



GOVT OF WEST-BENGAL
IRRIGATION & WATERWAYS DEPTT.
OFFICE OF THE SUB-DIVISIONAL OFFICER
MUNDESWARI IRRIGATION SUB-DIVISION
CHAMPADANGA HOOGHLY..

Phone No. 03212255174, Email ID- misd.champadanga@gmail.com

NOTICE INVITING TENDER No.WBIW/SDO/MISD/NIT-05(M)/2024-25

Sealed Tenders in printed form W.B.F. No. 2911 are invited by the **Sub-Divisional Officer, Mundeswari Irrigation Sub-Division**, on behalf of the Governor of West Bengal, for the works as per list attached here with, from Bonafide outside contractors having experiences, credentials and resources for executing similar nature of single Work in a year for a sum equivalent to at least 30% (thirty percent) of estimated value put to tender and the validity of said credentials should be within last 5 (five) years.


- 1) The intending tenderers should apply for tender paper in the Office of the **Sub-Divisional Officer** addressing to the **Sub-Divisional Officer, Mundeswari Irrigation Sub-Division**.
- 2) Tender Documents to be submitted in the Tender Box of the Office of the **Sub-Divisional Officer, Mundeswari Irrigation Sub-Division**, as per scheduled time & date of original NIT.
- 3) a) Separate Tender should be submitted for each Work, as per attached List, in sealed cover inscribing the NIT No., Sl. No. and Name of the Work on the envelope and addressing to the **Sub-Divisional Officer, Mundeswari Irrigation Sub-Division**.
- 4) b) Submission of Tenders by Post or FAX or through Internet is not allowed.
- 5) The Tender Document and other relevant Particulars (if any) may be seen by the intending Tenderers or by their duly authorized representative during office hours between 11.00 A.M. And 4.00 P.M. on every working day, till the date of issue of tender papers in the office of the **Sub-Divisional Officer, Mundeswari Irrigation Sub-Division**. Any tenderer may send his authorized representative to attend interview, bid or any other purpose allowed by tender accepting authority. Such authorization must be submitted in stamped paper in presence of 1st class Judicial Magistrate or Notary Public.
- 6) a) Intending Tenderers should apply for Tender Papers in their respective Letter Heads enclosing self attested Copies of GST Registration Certificate, Trade License, P.A.N., valid P.Tax, PTPC challan, Partnership deed in case of Partnership firm.
- b) Credential should be in form of :-
 - i. Completion Certificates for fully (100%) completed works during the current year and last five financial years will only be accepted. Certificates issued for partly completed works will not be considered.
 - ii. Completion Certificate of work executed in Irrigation & Waterways Department will be considered. Completion Certificate of works executed in other Departments of State Government or organizations, like Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affairs Department and various other State Government Departments, Zilla Parishads, West Bengal Housing Infra-structure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Hooghly River Bridge Commissioner (HRBC), Engineering Departments of Central Government and Organizations like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KoPT), and companies owned or managed by the State Government, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer / Divisional Engineer / District Engineer / Project Manager of the other State / Central Government Departments / Organizations. Such certificates are further to be countersigned by immediate superior authority of the Issuing Authority for all cases other than direct State / Central Government Departments and Railways.

iii. Eligibility criteria for participating in more than one tender in a NIT: Normally separate Completion Certificate (CC) of 100% completed works is to be provided for participation in separate works in a particular NIT. However, CC for one particular work may be considered as eligible for participation in maximum two numbers of serials, provided required credential for two such works (to be arithmetically added for identical major works) satisfies the requirement in all respect from one such completion certificate.

