

Enclosure-I

(Latest modified e-NIT 'Standard Format' for works of 'Tender Value' (Amount Put to Tender) above Rs.5.00 lakh upto Rs. 45.0 lakh)



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Sub Divisional Officer
Kangsabati Canals Sub-Division No –XII
Bidhannagar, Midnapore
E-Mail ID – aekcsubdivn12@gmail.com

Circulation Memo No. 146

Date: 07.06.2024.

NOTICE INVITING QUOTATION

OFFLINE NIQ No – WBIW / SDO / KCSD- XII/ NIQ – 1/2024-25

Sealed & signed quotations are hereby invited by the Sub-Divisional Officer, Kangsabati Canals Sub-Division No-XII under Kangsabati Canals Division No:-IV, Irrigation & Waterways Directorate on behalf of the Governor of West Bengal through off line quotation for the work- “Maintenance and Repair of Govt. vehicle no:- WB-34D/1183(Vehicle Model-Marshall Jeep) [Eng. No :- DV-16534 & Chassis No.CDR-750-DPHT-2LV-DV-16534] for the office use of Executive Engineer & Technical Assistant to Chief Engineer(South West), Abas, Midnapore” from Garage Owner/Regular Dealer having valid permit to do such works and having valid PAN/Bank A/C, Mobile No, Address etc in the periphery of Midnapore.

Quotationer has to quote his/her rate on quotation paper to be supplied from this office inclusive of all statutory taxes executing GST.

Quotationer/ Bidder has to apply on his Letter Head Pad with credential along with NIQ, for evaluation.

The intending bidder/ quotationer must read the Terms & Conditions contained in the Notice Inviting quotation (NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself of the mandatory requirements. Quotationer/ bidders desirous of participating in the tender may submit bids for the work only if they fulfill the minimum eligibility criteria and are in possession of all the required documents.

All information consisting of NIQ and related documents, WB Form 2911/2911(i)/2911(ii), Bill of Quantities (BOQ), corrigenda / agenda etc. if any, shall form the part of quotation document.

The rate should be quoted both in words and in figure. The accepting authority Superintending Engineer Kangsabati Circle-II, Midnapore reserves the right to accept and/or reject any or all the quotations for which no clarification will be given to the quotationer.

- 1. Last date & Time of receiving application is on :-** 14/06/2024 upto 16.00Hrs.
- 2. Last date & Time of issuing quotation paper:-** 18/06/2024 up to 14:00 Hrs IST.
- 3. Last Date & Time of receiving quotation :-** 19/06/2024 till 14.30 Hrs IST.
- 4. Date & Time of Opening quotation:-** 19/06/2024 at 15.00 Hrs IST.

Terms & conditions of NIQ No WBIW / SDO / KCSD- XII/ NIQ – 1 /2024-25.

- 1) The Govt. Vehicle No. WB-34D/1183 will be placed for maintenance & repairing whose payment will be made by e-billing system in favour of the Garage owner on the basis of bill submitted after successful completion of the work duly checked and passed by the Executive Engineer, Kangsabati Canals Division No:-IV.
- 2) The dealer must have permit to carry out such work.
- 3) The vehicle should be in good condition as regards to body and engine with necessary accessories after the completion of the work with the satisfaction of Driver Concerned.
- 4) Normally 15 days will be allowed to do the work.
- 5) The vehicle will have to be placed for test/ trial run after the completion of work by the driver and a report shall be furnished by the Driver.
- 6) Concerned Driver shall visit the Garage regularly while execution of the work and concerned Junior Engineer shall visit the Garage frequently to assess the position of Work.
- 7) Driver shall record the period of execution on Log Book with the help of JE for future records.
- 8) No quotation paper will be supplied by post.
- 9) No quotation paper will be issued after expiry of date and time mentioned in the notice.
- 10) The quotationers should quote their rate both in figures & in words on each item of work/ supply as per. the NIQ.
- 11) All corrections are to be attested under the dated signature of the quotationers.
- 12) All the pages of the quotation paper and the documents (Submitted as quotation documents) including schedule must be signed by authorised representative on the body of the documents with date and seal.
- 13) The quotationers who will sign on behalf of a company or firm must produce the registered documents in support of his competency to enter into an Agreement on behalf of the Company or Firm under the Indian Partnership Act, failing which the quotation will not be considered.
- 14) Conditional quotation, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
- 15) Any letter or other instrument submitted separately in modification of the sealed quotation may not be entertained.

