MDMD/e-EOI-06/2024-25

Name of the work- "Installation, commissioning and maintenance of 70 Mbps Internet leased line (1:1 uncompressed and unshared with last mile on Fibre Optic) for 80 nos IP address at Jalasampad Bhawan, Sector-1, D.F Block, Salt lake City, Kolkata-700091".

Sl.No.	Description	Quantity	Unit	Basic Rate/unit (Rs) (without GST)	Percentage of GST applicable
1	One time installation and commissioning charges of internet leased line (1:1 uncompressed and unshared with last mile on Fibre Optic/RF) at of 70 Mbps internet leased line(1:1 uncompressed and unshared with last mile on Fibre Optic) for 80 nos IP address at Jalasampad Bhawan, Sector-1, D.F Block, Salt lake City, Kolkata-700091	1	Lump Sump		
2	Rental charges for software , hardware equipment per year (validity of the charges -three years)	3	per year		
3	Rental charges for bandwith 70 Mbps per year (validity of the charges- three years)	3	per year		
4	Rental charges for extra 10 Mbps band width per year (validity of the charges- three years)	3	per year		


03/12/24
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