



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BURDWAN.

Memo No. 796

Date -04.10.2024

Notice inviting Quotation No. 04 of D.C. Hd. Qtr. Sub-Division/2024-25

Sealed quotation for the work

- 1) “**Supplying of fertilizer and pesticides for gardening at Kanainatsal Inspection Bungalow, Chief Engineer (West), Damodar Irrigation Circle and D.C.Hd.Qtr Sub-Division under Kanainatsal Section of Damodar Canal Head Quarter Sub-Division under Damodar Canal Division (From Nov 2024 to March 2025)**”
- 2) “**Supply of various seasonal flower plants for Gardening at Kanainatsal Inspection Bungalow, Chief Engineer (West), Damodar Irrigation Circle and D.C.Hd.Qtr Sub-Division under Kanainatsal Section of Damodar Canal Head Quarter Sub-Division under Damodar Canal Division (From Nov 2024 to March 2025)**” inclusive of all individual charges, taxes etc, complete as per Annexed proforma invited by the SDO , D.C.Hd. Qtr. Sub-Division as instructed by higher authority from reliable resourceful Bonafide agencies/outside rs .Intending quotationers shall have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl.No	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	22.10.2024	Up to 14.00Hrs.
2.	Date of issue of quotation papers	23.10.2024	From 14.00 Hrs to 17.00 Hrs.
3.	Last date of receiving quotation papers	25.10.2024	Up to 15.00 Hrs.
4.	Date and time for opening quotation	25.10.2024	At 15:30 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in prescribed proforma.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self-attested copies of the documents.
4. Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.
5. The rate should be including GST & other charges complete etc.
6. Any material not up to standard quality & satisfaction shall be replaced.
7. Before offering quotations, the intending quotationer should thoroughly verify himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.
8. The quotationer may remain present at the time of the opening of the quotation.
9. The quotationers are requested to submit all the requisite documents such as **P-Tax Clearance, Valid 15digit Good & Service Tax payer Identification Number (GSTIN), Trade Licence, Income Tax Return under IT Act of immediate or preceding financial**

year, PAN, Completion Certificate/Payment Certificate(s) for the single similar work executed within last than 5 (Five) years (to be determined from the actual year of completion, considering current financial year as Year-1).

Etc. at the time of submission of the application.

10. The lowest quotationer shall have to execute a formal agreement in 2911 form within 5 (five) working days from the date of receipt of work order along with 2% of the quoted amount as Earnest money by BID in favour of the Executive Engineer-I, Damodar Canal Division, In form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled bank of India. Payment in any other form will not be accepted.

11. No conditional Offer/Proposal shall be accepted and deemed as informal.

Place of dropping of quotation Documents: **Office of the Sub-Divisional Officer, Damodar canal Head Quarter Sub-Division, Kanainatsal, Burdwan.**

Quotation Accepting Authority: **Superintending Engineer, Damodar Irrigation circle, Kanainatsal, Burdwan.**

Sd-

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan

Memo No.796/1(14)

Date -04.10.2024

Copy submitted for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan
2. Executive Engineer-I, D.C. Division
3. Executive Engineer-II, D.C. Division
4. Executive Engineer, Hd. Works Division
5. Executive Engineer-I, L.D.I. Division
6. Executive Engineer-II, L.D.I. Division
7. Executive Engineer, B.I. Division
8. Executive Engineer, R.B.I Division
9. DVC Study Cell for uploading in Departmental website.
10. District Information Officer, Burdwan .
11. Office Notice Board, D.C. Hd. Qrt. Sub-Division
12. Estimating Branch of D.C. Division
13. Accounts Branch of D.C. Division
14. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sd-

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan

Notice inviting Quotation No. 04 of D.C. Hd. Qtr. Sub-Division/2024-25 (SL No.01)

Name of Work:“Supplying of fertilizer and pesticides for gardening at Kanainatsal Inspection Bungalow, Chief Engineer (West), Damodar Irrigation Circle and D.C.Hd.Qtr Sub-Division under Kanainatsal Section of Damodar Canal Head Quarter Sub-Division under Damodar Canal Division (From Nov 2024 to March 2025)”.

PROFORMA FOR QUOTING RATE

Sl No	Description of item	Quantity	Unit	Unit Rate (inclusive of all taxes)(Figures/words)	Total Amount (Rs)(Figures/words)
1	Interpid	5.00	Kg		
2	Furadox	10.00	Kg		
3	Babiston	5.00	Kg		
4	Diathene (M)-45	10.00	Kg		
5	Easta Zinc	10.00	Kg		
6	Aminose	5.00	Kg		
7	Glyphostet	10.00	Liter		
8	Lime (chemical)	80.00	Kg		

9	Urea	150.00	Kg		
10	Sonata	1.50	Kg		
11	Potash	100.00	Kg		
12	N.P.K. (10: 26:26)	300.00	Kg		
13	Bone dust	100.00	Kg		
14	Mustered cake (Organic)	250.00	Kg		
15	Cow dung	200.00	Cft		
16	Fresh Good earth	250.00	Cft		
				Total =Rs	

Sd-

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan

Notice inviting Quotation No. 04 of D.C. Hd. Qtr. Sub-Division/2024-25 (SL No.02)

Name of Work:“Supply of various seasonal flower plants for gardening at Kanainatsal Inspection Bungalow, Chief Engineer (West), Damodar Irrigation Circle and D.C.Hd.Qtr Sub-Division under Kanainatsal Section of Damodar Canal Head Quarter Sub-Division under Damodar Canal Division (From Nov 2024 to March 2025)”.

PROFORMA FOR QUOTING RATE

Sl No	Description of item	Quantity	Unit	Unit Rate (inclusive of all taxes)(Figures/words)	Total Amount (Rs) (Figures/words)
1	Mari gold :- i) Inca	1000	Each		
2	Mari gold ii) Gold Coin	500	Each		
3	Mari gold iii) Honey comb	500	Each		
4	Chrysanthemum :-i) Snow Ball	100	Each		
5	Chrysanthemum ii) 2nd Pot	100	Each		
6	Daliah (Varities)	400	Each		
7		200	Each		

	Celosia				
8	Pansy (Double	150	Each		
9	Aster (Double)	250	Each		
10	Pitunia:- i) Single	250	Each		
11	Pitunia:ii) Double	250	Each		
12	Salvia (Double)	200	Each		
13	Calendula	200	Each		
14	Impatiens Balsamina	200	Each		
15	Eranthemum	200	Each		
16	Rose Plant (Varities)	40	Each		
17		100	Each		

	Geranium				
18	Croton	20	Each		
19	Earthen Flower Tub i) 8" Tub	50	Each		
20	Earthen Flower Tub ii) 10" Tub	40	Each		
21	Bougainvillea	25	Each		
22	Money plant (Indoor tub)	40	Each		
23	Pichutia palm plant (Indoor tub)	40	Each		
				Total =Rs	

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Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan