



**GOVERNMENT OF WEST BENGAL**  
**IRRIGATION & WATERWAYS DIRECTORATE**  
**OFFICE OF THE SUB-DIVISIONAL OFFICER, BASANTI IRRIGATION SUB-DIVISION**  
**BASANTI, SOUTH 24 PARGANAS**  
**E-mail: sdo basanti sub div@gmail.com**

Memo No. 260

Date:-14.08.2024

**NOTICE INVITING TENDER NO:-WBIW/SDO/Basanti/NIT-05/2024-25 of Sub-Divisional Officer, Basanti Irrigation Sub-Division**

1. Separate Sealed Tenders in printed form are invited by the **Sub-Divisional Officer, Basanti Irrigation Sub-Division** on behalf of the Governor of West Bengal, for the Works as per list attached herewith, from eligible bonafide contractors having sufficient experience in execution of similar type of works of value 30% of the amount put to Tender within the last 5 years as per categorization, \*detailed herein under.
2. a. Separate Tender should be submitted for each work as per attached List in Sealed Cover super scribing the name of the work on the envelope and addressed to the proper authority.  
b. Submission of Tender by **post** is not allowed.
3. The Tender documents and other relevant particulars (if any) may be seen by the intending Tenderer or by their duly authorized representative during office hours between **11.00 A.M to 4.00 P.M** on every working day, till **27.08.2024** in the Office the Sub-Divisional Officer, Basanti Irrigation Sub-Division, Basanti, South 24 Parganas.
4. a. **Intending Tenderers should apply for Tender papers in their respective Letter Heads enclosing self attested copies of the following documents, original of which and documents like Registered Partnership (for Partnership farms) etc. are to be produced on demand, as well as during interview (if any).**
  - i. Latest Professional Tax Payment Certificate (PTPC) or PT payment challan for current financial year, valid PAN Card in the name of bidder organization, latest Income Tax Return of I.T Dept./of last financial year, valid GSTIN under GST Act & Rules, Trade License valid upto the date of opening of the Tenders, Application for such clearance addressed to the Competent Authority, subject to production of authenticated receipt may also be considered.
  - ii. Completion Certificate / 100% Payment Certificate (s) for the Single similar work at least 50% of the value of the work for which Tender Paper is desired, executed within last 5 (Five) years / preceding three FY or Audited Profit & Loss Accounts statement of three financial years within the zone of preceding five financial year. (to be determined from the actual year of completion, considering current financial year as Year-1) **alongwith BOQ and Work Order / Award of Contract duly authenticated by issuing authority.**
  - iii. A Statement showing number and value of works presently under execution by the Tenderer under the Irrigation & Waterways Department and other Government Departments / Organization as stated in paragraph 4(b) here under.

iv. Declaration by the Applicant to the effect that there Is no other applications for Tender Paper for work in this NIT in which he/she/they has/have common interest. Failure to produce any of the above document may be considered good and sufficient reason for non- issuance of tender paper.

b. Completion Certificate issued by Competent Authority will normally be considered as credential. Completion Certificates (CC) for 100% completed works during the current year and within last five financial years will only be accepted as valid credential.

CC should clearly show the name, postal address, (contact Tel. No. and FAX or e-mail ID if issued outside the jurisdiction of the State) of the office and designation of the officer/ authority issuing the CC for the work along with the name of work and amount put to tender (Tender Value). Illegible certificates and those having incomplete information may be rejected.

CC of works executed in the Irrigation & Waterways Directorate will be considered. CC of works executed in other Departments of the State Government/ organizations viz. Public Works & Public Works (Roads) Department, Public Health Engineering Department, Sundarban Affair Department and other State Government Departments, Zilla Parishads & Panchayat Samities only within the jurisdiction of the State of West Bengal, WBHIDCO, WBSEDCL, WBSETCL, KMDA, KMW & SA, KMC, Other Municipal Authorities and Bodies, HRBC, Engineering Departments of Union Government and Organizations like Farakka Barrage Project (FBP) Authority, Indian Railways, KoPT and companies owned or managed by the Government of West Bengal, i.e. Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer / District Engineer/Project Manager of the State/Union Government Departments/ Organizations; authorized signatories of CC for Panchayat Samities and Municipalities shall be BDO & Ex-officio Executive Officer and Secretary or equivalent administrative officers respectively. It is desirable to have contact telephone and FAX or e-mail address of the signatory of the CC for all offices outside West Bengal.

Such CC is required to be further countersigned by the immediate superior authority of the issuing authority for all cases other than direct Union Government Departments and Ministries outside the State of West Bengal. Also such certificates when issued in all other States other than those directly of State / Union Government Departments and Indian Railways should contain a declaration that the work has been executed to the satisfaction of the concerned Government Organisation and has been declared 100% complete in all respect by the competent authority in the concerned Organisation.