- c) Intending Tenderers having not satisfied with the decision of the Tender Paper Issuing Authority may prefer an appeal to the next superior Officer. The communication in this regard must be brought to the notice of the Tender Paper Issuing Authority at least before the last date of issue of Tender Paper failing which no such Appeal will be entertained.
7. a) No Tender Paper will be supplied by Post.
- b) No Tender Paper will be issued after expiry of date & time mentioned in the notice.
- c) Before submitting any Tender, the Intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into consideration all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local Labours and Rates prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards.
- d) Earnest money, for each work as noted in the List of Works, in the form other than those mentioned below, will not be accepted.
- i. Received Challan of Reserve Bank of India or Treasury showing the Deposit to be credited under the Head 'P.W. Deposit' in favour of the Executive Engineer, Hooghly Irrigation Division.
- ii. Crossed Bank Draft / Bankers Cheque / Deposit at call Receipt of any scheduled Bank **PAYABLE AT CHINSURAH IN FAVOUR OF EXECUTIVE ENGINEER, HOOGHLY IRRIGATION DIVISION OTHERWISE THE TENDER WILL BE REJECTED**. No adjustment of any sort of above mentioned Earnest Money previously deposited for other works will be considered. Tender without earnest money will be treated as informal.
- e) Earnest money as noted in the list of works will have to be deposited by the contractors. Anybody desirous of exemption from depositing earnest money, is to furnish along with his tender, attested copy of document testifying to his having Exemption on justified grounds.
- a. The Tenderer should quote the rate both in figures & in words on the basis of percentage above / below /at par the scheduled of rates attached with the tender form and also in the space provided in the Tender Form.
- b. Any tender containing over writing is liable to be rejected.
- c. All corrections are to be attested under the dated signature of the Tenderer.
- f) When a Tenderer signs his tender in an Indian language, the total amount Tendered should also be written in the same language. In the case of Illiterate Tenderer, The Rates Tendered should be attested by a Witness.
- g) The Tenderer who will sign on behalf of a Company or a Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
- h) Any letter or other instrument submitted separately in modification of the sealed Tender will not be entertained.

- i) The Tenderer should submit a statement (if desired) at the time of submission of his tender showing the technical staff to be maintained for the work, with their technical qualifications, failing which the Tender may be liable to rejection.
- j) Conditional Tender, which does not full fill any of the above conditions, and is incomplete in any respect, is liable to summarily rejection.
- k) Sales Tax, Royalty and all other statutory levy / Cess etc will have to be borne by the contractor (he will have to produce necessary documentary evidence of his having done so at that time of receiving the final payment for the work) if applicable.
- l) The Sub-Divisional Officer, Mundeswari Irrigation Sub-division is the accepting authority of Tender and The Tender Accepting Authority dose not bind himself to accept the lowest Tender and reserves the right to reject any or all of the Tenders received, without assigning any reason whatsoever and also reserves the right to distribute the work amongst more than one Tenderers on technical feasibility.
- m) The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis of rate to justify the rate quoted by him.
- n) The Tenders will be opened, as specified in the List of works in the Chamber of the **Sub-Divisional Officer, Mundeswari Irrigation Sub-Division** in presence of the participating Tenderers or their duly Authorized Representative who may be present at the time of Opening and who may also put their signature in the Tender Opening Register.
- o) The successful Tenderer will have to execute the formal agreement in W.B. Form No.2911 which will have to be obtained from the office of the **Sub-Divisional Officer, Mundeswari Irrigation Sub-Division**, failing which the Earnest Money shall forthwith stand forfeited in the favour of the Government and the communication of acceptance of the tender/ Formal work order shall automatically stand cancelled.
- p) If any Tenderer withdraws his Tender before its acceptance or refuses / fails to convert it into a Contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal / failure, he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- q) The successful Tenderer will have to abide by the provisions for the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
- r) Materials such as Cement, M.S./Tor Rod, R.C.C. Hume Pipes etc. if available in stock will be issued by the Department to the Contractor for the work as per Issue Rate fixed By The Engineer-In-Charge. Site of issue of materials as mentioned in the List of Materials to be supplied departmentally to the Contractor is furnished with the Tender Document for the work. Any other material not listed therein, if supplied by the Department, the Issue Rate for such material will be fixed by the Engineer-In-Charge.
- s) Hire charge for Tools & Plants machinery, if issued departmentally, will be recovered from Contractor at such rates as will be fixed by the Engineer-in-Charge. The period of Hire Charges of all Tools & Plants machinery issued from the Govt. Godown will be counted from the date of their issuance from the godown and up to the Date of return into the same godown and the Hire Charges will be recovered from Contractors accordingly. All Tools & Plants Machinery issued to the Contractor must be returned in good condition. In the case of any damage, the cost of repair of such damage or replacement will be recovered from Contractor.
- t) In the following cases a Tender may be declared informal and unacceptable.

