



Government of west bengal  
Irrigation & waterways directorate  
Investigation & planning division (south)  
3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91

**NOTICE INVITING QUOTATION**

**NIQ NO. EE/IPDS/04/2024-25**

**Memo No.10-15/1000**

**Dated : 02/08/2024**

Sealed quotation is hereby invited by the Executive Engineer-I, Investigation & Planning Division(South),Irrigation & Waterways Directorate, Jalasampad Bhawan, Salt-Lake City, Kolkata-91 to ascertain unit rates [budget quote] for "**Aerial video footage & still photography for documentation upon drainage channels of Irrigation & Waterways Department by using drone camera**" as per attached schedule of item. Intending quotationers are required to apply for quotation paper to the undersigned enclosing all papers satisfying the eligibility criteria as given below.

**Eligibility criteria :**

- 1.The quotationer having experience of dealing with similar type of work in any Government/Government undertaking/Public sector, Zilla Parishad etc [Agency has to furnish self attested copy of such supply order/completion certificate etc ] will be preferable.
- 2.The intending quotationer should apply for quotation papers in respective Letter Heads enclosing self attested photocopies of valid Trade License, PAN card, latest Professional Tax, GST registration, IT return (last three years) etc. as applicable.

**Time schedule of quotation**

- |   |   |                            |
|---|---|----------------------------|
| 1) Last date & time of receiving application      | : | 12.08.2024 upto 4:30 p.m.  |
| 2) Last date & time of collecting quotation paper | : | 14.08.2024 upto 4:30 p.m.  |
| 3) Last date & time of receiving quotation paper  | : | 16.08.2024 upto 2:30 p.m.  |
| 4) Date & time of opening quotation               | : | 16.08.2024 after 3:00 p.m. |

**Terms and Conditions**

- 1) The schedule of items and other documents are to be collected by the eligible quotationer free of cost from the office of the Executive Engineer-I, Investigation & Planning Division(South) at Jalasampad Bhawan, Salt-Lake City, Kolkata-91.
- 2) The eligible quotationers should quote their rates both in figures and in words. Any correction in the rates must be duly signed by the quotationers and each page of the schedule of items are to be signed by the quotationer along with his seal.
- 3) No quotation paper will be submitted by post / e-mail / fax.
- 4) No quotation paper will be issued after expiry of date and time mentioned above.
- 5) Duly filled up sealed quotation papers as supplied from this office is to be submitted with a forwarding letter to the office of the undersigned.
- 6) Accepting Authority i.e. The Superintending Engineer, Investigation & Planning Circle-I, I.&W. Directorate, reserves the right to accept or reject any or all quotations without assigning any reason whatsoever.
- 7) Informal / conditional quotation is liable to summarily rejected.
- 8) Any letter or other instrument submitted separately in modification of sealed quotation will not be entertained.
- 9) This rate is to ascertain unit rate for official purposes only.

*Chinmoy Chhetry* 02.08.24  
Executive Engineer-I  
Investigation & Planning Division (South)  
Irrigation & Waterways Directorate  
3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91

Memo No. 10-15/1000/1(8)

Dated: 02/08/2024

Copy forwarded for favour of information and necessary action to:

- 1) The Superintending Engineer I.&P. Circle-I, Irrigation & Waterways Directorate.
- 2) The Executive Engineer, DVC Study Cell & Nodal officer e-Governance, I & W Dte. He is requested to upload the NIQ in the Departmental website at the earliest.
- 3-5) The Sub-Divisional Officer, I&P Sub-Division No. I/II/III for wide circulation.
- 6) The Divisional Accounts officer, I&P Division (South).
- 7) The Estimating branch, I&P Division (South)
- 8) Notice Board of Division Office.

*Chiranjit Chhetry 02.08.23.*

Executive Engineer-I

Investigation & Planning Division (South)

Irrigation & Waterways Directorate

3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91



GOVERNMENT OF WEST BENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
INVESTIGATION & PLANNING DIVISION (SOUTH)  
3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91

**Schedule of Item**

[NIQ No. EE/IPDS/04/2024-25]

Sealed quotation is hereby invited by the Executive Engineer-I, Investigation & Planning Division(South),Irrigation & Waterways Directorate, Jalasampad Bhawan ,Salt-Lake City, Kolkata-91 from the bonafide reliable and resourceful agencies to ascertain unit rates [budget quote] for "Aerial video footage & still photography for documentation upon drainage channels of Irrigation & Waterways Department" by using drone camera as per attached schedule of item.

Sl. No	Description & specification of item	Unit	Quoted rate in Rs. including all taxes as applicable and all incidental charges (in figure & in words)
1	Documentation over drainage channel of I.&W.Deptt. by adopting aerial video footage and still photography [minimum 05(five) nos. per km] using Drone Camera. Video footage should have HD quality picture with 4K resolution which can be displayed on big screen without any distortion. Footage should be embalmed with date of shooting and locations of shooting along the drainage channels. Drainage channel wise footage to be kept in separate folders and softcopy of entire video footage and still photography must be delivered in external hard disk and the same to be edited and supplied by the agency as per direction of E.I.C. Editing of entire footage to be done upto full and final satisfaction of the E.I.C. The rate is inclusive of all taxes and all incidental charges like transportation charges, all type manpower, machinery, equipments involvement charges etc. as applicable.	per km	Rs. _____ _____ per km.

**NOTES :**

- i) Rate is to be quoted including all type of taxes as applicable as per existing G.O.
- ii) Time period allowed for this work : As per direction of E.I.C.
- iii) Length of channels to be covered in aerial video footage is approximately 1000 km.

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Signature of Quotationer  
(With Stamp)

*Chinmoy Chhetry* 02.08.24.  
Executive Engineer-I  
Investigation & Planning Division (South)  
Irrigation & Waterways Directorate  
3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91