



Government of West Bengal  
Irrigation and Waterways Directorate  
Office of the Sub-Divisional Officer  
Mahananda Embankment Sub- Division-III  
Green Park, Malda

Memo No:163

Dated: 10.06.2024

NOTICE INVITING EXPRESSION OF INTEREST  
[For Budgetary Purposes]

NOTICE INVITING EXPRESSION OF INTEREST NO: WBIW/SDO/MED-III/EOI-01 of 2024-25

Expression of interest for obtaining competitive budgetary quotes at competitive market prices is being invited by the Sub Divisional Officer, Mahananda Embankment Sub Division No-III from eligible bonafide suppliers/Agencies having credential of execution of similar nature of work in connection with determination of estimated cost of the work-

Name of work: "Supplying and commissioning of Computers, Printers, Scanner, UPS, Plotter, PDF Software for the office of the Chief Engineer (North), Green Park, Malda."

**Issue of EOI Documents:** ,

The EOI documents can be downloaded from the Departmental website [www.wbiwd.gov.in](http://www.wbiwd.gov.in) as well as obtained from the office of the Sub Divisional Officer, Mahananda Embankment Sub Division No-III, Green Park, Malda - 733101 during office hours on all working days upto 25.06.2024.

**Submission of EOI:**

The intending agencies should submit their most competitive budgetary quotes as per the current market price in the prescribed BOQ format Annexure to the notice in a sealed envelope super scribing on the top: "EOI for "Supplying and commissioning of Computers, Printers, Scanner, UPS, Plotter, PDF Software for the office of the Chief Engineer (North), Green Park, Malda." " in the tender box to be available at the office of the Sub Divisional Officer, Mahananda Embankment Sub Division No-III, Green Park, Malda - 733101

The intending suppliers should submit their EOI as per list of items enclosed herewith. Rates and amounts should be filled up properly. The quoted rates should be inclusive of all taxes (GST) and duties all complete.

Agencies (or their authorized representatives) participating in the EOI may remain present while opening the sealed covers quoting EOI. Selection of appropriate EOI entirely rests upon the Superintending Engineer, North Irrigation Circle-I, I&W Dte. The authority reserves the right to accept or reject any or all EOIs without assign any reason thereof.

**As the notice inviting EOI is made for estimation purposes, no work order will be issued, and no payment will be made whatever should be borne by I & W department for submission of EOI.**

**SCHEDULE OF DATES FOR EOI**

- |                                  |                             |
|----------------------------------|-----------------------------|
| 1. Publishing date:              | 10.06.2024.                 |
| 2. EOI submission date and time: | 25.06.2024 up to 15:00 hrs. |
| 3. Date & Time of Opening EOI:   | 25.06.2024 at 15:30 hrs.    |

**Pre-Qualification/ Credential:**

Suitable document for determining the financial strength of the bidder, The intending agencies/suppliers should submit the following with the EOI.

- PAN,
- GST
- IT last three years.
- Trade license.
- Credential of similar nature of works in the last five years in any Govt. Sector.

Sub Divisional Officer  
Mahananda Embankment Sub Division No-III,  
Green Park, Malda

**Memo No-163/1 (6)**

**Dated:10/06/2024**

Copy Submitted for favour of information and wide circulation to:-

- 1) The Superintending Engineer, North Irrigation Circle-I, Green Park, Malda.
- 2) Executive Engineer, Mahananda Embankment Division, Green Park, Malda.
- 3) The Sub-Divisional Officer, M.E Sub-Division-I, Bhaluka, Malda.
- 4) The Sub-Divisional Officer, M.E Sub-Division-II, Harishchandrapur, Malda.
- 5) The Divisional Accounts Officer, Mahananda Embankment Division, Green Park, Malda.
- 6) Notice Board of this Office

Sub Divisional Officer  
Mahananda Embankment Sub Division No-III,  
Green Park, Malda

## Schedule of Work

### NOTICE INVITING EXPRESSION OF INTEREST NO: WBIW/SDO/MED-III/EOI-01 of 2024-25

Name of work: " Supplying and commissioning of Computers, Printers, Scanner, UPS, Plotter, PDF Software for the office of the Chief Engineer (North), Green Park, Malda."

(Intending bidder to quote rate and amount item-wise as per given format below)

Sl No	Description of Items	Unit	Rate ( to be quoted both in numerical and words)
1	DESKTOP , <b>Model name-</b> HP Desktop 440 G9, <b>Brand-</b> HP, Processor-Intel core i5@ 12 gen, Ram-16GB, 1TB SSD,21.5 inch display, O.S- Windows 11 Professional, wifi, 3 years warranty	Each	
2	DESKTOP , <b>Model name-</b> Inspiron 24 All-in- One <b>Brand-</b> DELL , Processor-Intel core i5@ 13 gen, Ram-16GB, 1TB SSD,24 inch display, O.S- Windows 11 Professional, wifi, 3 years warranty	Each	
3	PRINTER, <b>Model name-</b> Ink tank L130, <b>Brand-</b> Epson, Single function colour printer, model series- Eco Tank, 1 year warranty	Each	
4	PRINTER, <b>Model name-</b> EPSON Eco Tank L3250/3252 <b>Brand-</b> Epson, Single function colour printer, model series- Eco Tank, 1 year warranty	Each	
5	SCANNER, <b>Model name</b> - Scanjet Pro S3000 S4 sheet -feed scanner, <b>Brand-</b> HP, 3 years warranty	Each	
6	SCANNER, <b>Model name</b> - CANON DC240 SHEET FEEDER, <b>Brand-</b> CANON, 3 years warranty	Each	
7	UPS, <b>Model name</b> - BX600C-IN, Model no- Back-UPS 600, <b>Brand-</b> APC, UPS Capacity- 600 VA/360 W, Volatage-230 V, 2 years warranty	Each	
8	UPS, <b>Model name</b> - APC Back-UPS PRO BR1000VA <b>Brand-</b> APC, UPS Capacity- 1000 VA/600 W, Volatage-230 V, 2 years warranty	Each	
9	PLOTTER CUM SCANNER, <b>Model name</b> - Canon TA5300, <b>Brand-</b> Cannon, 3 years warranty	Each	
10	PLOTTER CUM SCANNER, <b>Model name</b> - Canon TA5350, <b>Brand-</b> Cannon, 3 years warranty	Each	
11	PDF SOFTWARE, <b>Model name</b> - KOFAX Power PDF Software, <b>Brand-</b> Kofax, Lifetime license, O.S for Windows, 5 user pack , use in offline.	Each	
12	PDF SOFTWARE, <b>Model name</b> - CANON PDF WRITER SOFTWARE, <b>Brand-</b> Canon, Lifetime license, O.S for Windows, 5 user pack , use in offline	Each	

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(Signature of Agency with date)

Sub Divisional Officer  
Mahannada Embankment Sub Division No-III,  
Green Park, Malda