- a. Correction, alterations, additions etc. if not attested by the Tenderer.
 - b. Earnest Money in the form of T. R. Challan, D.C.R. / Demand Draft etc Which are short deposited and / or not deposited in the favour of the Executive Engineer, Hooghly Irrigation Division.
 - c. If the Tender Form is not properly filled in respect of the general Description of the work, Estimated Cost, Rate of deduction of Security Deposit etc. in page -2 and other pages as are required to be filled in.
 - d. If the specified pages of the Tender Document are not signed by the Tenderer.
 - e. If the Tender is not submitted in a Cover properly sealed and name of the work is not indicated on the cover with N.I.T No.
- u) For the refund of the Earnest Money of the unsuccessful Tenderer(s), he / they is / are to apply for the same to the Executive Engineer, Hooghly Irrigation Division, giving the reference to the work, N.I.T. No., Date of Tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of All Tenderer other then the 1st, 2nd and the 3rd lowest Tenderers in each case, maybe refunded as early as possible.
 - v) To verify the Competency, Capacity and Financial Stability of the intending Tenderer(s) the Issuing Authority may demand production of any necessary Document(s) as it may deem necessary.
 - w) The payment of R/A as well as Final Bill for any work will be made according to the availability of specific Fund and no claim whatsoever for delayed payment will be entertained.
 - x) The concerned Sub-Divisional Officer, Mundeswari Irrigation Sub-division, may conduct an interview of the applicants for the tender for verification of original documents for confirmation of the eligibility criteria.
 - y) Additional Performance Security:-
In terms of memorandum No.- 09 - W / 2017-18 dated 20th July 2017 of Irrigation & Waterways Department, The "Additional Performance Security" shall be obtained from the successful L1 bidder, if the accepted bid value is below 20% of the estimated amount put to tender at the rate of 10% of the tendered amount i.e the L1 bid price.


 Sub-Divisional Officer
 Mundeswari Irrigation Sub-Division

GOVT OF WEST-BENGAL
IRRIGATION & WATERWAYS DEPTT.
OFFICE OF THE SUB-DIVISIONAL OFFICER
MUNDESWARI IRRIGATION SUB-DIVISION
CHAMPADANGA HOOGHLY.,

Salient points regarding N.I.T. No. WBIW/SDO/MISD/NIT-05(M)/2024-25
at a glance

(Circulated vide Memo No. :- **755(5)** Dated 21.10.2024)

- | | |
|--|--|
| 1. Name of work | :- As per list attached |
| 2. Amount put to Tender | :- Do |
| 3. Earnest Money | :- Do |
| 4. Tender Form No . | :- Do |
| 5. Cost of Tender Form etc. | :- Do |
| 6. Time allowed for completion of work | :- Do |
| 7. Contractors entitled | :- Do |
| 8. Accepting Authority | :- Sub-Divisional Officer, Mundeswari Irrigation Sub-Division. |
| 9. Last date and time of receiving application | :- 29.10.2024 up to 4.00 P.M. |
| 10. Last date and time of purchasing Tender papers | :- 30.10.2024 up to 3-00 PM |
| 11. Date & time of dropping Tender | :- 05.11.2024 up to 3-00 PM |
| 12. Date & time of opening Tender | :- 05.11.2024 at 3-30 PM |
| 13. Application for purchase of Tender Form | :-To be addressed to the
Sub-Divisional Officer, Mundeswari Irrigation Sub-division. |
| 14. Authority of issuance of Tender Form | :- Sub-Divisional Officer, Mundeswari Irrigation Sub-division |
| Tender Form to be Purchased from
Sub-division | :- Office of the Sub-Divisional Officer, Mundeswari Irrigation
Sub-division |
| 15. Dropping of Tender Form
Irrigation Sub-division | :- Office of the Sub-Divisional Officer, Mundeswari
Irrigation Sub-division |
| 16. Opening of Tender | :- By the Sub-Divisional Officer, Mundeswari
Irrigation Sub- Division on 05.11.2024 at 3-30 PM |

