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GOVERNMENT OF WESTBENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE A.E./SUB-DIVISIONAL OFFICER
NORTH IRRIGATION ELECTRICAL & MECHANICAL SUB-DIVISION
MAHANANDA BHAWAN CAMPUS, MANGALBARI, MALDA, PIN-732142
Email: malemsubd@gmail.com

Memo No. 217/EOI

Date: 30.10.2024

NOTICE INVITING EXPRESSION OF INTEREST (EOI)

E.O.I. No- WBIW/AE/NIEMSD/EOI-01/2024-25

Expression of Interest for the work of "- **Comprehensive annual maintenance of installed IT system (building telecommunication system, CCTV, video conferencing system, Wi-Fi system, fire detecting system) at Amrapali Bhawan Mahananda Bhawan campus, Mangalbari, Malda, under ME&MD, Suri.**" is being invited by the Assistant Engineer, North Irrigation Electrical & Mechanical Sub-Division, on behalf of the Governor of West Bengal from eligible and resourceful agencies/OEM/OEM authorized dealers having sufficient financial capability and experience for the execution of similar nature of work.

Intending contractors/bidders desirous of participating in this EOI are required to login to the Government of West Bengal e-Procurement website having URL <https://wbtenders.gov.in> and locate the instant EOI by typing **WBIW/AE** in the search engine provided therein, or by logging-in using their assigned User ID and password. They may also visit the official website of the Irrigation & Waterways Department, Government of West Bengal www.wbiwd.gov.in to locate the same EOI by scrolling the "e-Procurement" link.

Intending contractors/bidders are required to download the EOI documents directly from either of the websites stated above. This is the only mode for submission of a EOI. The interested bidders eligible for the EOI are required to submit their bids through the e-Procurement System using their valid DSC e-Token with assigned PIN using login ID and password.

The applicant bidders/contractors are advised to carefully read all the 'scope of work' contained in this EOI. He/she should particularly go through the minimum desired Pre-qualification (PQ) works credential & financial eligibility criteria and satisfy himself/herself of all the mandatory eligibility requirements. Bidders desirous of participating in the EOI should submit bids only if they fulfill the minimum PQ eligibility criteria and are in possession of all the required PQ Credential documents "in original" as these may be summoned by the Inviting authority for verification purposes.

Critical dates of these-EOI

Sl. No.	Activity	Date & Time	Remarks
1.	Publishing Date	06.11.2024 at 11.00 Hrs.	To be made available with the EOI in the website
2.	Document Download start date	06.11.2024 at 11.00 Hrs.	
3.	Bid submission start date	06.11.2024 at 11.00 Hrs..	
4.	Document Download end date	25.11.2024. at 17.30 Hrs.	
5.	Bid submission end date	25.11.2024. at 17.30 Hrs.	
6.	Bid opening date with preliminary result (TBO Sheet)	26.11.2024. at 11.00 Hrs.	

EOI Inviting Authority (Assistant Engineer/Executive Engineer)

EOI Accepting Authority (Superintending Engineer)

Before submitting EOI, the intending contractors/bidders should acquaint site make themselves thoroughly with the local conditions prevailing at the implementation of the work by undertaking field inspections and taking into consideration all probable likely factors and difficulties to be involved in the execution of the work as per specification in all respects including transportation on of materials, communication facilities, climate conditions, availability of materials in the market, etc. and no claim whatsoever will be entertained on those accounts afterward. He/ She may contact this office on any working day between 11am to 4p.m.

Since, the Notice Inviting Expression of Interests (NIEOI) is being made for subsequent Tender; no work order will be issued in favour of any agency against the EOI's. No payment whatsoever would be borne by I & W Department for submission of EOI s.

The intending agencies should submit the following copies of the same are to be submitted with the EOI.

- i. Credential Certificate: -BOQ duly authenticated by issuing authority and work order. Completion Certificate of 100% completed work of similar nature.

Annual Turnover from business: -Profit and loss accounts statement in the prescribed form with a n annual turnover of the last three financial years or during the period since formation of the company/Firm/Society, if it was set up in less than a three-year period.

- ii. Company Details like Trade license and other documents.
- iii. Professional Tax Payment Certificate (PTPC) or Challan.
- iv. PAN Card.
- v. GST Registration Certificate.
- vi. Latest I. T. Return.

Pre-Bid Meeting:

Pre-Bid meeting will be held in the office chamber of the Assistant Engineer, North Irrigation Electrical & Mechanical Sub-Division, Mangalbari, Malda-732142, West Bengal (Eoi Inviting Authority) on **19.11.2024 at 12.00noon** in order to acclimatize the prospective contractors/bidders through an interactive open session, replying to their queries, and clear doubts in connection with the work/s, if any

Last date & time of submission of bid electronically, is on 25.11.2024 till 17.30 Hours IST.

SCOPE OF WORK

1. Time to time necessary checking, cleaning, connectivity, replacement etc. of different equipment installed in The Amrapali Bhwan as mentioned in item no 01 should be provided by the agency's own cost.
2. Weekly video conference checking with local bodies for inspection of the system.
3. Before 02 days of VIIPs' visit (The hon'ble CM of WB) detection of any fault and rectification and during visit (24 hrs) monitoring and replacement for any requirement of consumable items like patch cord, jointing kit etc. should be provided by the agency's own cost.
4. Connectivity, connection, sound system, micro phone etc. proper maintenance throughout the year by the agency own cost.
5. CCTV Camera (type mentioned in item sl no 01.) along with NVR , display unit look after and its connectivity all components maintenance including the AMC preview should be taken up by the agency own cost.
6. Fire detecting system should be clean, check up including maintenance, replacement of 12 V dry cell battery, smoke detector, heat detector, if required by the agency own cost.
7. Providing 75 days throughout the year, proper competent Technical Manpower (Technician 01 no and operator 01 no) for conducting video conference, in-house off-line conference, operation of high end existing sound system, and fault detection and rectification. The date will be intimated within 24 hours to the agency after getting information for upcoming VVIPs' visit (the Hon'ble CM of WB) and attend within 36 hrs for emergency checking repairing, replacement work and the competent Technical Manpower have to ready for on duties all days (24hrs/ day) during visit of VVIPs', it may be three and above times in a year, by the agency own cost.

(Digital Signature verified)

(Sd/
Assistant Engineer
North Irrigation Electrical& Mechanical Sub-Division
Irrigation & Waterways Directorate
Govt. of West Bengal