



GOVERNMENT OF WEST BENGAL
OFFICE OF THE EXECUTIVE ENGINEERS
Basirhat Irrigation Division

P.O.: Basirhat, Distt : N-24 Parganas, PIN : 743412, West Bengal.
Email : basirhatirrigation@gmail.com Phone : 03217-265258

Memo No: - 1189

Dated- 06/08/2024

Notice Inviting Quotation No. 01/EE/BID of 2024-2025

Sealed Quotations are hereby invited from the bonafied agencies for offering rates on prescribed proforma attached with the NIQ for following work and as per following terms and conditions as laid down hereafter:

Name of Work:-"Annual Maintenance of all Computers/Laptop, Printers & Accessories in the Office of the Executive Engineer, Basirhat Irrigation Division, Sub-Divisional Officer, Basirhat, Hingalganj, Kalinagar & Haroa(I)Sub-Division during the year 2024-25."

The quotation will be received in the office of the undersigned upto 2:00 pm on 13/08/2024 and will be opened at 4:00 pm on the same date.

The interested agencies are requested to go through the terms and conditions before quoting their rates. The maintenance work should be completed within 365 (Three Hundred Sixty Five) Days from the date of issue of Work Order.

TERMS AND CONDITIONS:-

- 1) Valid attested Xerox copies of Income Tax, PAN, P. Tax, GST, Trade License issued by the appropriate authority are to be enclosed along with quotation, failing of which the quotation will be liable to be rejected.
- 2) The Department will not be bound to provide the work to the lowest or any other quotationer and any Claim in this respect later will not be entertained.
- 3) No conditional /incomplete rate will be accepted under any circumstances.
- 4) The quotationer should quote their rates in figures as well as words including GST & all taxes.
- 5) The AMC is normally 1(one) year and which may be renewable on expiry of terms subject to the discretion of the **Executive Engineer; Basirhat Irrigation Division.**

Memo No: - 1189 (8)
Copy forwarded for information and necessary action to:-

1. The Superintending Engineer, Eastern Circle, I & W Directorate, Jalasampad Bhawan(8th Floor), Salt Lake City, Kolkata -700 091.
2. The Sub- Divisional Officer, Basirhat/Hingalganj/Kalinagar/Harao Irrigation Sub-Division.
3. The Accounts Branch of Basirhat Irrigation Division.
4. The Estimating Branch of Basirhat Irrigation Division.
5. Office Notice Board.

Executive Engineer
Basirhat Irrigation Division

Dated:- 06/08/2024


Executive Engineer
Basirhat Irrigation Division

SCHEDULE OF ITEM FOR NOTICE INVITING QUOTATION NO : 01/EE/BID of 2024-2025

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SI No.	Name of the item to be supplied	Quantity	Rate per Set/Unit	Rate Quoted (in figures & Words) including GST
1.	Annual Maintenance, Formatting, installation of software etc. of Desktop Computer/Laptop of any make including Monitor etc. including all spares (Except Picture tube, hard disc, EHT of Monitor and consumable items) including cost of technical person as per direction of the E.I.C.(including GST & Cess)	21		
2	Annual Maintenance of printers of any make including cost of technical person as per direction of the E.I.C.(Without spares, including GST & Cess)	18		

etc


Executive Engineer
Basirhat Irrigation Division
06.08.24