[Handwritten Signature]
21/10/24

Sub-Divisional Officer
Mundeswari Irrigation Sub-Division

Memo. No. 755 (5)

Dated 21.10.2024

Copy forwarded for information and necessary action with the request to display the N.I.T. No. WBIW/SDO/MISD/NIT-05(M)/2024-25 in the office Notice Board of concerning office for wide circulation.

1. Additional Project Director – IV,DPMU-II, WBMIFMP , I&WD, JalasampadBhawan, Salt Lake, Kolkata-91, .
2. Executive Engineer, Hooghly Irrigation Divn, Pearabagan Road, Chinsurah, Hooghly.
3. .S.D.O. Champadanga Irrigation Sub-Divn. Champadanga, Hooghly
4. Block Development Officer, Tarakeswar Dev. Block, Tarakeswar, Hooghly.
5. Notice Board, Mundeswari Irrigation Sub-division



Sub-Divisional Officer
Mundeswari Irrigation Sub-Division

Memo. No. 755(5)/(1)

Dated 21.10.2024

Copy of N.I.T. No. WBIW/SDO/MISD/NIT-05(M)/2024-25 forwarded to the :-
The District Information & Cultural affairs Officer, Hooghly, Govt. of West Bengal, RabindraBhaban, Chinsurah, Hooghly
(In duplicate) with request to wide circulation.



Sub-Divisional Officer
Mundeswari Irrigation Sub-Division

Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub-Divisional Officer
Mundeswari Irrigation Sub-Division.

Champadanga, Hooghly, Pin - 712401
Phone No. 03212-255174

LIST OF WORKS FOR NOTICE INVITING TENDER NO. WBIW/SDO/MISD/NIT-05(M)/2024-25
(Circulated vide Memo No. :-755(5) Dated 21.10.2024)

- 1 :- Last date & time of receiving application
- 2 :- Last date & time of purchasing Tender Papers
- 3 :- Date & Time of dropping Tender
- 4 :- Date & Time of opening Tender

- 29.10.2024 up to 4.00 P.M.
- 30.10.2024 up to 3.00 P.M.
- 05.11.2024 up to 3.00 P.M.
- 05.11.2024 at 3.30 P.M.

Sl No	Name of Work	Amount put to tender	Earnest Money Deposit	Tender Form No.	Cost of Tender Paper	Time allowed for completion of work	Source of fund	Accepting Authority	Contractor eligible to participate in this Tender
		Rs.	Rs.						
1	Periodical maintenance & repair of all Computers, Printers & Copier Machine including peripherals installed at the office of the Sub-Divisional Officer, Mundeswari Irrigation Sub-Division of Hooghly Irrigation Division, Champadanga, Hooghly.	94780.00	1896.00	2911	Free of cost	180 Days	WBMIFMP	SDO/MISD	Bona-fide Contractors having credential of execution of similar nature of work of value 30% of the amount put to tender within the last 5(five) years
2	Periodical Maintenance & repair of all Computers, Printers, including peripherals installed at the office of the Executive Engineer, Hooghly Irrigation Division, Chinsurah, Hooghly.	96960.00	1939.00	2911	Free of cost	180 Days	WBMIFMP	SDO/MISD	Bona-fide Contractors having credential of execution of similar nature of work of value 30% of the amount put to tender within the last 5(five) years

[Signature]
Sub-Divisional Officer
Mundeswari Irrigation Sub-Division

Tender Schedule for the work : Periodical maintenance & repair of all Computers, Printers & Copier Machine including peripherals installed at the office of the Sub-Divisional Officer, Mundeswari Irrigation Sub-Division of Hooghly Irrigation Division, Champadanga, Hooghly.

Amount put to tender ₹ 94,780.00 Earnest Money ₹ 1,896.00

Time of completion : 180 days N.I.T No. :- WBI/SDO/MISD/NIT-05(M)/2024-25 SI No.01

SCHEDULE OF WORKS

Sl No	Description of work	No or Qty	Unit	Estimated Rate		AMOUNT Rs P
				Figure	Words	
1.00	Annual Maintenance, Formatting, installation of software etc. Of Desktop computer/Laptop of any make including Monitor, etc including all spares (Except Picture tube, Hard Disk, EHT of monitor and consumable) as per direction of the E.I.C	1.00	Each	4100.00	Rupees Forty One thousand	4100.00
2.00	Annual Maintenance of Printers of any make as per direction of the E.I.C (without spares)	3.00	Each	1350.00	Rupees One thousand Three hundred Fifty	4050.00
3.00	Supply of antivirus software (Quick heal internet Security) valid for at least one year for each computer as per direction of the E.I.C	3.00	Each	1150.00	Rupees One thousand One hundred Fifty	3450.00
4.00	Supply of new printer ink cartridge/Ribben/ Toner Cartridge					
4.10	HP Laser Toner 85A , for existing printer	1.00	Each	850.00	Rupees Eight hundred Fifty	850.00
4.20	HP Laser Toner 124 for existing printer	1.00	Each	850.00	Rupees Eight hundred Fifty	850.00
4.30	HP Laser Toner 77A for existing printer	1.00	Each	2550.00	Rupees Two thousand Five hundred Fifty	2550.00
5.00	Supply of UPS 600 m-Amp (APC Mx) including cost of installation and as per direction of the E.I.C.) existing computer	3.00	Each	4800.00	Rupees Four thousand Eight hundred	14400.00
6.00	Renting of printer ink cartridge / ribbon / toner cartridge including cost of spares, installation & testing as per direction of E.I.C. for existing printer	12.0	Each	480.00	Rupees Four hundred Eighty	5760.00
7.00	Supply of 32 GB Pen Drive (HP)	6.0	Each	650.00	Rupees Six hundred Fifty	3900.00
8.00	Supply of 64 GB Pen Drive (HP)	3.0	Each	850.00	Rupees Eight hundred Fifty	2550.00
9.00	Supply of Keyboard (Dell/Logitech make) for existing computer.	2.0	Each	670.00	Rupees Six hundred Seventy	1340.00
10.00	Supply of optical mouse (Dell/ Logitech make) for existing computer.	2.0	Each	350.00	Rupees Three hundred Fifty	700.00
11.00	Supply of 8GB DDR3 Ram .	5.00	Each	2050.00	Rupees Two thousand Fifty	10250.00
12.00	Supply of SSD 512GB (Western Digital Blue)	3.00	Each	5500.00	Rupees Five thousand Five hundred	16500.00
14.00	Mother Board (H110)	1.00	Each	7530.00	Rupees Seven thousand Five hundred Thirty	7530.00
15.00	CPU FAN	2.000	Each	850.00	Rupees Eight hundred Fifty	1700.00
16.00	Processor Core i5 (Intel Make)	1.00	Each	6500.00	Rupees Six thousand Five hundred	6500.00
17.00	Supply of 19" LED Monitor for existing computer (Dell LG)	1.00	Each	7800.00	Rupees Seven thousand Eight hundred	7800.00
				Total		94780.00
				Say		₹ 94,780.00
Rupees Ninety Four thousand Seven hundred Eighty only.						