Monetary value (Amount put to tender without considering contractual rate) of the 100% completed work or gross final bill value (excluding contractual rate) including supplementary/substitute supplementary, as the case may be, thus submitted will be further multiplied by the following factors to take care of the inflationary effect to arrive at the net notional amount.

| Year    | Description                                  | Multiplying factor to arrive at net notional amount |
|---------|--|---|
| Current | -  | 1.00  |
| 1st     | 1 year preceding the current financial year  | 1.08  |
| 2nd     | 2 years preceding the current financial year | 1.16  |
| 3rd     | 3 years preceding the current financial year | 1.26  |
| 4th     | 4 years preceding the current financial year | 1.36  |
| 5th     | 5 years preceding the current financial year | 1.47  |

- c. Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Division/ Circle for at least 3 (Three) years from the date of detection, in addition to such other Penal action as the Government may deem proper.
5. Intending Tenderer not satisfied with the decision of the Tender Paper issuing Authority may prefer an appeal to the next superior Officer. Concerned Chief engineer will be the Appellate Authority for high Value Tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within two working days after the issue of Tender Paper and copy of such communication should also be submitted to the Tender Paper issuing Authority within the same period failing which no such appeal will be entertained.
6. a. Tender Paper is available free of cost in the Office the Sub-Divisional Officer, Basanti Irrigation Sub-Division, Basanti, South 24 Parganas within the specified date and time as per attached list by the intending Tenderer or by their duly authorized representatives.
- b. No Tender Paper will be supplied by post.
- c. No Tender Paper will be issued on the date of opening of tenders after expiry of date and time mentioned in the Notice.
- \*7. Before submitting any Tender the intending Tenderer should make themselves acquainted thoroughly with the local conditions prevailing by actual inspection of the site and take into considerations all factors and difficulties likely to be involved in the execution of work in all respect including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labours and market rate prevailing in the locality etc. as no claim what so ever will be entertained on these accounts afterwards. In this connection tenderer may contact the office of the undersigned up to **27.08.2024** between **11.00 A.M and 4.00P.M** on any working day.
8. Cost towards Earnest Money Deposit (EMD) must be submitted in the form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled bank of India in favour of **Executive Engineer-I, Joynagar Irrigation Division**, Payable at Kolkata. Payment in any other form e.g. NSC, KVP etc. will not be accepted.
9. Earnest Money for works in open tender, as noted in the list of work, will have to be deposited by the Contractors.
- a. The Tenderer should quote the rate both in figure and in words on the basis of Percentage above/ below or at par the Schedule of Rates attached with the Tender Form and also in the space provided in the Tender Form.
- b. Any Tender containing over writing is liable to be rejected.
- c. Corrections are to be attested under the dated signature of the Tenderer.
10. When the Tenderer sign his Tender in an Indian Language, the total amount tendered should also be written in the same Language. In the case of illiterate Tenderer the rates tendered should be attested by an witness.
11. The Tenderer who will sign on behalf of a Company or Firm must produce the registered documents (within 3 days from the date of opening the Tender) in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act. Failing which the Tender will not be considered and the deposited Earnest Money will be forfeited.
12. Any Letter or other instrument submitted separately in modification of the sealed tender may not be entertained.

13. The Tenderer should submit a statement at the time of submission of his tender showing the Technical Staff to be maintained for the work, with their technical qualifications, failing which the tender may be liable to rejection.
14. Conditional Tender, which does not fulfill any of the above condition, and is incomplete in any respect, is liable to summarily rejection.
15. The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received without assigning any reason whatsoever the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
16. The Tender will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
17. The Tender will be opened as specified in the list of works, in presence of the participating Tenderers or their duly authorized representatives who may be present at time of opening and who may also put their signatures in the Tender Opening Register.
18. The successful Tenderer will have to execute the duplicate copies of his tender which will have to be obtained in the office of the Sub-Divisional Officer, Basanti Irrigation Sub-Division, within 7 (Seven) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest money shall forthwith stand forfeited in favour of the Government and the Communication of acceptance of the tender shall automatically stand cancelled.
19. If any Tenderer withdraws his tender before its acceptance or refuses / fails to convert it into a reason contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/ refusal / failure he shall be disqualified for submitting any Tender in this Division / Circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
20. The successful Tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable as will be force from time to time.
21. Hire Charge for Tools & Plants Machinery, if Issued Departmentally, will be recovered from the contractor at such rates as will be fixed by the Engineer-In-Charge. The period of hire charges of all Tools & Plants Machinery issued from the Government go down will be counted from the date of their issuance from the go down and upto the date of return into the same go down and the hire charges will be recovered from the Contractor accordingly. All tools & Plants Machinery issued to the Contractor must be returned in good condition. In case of any damage, the cost of repair to such damage or replacement will be recovered from Contractor.
22. In the following cases a Tender may be declared informal and unacceptable
  - a) Correction, alteration, additions etc. if not attested by the Tenderer.
  - b) Earnest Money Deposit (EMD) in the form of Bank Draft (BD)/ Bankers Cheque (BC)/ Deposit Call Receipt (DCR) of any Schedule Bank of India in favour of Executive Engineer-I, Joynagar Irrigation Division, payable at Kolkata if not deposited.
  - c) If the Tender Form is not properly filled in respect of the general description of the work Estimated cost, Rate of deduction of Security Deposited, etc. in page 2 and other pages as are required to be filled in.
  - d) If the specified pages of the Tender Documents are not signed by the Tenderer.

