



GOVERNMENT OF WESTBENGAL  
*Irrigation & Water Ways Directorate*  
OFFICE OF THE ASSISTANT ENGINEER / S.D.O.  
METROPOLITAN ELECTRICAL SUB-DIVISION  
4<sup>TH</sup> FLOOR JALASAMPAD BHAWAN  
SALT LAKE, KOLKATA-91.

Memo no: 145 / IW-07

Date: 11.06.2024


NOTICE INVITING QUOTATION No: 01 / MESD / 2024-2025. Of A.E. / S.D.O. / M.E.S.D.

SEALED QUOTATIONS ARE HEREBY INVITED FOR :

SL No.-1 "Supplying of 1(one) no. Diesel Ambassador Car (Luxury Taxi) or Diesel Motor Cab (Luxury Taxi) on daily hire charge & as and when required basis for the use of Govt. work by the Executive Engineer/ D.V.C. Study Cell, I&W Deptt. Govt. Of West Bengal under Irrigation & Waterways Directorate from 01.07.2024 to 31.12.2024."

SL No.-2 "Supplying of 1(one) no. Diesel Ambassador Car (Luxury Taxi) or Diesel Motor Cab (Luxury Taxi) on daily hire charge & as and when required basis for the use of Govt. work by the O.S.D. Ex. Officio Deputy Secretary (IV), under Irrigation & Waterways Directorate from 01.07.2024 to 31.12.2024."

- 1 The vehicle should be with luxury car registration.
- 2 The vehicle should be diesel driven.
- 3 The rates should be quoted separately on the basis of the followings :
  - a) Per day exclusive of fuel.
  - b) Overtime rate per hour exclusive cost of fuel for exceeding 10 (ten) hours normal duty time.
- 4 The fuel consumption would be 12 Km. per litre and mobil consumption would be calculated 5(five) litres per 2500 Km. run.
- 5 Pay of the driver, cost of repair, maintenance, supervising and other allied cost should be borne by the owner of the vehicle in all cases.
- 6 The vehicle should be in tip- top road worth/ condition.
- 7 The owner should have his garage with telephone connection.
- 8 To & Fro journey from garage to reporting place maximum for 5(five) km. is allowed.
- 9 Normally the vehicle would run 10 (ten) hours per day. If the vehicle runs more than the stipulated hours will be considered as overtime.
- 10 In case of break-down of the vehicle, the contractor is bound to place a suitable vehicle so that in case no govt. work is hampered.
- 11 Total time limit for placing of substitute vehicle with luxury car registration instead of original one is 30 (thirty) days.
- 12 The cost of fuels and lubricants at the rate mentioned in Para (3) would be paid along with hire charge bill on monthly basis against the fuels and lubricants supplied by the owner during journey of the vehicle.
- 13 The driver of the vehicle should be efficient, experienced, and polite in nature and should possess his own licence; blue books, tax token certificate and other documents of the vehicle are to be kept along with the vehicle.
- 14 The cost of penalty that may be imposed by the police authority for violating the traffic rules should be borne by the owner.
- 15 The owner is bound to obey the instruction of the concerning officer using the vehicle for placement of the vehicle at any time and any place irrespective of week day and holiday.
- 16 Payment will be made on monthly basis after expiry of the month to which the claim relates and the bill should be submitted within 5<sup>th</sup> of each month.
- 17 Last date of submission of the quotation is on 24.06.2024 up to 2.00 p.m.
- 18 The quotation will be opened at 2.30 p.m. at the same date i.e. 24.06.2024 in presence of the participants.
- 19 The Speedo meter and the fuel meter should always be in perfect working condition.
- 20 The undersigned Reserves the right to reject any quotation without assigning any reasons whatsoever.


  
Assistant Engineer / S.D.O.  
Metropolitan Electrical Sub-Division  
4<sup>th</sup> Floor, Jalasampad Bhawan,  
Saltlake, Kolkata-91.

Memo No: 145/(4)/IW-07

Date: 11.06.2024

COPY SUBMITTED FOR KIND INFORMATION AND NECESSARY ACTION TO:-

1. The Superintending Engineer of M & E Circle, I & W Dte.
2. The Executive Engineer / D.V.C. Study Cell, I & W Deptt.
3. The O.S.D. Ex. Officio Deputy Secretary (IV), I & W Dte.
4. The Executive Engineer, Metropolitan Electrical Division.


  
Assistant Engineer / S.D.O.  
Metropolitan Electrical Sub-Division  
4<sup>th</sup> Floor, Jalsampad Bhawan,  
Saltlake, Kolkata-91.

Memo No: 145/(4)/IW-07

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COPY FORWARDED FOR INFORMATION AND NECESSARY ACTION TO:-

1. Accounts Section of Metropolitan Electrical Division.
2. Estimate Section of Metropolitan Electrical Division.
3. The Junior Engineer in Charge Vehicle.
4. Notice Board.

  
Assistant Engineer / S.D.O.  
Metropolitan Electrical Sub-Division  
4<sup>th</sup> Floor, Jalsampad Bhawan,  
Saltlake, Kolkata-91.