Rates quoted @

Signature of Contractor

[Signature]
21/10/24
Sub-Divisional Officer
Mundeswari Irrigation Sub-Division

Tender Schedule for the work : Periodical Maintenance & repair of all Computers, Printers, including peripherals installed at the office of the Executive Engineer, Hooghly Irrigation Division, Chinsurah, Hooghly.

Amount put to tender ₹ 96,960.00 Earnest Money ₹ 1,939.00

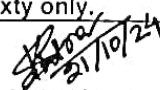
Time of completion : 180 days N.I.T No. :- WBIW/SDO/MISD/NIT-05(M)/2024-25 SI No.02

SCHEDULE OF WORKS

Sl. No.	Description of work	No or Qty.	Unit	Estimated Rate		AMOUNT Rs P
				Figure	Words	
1.00	Annual Maintenance, Formatting, installation of software etc. Of Desktop computer/Laptop of any make including Monitor, etc Including all spares (Except Picture tube, Hard Disk, EHT of monitor and consumable) as per direction of the E I C	1.00	Each	4100.00	Rupees Forty One thousand	4100.00
2.00	Annual Maintenance of Printers of any make as per direction of the E I C (without spares)	3.00	Each	1350.00	Rupees One thousand Three hundred Fifty	4050.00
3.00	Supply & Renewal of antivirus software Quick heal internet Security valid for at least one year for each computer as per direction of the E. I. C (including GST & Cess) for existing computer.	2.00	Each	2800.00	Rupees Two thousand Eight hundred Fifty	5600.00
4.00	Supply of Computer Toner					
4.10	HP Laser Toner 85A , for existing printer.	3.00	Each	850.00	Rupees Eight hundred Fifty	2550.00
4.20	HP Laser Toner 12A for existing printer	10.00	Each	850.00	Rupees Eight hundred Fifty	8500.00
4.30	HP Laser Toner 77A for existing printer	2.00	Each	2550.00	Rupees Two thousand Five hundred Fifty	5100.00
5.00	Supply of UPS 600 m-Amp (APC Mkd) including cost of installation and as per direction of the E.I.C.) existing computer.	1.00	Each	4800.00	Rupees Four thousand Eight hundred	4800.00
6.00	Refilling of printer ink cartridge / ribbon / toner cartridge including cost of spares, installation & testing as per direction of E I C for existing printer	18.0	Each	480.00	Rupees Four hundred Eighty	8640.00
7.00	Supply of 32 GB Pen Drive (HP)	1.0	Each	650.00	Rupees Six hundred Fifty	650.00
8.00	Supply of 64 GB Pen Drive (HP)	3.0	Each	850.00	Rupees Eight hundred Fifty	2550.00
9.00	Supply of Keyboard (Dell/Logitech make) for existing computer	3.0	Each	670.00	Rupees Six hundred Seventy	2010.00
10.00	Supply of optical mouse (Dell/ Logitech make) for existing computer.	3.0	Each	350.00	Rupees Three hundred Fifty	1050.00
11.00	Supply of 8GB DDR3 Ram	3.00	Each	2050.00	Rupees Two thousand Fifty	6150.00
12.00	Supply of SSD 512GB (Western Digital Blue)	2.00	Each	5500.00	Rupees Five thousand Five hundred	11000.00
14.00	Mother Board (H110)	2.00	Each	7530.00	Rupees Seven thousand Five hundred Thirty	15060.00
15.00	CPU FAN	1.000	Each	850.00	Rupees Eight hundred Fifty	850.00
16.00	Processor Core i5 (Intel Make)	1.00	Each	6500.00	Rupees Six thousand Five hundred	6500.00
17.00	Supply of 19" LED Monitor for existing computer (Dell/LG)	1.00	Each	7800.00	Rupees Seven thousand Eight hundred	7800.00
Total						96960.00
Say						₹ 96,960.00
Rupees Ninety Six thousand Nine hundred Sixty only.						

Rates quoted @

Signature of Contractor


 Sub- Divisional Officer
 Mundeswari Irrigation Sub- Division