



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
SUBURBAN DRAINAGE SUB-DIVISION NO. II
7TH FLOOR, JALASAMPAD BHAWAN, SALT LAKE
KOLKATA – 700091

NOTICE INVITING TENDER NO - 04/SDO/SDSD NO-II OF 2023-2024

Circulated vide No. N-1/19/SDO/SDSD-II Dated: 15.01.2024

1. Separate sealed Tenders in printed form are invited by the, Sub- Divisional Officer, Suburban Drainage Sub Division No-II on behalf of the Governor of West Bengal, for the works as per list attached herewith, from bonafide outsiders having credential of execution of similar nature of work as per categorization, detailed here in under.
2. a. Separate Tender should be submitted for each work, as per attached List, in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority.
b. Submission of Tender by Post is not allowed.
3. The Tender documents and other relevant particulars (if any) may be seen by the intending Tenderers or by their duly authorized representative during office hours between 11.00 AM and 4 PM on every working day, in the Office of the Sub Divisional Officer, Suburban Drainage Sub Division No-II
4. a. Intending Tenderers should apply for Tender Papers in their respective Letter Heads enclosing self attested copies of the following documents, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand, as well as during interview (if any).
 - i. Professional Tax Payment Certificate (PTPC) or the Professional Tax Payment Challan/receipt for current financial year/waiver Order of Competent Authority in other states as applicable
 - ii. Latest Authenticated Income Tax Return for current financial year or immediate preceding financial year of the bidder
 - iii. Valid Permanent Account Number (PAN) Card of the Bidder
 - iv. Valid 15 Digit Goods & Service Tax Payer Identification Number (GSTIN) as per GST Act, 2017 & Rules made compulsory by Finance Department, Govt. of West Bengal irrespective of Financial Turn Over of the Bidders.
 - v. Completion Certificate / Payment Certificate (S) for one single similar work worth at least 50% of the value of the work for which Tender Paper is desired, executed within last than 5 (Five) years (to be determined from the actual year of completion, considering current financial year as Year-1).
 - vi. Eligibility Certificate issued by the A.R.C.S. (for Engineers Cooperative and Labour Cooperatives);
 - vii. A Statement showing number and value of works presently under execution by the Tenderer under the Irrigation & Waterways Department and other Government Departments/Organization as stated in paragraph 4(b) hereunder.
 - viii. Declaration by the Applicant to the effect that there is no other applications for Tender Paper for work in this NIT in which he / she / they has / have common interests. Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper.

23. Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the Contractor at such rates as will be fixed by Engineer-in-charge. The period of hire charges of all Tools & Plants Machinery issued from the Government godown will be counted from the date of their issuance from the godown and up to the date of return into the same godown and the hire charges will be recovered from the contractor accordingly. All Tools & Plants Machinery issued to the Contractor must be returned in good condition. In the case of any damage, the cost of repair to such damaged or replacement will be recovered from Contractor.
24. In the following cases a tender may be declared informal and unacceptable.
- a) Correction, alterations, additions, etc. if not attested by the Tenderer.
 - b) i. Earnest Money in for form N.S.C. / Government Security etc. not held by the Tenderer and not properly pledged.
ii. Earnest Money in the form of T.R. Challan, D.C.R. /Demand Draft, etc. which are short deposited and/or not deposited in favour of the **Executive Engineer, Suburban Drainage Division**.
 - c) If the Tender Form is not properly filled in respect of the general description of the work, Estimated Cost, Rate of deduction of Security Deposit, etc. in Page-2 and other pages as are required to be filled in.
 - d) If the specified pages of the Tender Document are not signed by the Tenderer.
 - e) If the Tender is not submitted in a Cover properly sealed and the name of the work is not indicated on the cover.
25. For the return of the Earnest Money of the unsuccessful Tenderer(s), he/they is/are to apply for the same to the Executive Engineer, Suburban Drainage Division, giving the reference to the work N.I.T. No. date of tender, amount and mode of Earnest Money deposited – all in a complete form. The Earnest Money of all Tenderes other than the lowest Tenderer in each case, may be refunded, after acceptance of the rate in the comparative statement, as early as possible.
26. To verify the competency, capacity and financial stability of the Intending Tenderer(s) the Tender Paper Issuing Authority may demand production of any necessary document(s) as it may deem necessary.
27. The Payment of Running Account (R/A) as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
28. Normally, Tender Paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, Tender Paper Issuing Authority may issue tender paper for any serial even though it may not be preferred by the applicant.
29. All papers submitted along with application must be self attested and original have to be produced for verification during submission of application.
30. Security Deposit will be deducted from every Running Account/Final Bill as per Govt. Rules in vogue.
31. **.Tender documents:** - The Tender documents shall consist of the followings and other relevant particulars may be seen by the intending Tenders or by their duly authorized representatives during office hours between 11.00 AM and 4 PM on every working day, till the last date of issue of the Tender Forms in the office of the undersigned: -
- a) Notice Inviting Tender.
 - b) W.B.F. No.2911
 - c) Price schedule, Additional Terms & Conditions, Special Terms & Conditions, General Specification of the work and other relevant documents.
 - d) Plans and Drawings where necessary (these will not be required to be submitted with the tenders but this will form part of the tender documents at the time of executing the agreement after acceptance)