- e) If the Tender is not submitted in a Cover properly sealed and the Serial No. of work is not indicated on the cover.
23. For the return of the earnest money of the unsuccessful Tenderer (s) he/they is/are to apply to the **Executive Engineer-I, Joynagar Irrigation Division** giving the reference to the work NIT No. date, Tender amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all Tenders other than lowest Tenderer in each case may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
24. To verify the competent capacity and financial stability of the intending Tenderer(s) the Tender Paper Issuing Authority may demand production of any necessary documents as it may deem necessary.
25. The Payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entrained.
26. As per G.O. No. 1627(8)/1A, Dated: 26<sup>th</sup> November, 2001 of Irrigation & Waterways Department, Government of West Bengal, Clauses 25 of Tender Form No. 2911 stands deleted in respect of contract value less than Rs. 100.00 Lakh.
27. Normally Tender Paper for not more than one work in any one NIT will be issued to an applicant who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT Tender Paper Issuing Authority may Issue Tender paper for any serial even though it may not be preferred by the applicant.
28. Sealed Tender should be dropped in the Tender Box at the office of the Sub-Divisional Officer, Basanti Irrigation Sub-Division, Basanti, South 24 Parganas.
29. **Payment will be made subject to the availability of fund.**
30. The *“Additional Performance Security”* @ 10% of the tendered amount will be obtained from the successful L1 bidder, if the accepted bid value is below 20% of tender Schedule or below by more than 20% of the tender Schedule. In this regard, G.O. No. 09-W/2017-18 dtd. 20.07.2017 from I&W Dept., JalasampadBhavan, Kol-91 may be followed.

**\*Categorization of Works** :- Similar types of works.

**Memo No.-260/1(9)**

**Date:-14.08.2024**

Copy forwarded for information and wide circulation to:

1. The Executive Engineer-I, JoynagarIrrigation Division, Baruipur, Kol-144.
2. The SDO /Canning Sub-Division, Canning, South 24 Parganas.
3. to- 7.) The Sub-Divisional Officer, Canning/Gosaba/Kuemari/Kultala/Raidighi-Irrigation Sub-Division, South 24 Parganas.
8. TheBlock Development Officer, Basanti Development Block, Basanti, South 24 Paraganas.
9. The Office Notice Board, Basanti Irrigation Sub-Division, Basanti, South 24 Paraganas.



Sub-Divisional Officer  
Basanti Irrigation Sub-Division  
Basanti, South 24 Parganas

LIST OF WORKS

**NOTICE INVITING TENDER NO: WBIW/SDO/Basanti/NIT-05/2024-25 of Sub-Divisional Officer, Basanti Irrigation Sub-Division**

- |   |  |
|---|--|
| 1. Last date and time of receiving Application    | 27.08.2024 up to 4.00 P.M.             |
| 2. Last date and time of Issue of Tender document | 28.08.2024 from 2.00 P.M. to 5.00 P.M. |
| 3. Date and time of Receiving Tender document     | 30.08.2024 up to 3.00 P.M.             |
| 4. Date and time of opening Tender Documents      | 30.08.2024 after 3.30 P.M.             |

Earnest Money Deposit (EMD) should be in the form of Bank Draft (BD)/ Bankers Cheque (BC)/ Deposit Call Receipt (DCR) of any Schedule Bank of India in favour of Executive Engineer-I, Joynagar Irrigation Division, payable at Kolkata.

| Sl No. | Name of Work   | Amount Put to Tender (Rs.) | Earnest Money Deposit (Rs.) | Time allowed for Completion | Source of fund | Eligibility of Contractor(*)  | Physical Milestones for completion of each work within stipulated time |
|--------|--|----------------------------|-----------------------------|-----------------------------|----------------|---|--|
| 1      | 2  | 3                          | 4                           | 5                           | 6              | 7   | 8  |
| 1      | Supplying and installation of sign board at identified Govt. land belonging to Irrigation & Waterways Department within in the jurisdiction of Basanti Irrigation Sub-Division under Joynagar Irrigation Division. (2 <sup>nd</sup> Call of NIT No. WBIW/SDO/Basanti/NIT-03/2024-25) | 90468.00                   | 1809.00                     | 10 days                     | AE/SDS         | Open bonafide contractors having experience in similar nature of work in a single tender during the last five years for at least 30% of amount put to tender. | 100% work in 10 Days   |



Sub-Divisional Officer  
Basanti Irrigation Sub-Division  
Basanti, South 24 Parganas.