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GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate
Office of the Executive Engineer
Damodar Survey & Investigation Division
5th floor, Jalasampad Bhawan, Saltlake City, Kolkata-700 091

Memo No:457

Dated: 05/07/2024

NOTICE INVITING EXPRESSION OF INTEREST
[For Budgetary purpose]

NOTICE INVITING EXPRESSION OF INTEREST NO: 01/EE/DSID OF 2024 – 2025

Sealed quotations are hereby invited by the Executive Engineer, Damodar Survey & Investigation Division, Irrigation & Waterways Directorate ,5th floor Jalasampad Bhawan, Saltlake City, Kolkata-700 091 from the bonafide reliable and resourceful agencies to ascertain the unit rate(s) (Budget Quote) for budgetary purposes in connection to the works “Renovation of Damodar Survey & Investigation Division at 5th floor of Jalasampad Bhawan, DF Block, sector -I, Salt Lake , I & W Dte. for the year 2023-2024-Budgetary purpose.” & “Renovation of the office of the Superintending Engineer, Investigation & Planning Circle -II & Dam Safty Organisation at Jalasampad Bhawan, Salt Lake , Kolkata -700091 For the year 2023-2024-Budgetary purpose.”

Issue of EOI Documents:

The EOI documents can be downloaded from the Departmental website www.wbiwd.gov.in as well as obtained free of cost from the from the office of the Executive Engineer, Damodar Survey & Investigation Division, Irrigation & Waterways Directorate ,5th floor Jalasampad Bhawan, Saltlake City, Kolkata-700 091 during office hours on all working days upto **19.07.2024**.

Submission of EOI :

The intending agencies/ Consultant should submit their EOI for the work as cited above in a sealed envelope addressed to the competent authority super scribing on the top " **Renovation of Damodar Survey & Investigation Division at 5th floor of Jalasampad Bhawan, DF Block, sector -I, Salt Lake , I & W Dte. for the year 2023-2024- Budgetary purpose.**" & “Renovation of the office of the Superintending Engineer, Investigation & Planning Circle -II & Dam Safty Organisation at Jalasampad Bhawan, Salt Lake , Kolkata -700091 For the year 2023-2024-Budgetary purpose.” in the tender box to be available at the Office of Executive Engineer, , Damodar Survey & Investigation Division, Irrigation & Waterways Directorate ,5th floor Jalasampad Bhawan, Saltlake City, Kolkata-700 091. Submission of quotation by Post is not allowed.

Eligibility Criteria :

A) The intending agencies/ Consultant should submit their EOI for the work having sufficient experience of dealing with similar type of works. Work experience in any Government / Government undertaking /Public sector, Zilla Parishad e.t.c. [Agency has to furnish self attested copy of such supply order / completion Certificate e.t.c.] will be preferable.

B) Intending agencies/ Consultant should apply for EOI papers in their respective Letter Heads enclosing self attested photocopies of valid Trade Licence , PAN , valid PT , GST , IT etc. as applicable. P.T. Clearance certificate and I.T. , PAN valid up to the date of opening of the quotation.

C) Declaration by the Applicant to the effect that there is no other application for quotation paper for work in this EOI in which he/she/they has/ have common interests. Failure to produce any the above documents may be considered good and sufficient reason for non-issuance of quotation paper.

Terms & Conditions

1. This rate is only to ascertain unit rate for budgetary purpose. The quoted rates should be exclusive of GST & Labour Welfare Cess. No work order will be issued against this EOI.

2. No EOI paper will be issued after expiry of date and time mentioned in the notice.

3. The agencies/ Consultant should quote their rate both in figures & in words on each item of work/ supply as per the EOI.

4. All corrections are to be attested under the dated signature of the agencies/ Consultant.

5. All the pages of the EOI paper and the documents (Submitted as EOI documents) including schedule must be signed by authorised representative on the body of the documents with date and proper seal.

6. Duly filled up sealed quotation as supplied from this office is to be submitted with a forwarding letter to the office of the undersigned.

7. Accepting Authority i.e. The Superintending Engineer , Investigation and Planning Circle –II , I. & W. Directorate, reserves the right to accept or reject any or all EOI without assigning any reasons whatsoever.

8. Informal/conditional EOI is liable to summarily rejected.

9. Any letter or other instrument submitted separately in modification of sealed quotation may not be entertained.

10. The agencies/ Consultant who will sign on behalf of a company or Firm, must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or Firm under the Indian Partnership Act, failing which the quotation will not be considered.

11. *The intending agencies should submit the following and self-attested copies of the same are to be submitted with the EOI.*

I) Company Details like Trade license and others documents.

II) Professional Tax Payment Certificate (PTPC) or Challan.

III) PAN Card.

IV) GST Registration Certificate.

V) Last three years I.T. Return.

VI) Credential of Similar nature of work.(Completion certificate duly authenticated by the concerned officer)

12. The agencies/ Consultant will have to, if so desired by the EOI accepting authority, submit his analysis to justify the rate quoted by him/her the original documents should verified which are enclosed with the EOI documents by the agency.

13. In the following cases a EOI may be unacceptable.

a. Correction, alterations, additions, etc. if not attested by the agencies/ Consultant.

b. If the EOI paper is not properly filled in respect of the general description of the work. Q/P verify the competency, capacity and financial stability of the intending agencies/ Consultant

- (s), the quotation paper issuing Authority may demand production of any necessary document(s) as it may be deem necessary.
- c. Canvassing in connection with the EOI will be liable to rejection.
 - d. Any EOI containing over writing is liable to be rejected.
 - e. If the agency / consultant submit the duplicate/xerox copy of EOI document will be rejected.

Schedule of Dates for EOI :

1. N.I.Q No & Date : 01/EE/DSID OF 2024 – 2025 Date : 05.07.2024.
2. Last Date of Application : 19.07.2024 till 2:00 P.M.
3. Date of issue of quotation documents : 22.07.2024 till 2:00 P.M.
4. Date of dropping of quotation Documents : 25.07.2024 till 3:00 P.M..
5. Place of dropping of quotation Documents : Office of the Executive Engineer, D S & I Divn.
5th Floor, Jalsampad Bhawan, Salt Lake City.
6. Date & time of opening quotation : 25.7.2024 after 3:30 P.M.
7. Quotation Accepting Authority : Superintending Engineer, IPC-II.

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Executive Engineer
Damodar Survey & Investigation Division
5th floor, Jalsampad Bhawan, Saltlake City

Memo No: 457 /1

Dated: 05.072024

Copy of the EOI with a schedule of work submitted to the Superintending Engineer, I & P Circle-II, 5th floor, Jalsampad Bhawan, Saltlake City, Kolkata-700 091 for her kind information

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Executive Engineer
Damodar Survey & Investigation Division
5th floor, Jalsampad Bhawan, Saltlake City,
Kolkata-700 091

Memo No:457/1/2(7)

Dated: 05.07.2024

Copy forwarded for information and necessary action to :

- 1) The Executive Engineer, DVC study Cell & Nodal Officer e-Governance, I & W Dte. requested to upload this EOI in the Departmental website at the earliest.
- 2) The Divisional Accounts officer, Damodar Survey & Investigation Division.
- 3-5) The Sub-Divisional Officer, D S & I Sub-Divn No – I, II, III for wide circulation.
- 6) Estimating Section, Damodar Survey & Investigation Division.
- 7) Notice Board of Damodar Survey & Investigation Division.

H. Kumar 5.7.24
Executive Engineer
Damodar Survey & Investigation Division
5th floor, Jalsampad Bhawan, Saltlake City,
Kolkata-700091
5/7/24