Additional Terms & Condition

Categorization of Works:

1. Earthwork : Earthwork in excavation / filling for embankment, Canal, drainage Channels executed under Irrigation & Waterways Department.
2. Protection Works : All kinds of river / channel bank / embankment protection works (with boulder, CC blocks, Revetment works, sausesges, brick blocks, dry brick Pitching, etc.).
3. Lining Work : All kinds of water face lining / brick block pitching/dry brick pitching, in irrigation canal / drainage channel, etc
4. Hydraulic Structures : Aqueducts, Regulators, Syphons, Bridges across Waterways, Sluices, Dams, Barrages, etc.
5. M.S. Structural Works : Gates of all kinds, electrical Installations, Pumps and allied machinery.

The above list is only indicative and not exhaustive.



Sub Divisional Officer

**Suburban Drainage Sub Division No. II
Jalasampad Bhawan, Salt Lake
Kolkata-7000 91**

Memo. No. N-1/19(8)

Dated – 15.01.2024

Copy to:-

1. The Chief Engineer (South), I & W Dte. Govt. of West Bengal, Jalasampad Bhavan, Salt Lake City, Kol-91.
2. The Superintending Engineer, Greater Calcutta Drainage Circle, Jalasampad Bhavan, Salt Lake, Kol-91.
3. The Executive Engineer, Suburban Drainage Division, Jalasampad Bhavan, Salt Lake, Kol-91.
4. The Sub-Divisional Officer, Suburban Drainage Sub-Division No. I/III, Churial, Budge Budge
5. The Sabhadhipati, Zilla Parishad, (South) 24 Parganas.
6. The Block Development Officer, Mahestala Municipality
7. The Office Notice Board.



Sub Divisional Officer

**Suburban Drainage Sub Division No. II
Jalasampad Bhawan, Salt Lake
Kolkata-7000 91**



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
SUBURBAN DRAINAGE SUB-DIVISION NO. II
7TH FLOOR, JALASAMPAD BHAWAN
SECTOR-I, SALT LAKE, KOLKATA - 700091

Notice Inviting Tender No. 04/SDO/SDSD NO-II OF 2023-2024

Circulated vide. N-1/19(8) Dated - 15.01.2024

Date and Time Schedule of Notice Inviting Tender

1)	Last date of Application for Tender paper: 22/01/2024 upto 2.00 P.M.at the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No- II, 7 th Floor, Jalasampad Bhawan, Salt lake, Kolkata-91
2)	Date & Time for verification of Original documents: 24/01/2024 at the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No- II, 7 th Floor, Jalasampad Bhawan, Salt lake, Kolkata-91
2)	Last date for Issue of Tender paper : 25/01/2024 upto 4.00 P.M.at the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No- II, 7 th Floor, Jalasampad Bhawan, Salt lake, Kolkata-91
3)	Last date & Time for dropping of Tender paper: 29/01/2024 upto 2.00 P.M.at the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No-II, 7 th Floor, Jalasampad Bhawan, Salt lake, Kolkata-91
4)	Date & Time for opening of Tender documents: 29/01/2024 at 3.00 P.M.at the office of the Sub-Divisional Officer, Suburban Drainage Sub-Division No- II, 7 th Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91

Sub Divisional Officer
Suburban Drainage Sub Division No. II
Jalasampad Bhawan, Salt Lake
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