- 16) The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the quotation opening register.
- 17) No advance Payment to the selected agency will be made under any circumstances.

Sd/-

**Sub-Divisional Officer
Kangsabati Canals Sub-Division No – XII.
Bidhannagar, Midnapore**

Certified that I have read all the above (17 points) terms and conditions and agree to abide by the same and rate quoted by me @ Rs () and I am binding to all those terms and condition as laid down in NIQ.

Date:

Signature of the Quotationer

Memo No : 146/9

Date: 07/06/24

Copy submitted /forwarded for information & wide Circulation to :-

1. The Chief Engineer, South West, Khasjungle, Abas, Midnapore.
2. The Superintending Engineer, Kangsabati Circle-II, Khasjungle, Abas, Midnapore.
3. The Motor Vehicle Inspector, Midnapore
4. The Executive Engineer, Kangsabati Canal Division No-IV, Paschim Medinipur.
5. The Sub-Divisional Officer, K.C. Sub-Division No.-XIV/XV, Paschim Medinipur.
6. The Sectional Officer, Bhadutala Section.
7. Office Notice Board/ wbiwd web site.
8. Treasury Officer, Midnapore Treasury.

Sd/-
Sub-Divisional Officer
Kangsabati Canals Sub-Division No – XII.
Bidhannagar, Midnapore

FORM 1 (Modified)

APPLICATION FOR QUOTATION

TO
The Sub-Divisional Officer
Kangsabati Canals Sub-Division No – XII.
Bidhannagar, Midnapore.

NIQ No : WBIW / SDO / KCSD- XII/ NIQ – 1 /2024-25.

Serial No of Work applied for: -1/1

Dear Sir,

Having examined the Statutory, OID & all other NIQ documents, I/we hereby would like to state that I/we wilfully accept all your conditions and offer to execute the works as per Quotation no and Serial no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda, SOR etc.

Dated this _____ day of _____ 2024.

Full name of Bidder / Quotationer: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids
for & on behalf of (Name of Firm): _____
(In block Capital letters or typed)

Office address with seal if any:

Telephone no(s) (office): _____

Mobile No : _____

Fax No : _____

E mail ID : _____

GSTIN : _____

PAN : _____

LIST OF ITEM OF WORKS for- Maintenance and Repair of Govt. vehicle no:- WB-34D/1183(Vehicle Model-Marshal Jeep) [Eng. No :- DV-16534 & Chassis No.CDR-750-DPHT-2LV-DV-16534] for the office use of Executive Engineer & Technical Assistant to Chief Engineer(South West), Abas, Midnapore.

Sl No	Item of Works	Rate quoted by the Quotationer	
		(in Figure)	(In words)
1	Supplying Spare parts for Govt. Vehicle as follows:-		
	a Engine Main Bearing & Begin Bearing		
	b Gasket unit Full Set		
	c Liner Four Pieces & O-ring Oil Seal Set		
	d Adhesive & Aruldite		
	e Fly Wheel Lock & Pilot Bush & Bolt		
	f Main Oil Seal & Timing Oil Seal		
	g Piston Ring Full Set		
	h Piston Pin & Bush Four Set		
	i C. R. Bolt Four Pieces		
	j Oil Pump penium		
	k Valve & Guide & Rubber Seal		
	l Mobil & Diesel Filter		
	m Heater Plug Two Pieces		
	n Engine Mounting Two Pieces		
	o Push Rod One Set (Tapite)		
	p Engine Fan Belt & Escalator Cable		
	q Main Bearing Thirst Washer		
r Spring Washer & Plate Washer			
s Nozzle Over Flow Pipe Set			
2	Engine Lathe Work. Complete in all respect.		
3	Pump & Nozzle Servicing charge by machine. Complete in all respect.		
4	Fly Wheel & Presser Dish polish in Lathe. Complete in all respect.		
5	Electrical Wiring Work including all accessories as necessary. Complete in all respect.		
6	Labour Charge for Mechanical work including Servicing.		

Total =

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Signature of the Quotationer.