



Government of West Bengal  
Irrigation & Waterways Directorate  
Office of the Sub-Divisional Officer: Urban Drainage Sub-Div.-I  
Jalasampad Bhawan (6<sup>th</sup> Floor), Kolkata-91  
Ph.: 033-23598079 : E-mail: [sdoudsd1@gmail.com](mailto:sdoudsd1@gmail.com)

**NOTICE INVITING QUOTATION**

Memo No. 75/NIQ

Dt.: 28.02.2024

N.I.Q. No.- 01/UDSD-I of 2023-24

**Name of work:** "Plotting of Trimohini Khal (15.60 km) and providing plot wise additional land requirement along both banks by G.I.S. Mapping & Vectorization of 12 no.s Mouzas (Mamudpur, Kuliagarh, Bhabagachhi, Rambati, Tentulia, Keutia, Tapanpur, Bargachhia, Ratanpur, Chakbelu, Beraberia, Tababeria) and supplying of R.O.R., land schedules etc. within Barrackpore-I & Amdanga Blocks, District- North 24-Pgs. during the year 2023-2024".

Sealed Quotations in plain paper/letter head pad are here by invited from the interested bonafide Institutions/ Agencies having experience in similar type of works as per format attached with the quotation for the above noted work. The filled-up quotation format need to be dropped in the Tender Box kept in the chamber of the undersigned i.e. office of the Sub-Divisional Officer, Urban Drainage Sub-Division No.I, Jalasampad Bhawan [6<sup>th</sup> floor], Bidhannagar, Kolkata-700091 and will be opened in presence of the participating quotationers as per the prescribed Time Schedule. No quotation will be entertained by post or hand.

**TIME SCHEDULE**

Last date and time of submission of Application:	06.03.2024 upto 4.00 P.m.
Last date and time of Issuing Quotation Format:	07.03.2024 upto 4.00 P.m.
Last date and time of Dropping Quotation:	11.03.2024 upto 2.00 P.m.
Date & Time of Opening Quotation:	11.03.2024 at 3.00 P.m.

The rate should be quoted both in figure & words in the column of Rate & Amount as well as the total value of the work in the Quotation Format.

The quotation must be unconditional and quotationers must put his signature in the quotation. The quotationers will have to produce the following photocopy of the valid self-attested documents with the quotation and original will have to produce if required/on demand for verification otherwise quotation will not be entertained.

Contd.

Documents i.e. (i) Certificates of GST, (ii) Income Tax returned for last financial year, (iii) Pan Card, (iv) Professional Tax upto date clearance, (v) Valid Trade License and (vi) Intending quotationer should have a credential for similar nature of work from any Govt. Organization for 5 (Five) successive years. Completion Certificates issued by Competent Authority will normally be considered as credential. Apart from credentials of works executed under Irrigation & Waterways Department, credentials of works executed under Public Works & Public Works (Roads) Departments, Public Health Engineering Department, Sundarban Affairs Department & other State Government Departments, Zilla Parishads, WBHIDCO, WBSEDCL, KMDA, KMW&SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KoPT, and Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. may also be considered. Completion certificates are to be countersigned by the Executive / Divisional Engineers of the respective State / Central Government Departments, or Officer of the equivalent rank, if those are issued by some other authority. Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Departments / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

In case of office remains close or declared holiday or cannot function due to any reason the date stated above should be treated the next working day.

The acceptance of the quotation shall be at the discretion of the Superintending Engineer, Metropolitan Drainage Circle and reserves the right to accept or reject the lowest of quotation of any quotation without assigning any reasons thereof.

The successful quotationer will have to execute the formal agreement in W.B. Form No. 2911 (II) within 10 (days) from the date of issue of acceptance letter in the office of the Sub-Divisional Officer, Urban Drainage Sub-Division No.I, Jalasampad Bhawan [6<sup>th</sup>.floor], Bidhannagar, Kolkata -700091.

The Earnest Money @2% of the quoted amount in the form of Demand Draft or Bankers cheque from any Nationalize Bank in favour of **the Executive Engineer, Urban Drainage Division, Jalasampad Bhawan [4<sup>th</sup>.floor], Bidhannagar, Kolkata -700091** is to be deposited at the time of formal agreements.

Payment will be made from the office the Executive Engineer, Urban Drainage Division, Jalasampad Bhawan [4<sup>th</sup>.floor], Bidhannagar, Kolkata -700091, subject to availability of fund & no communication will be entertained for delayed payment by the undersigned.

GST as per Govt. rules. While quoting their rate(s), Bidders are requested to consider all taxes, Cess and other expenses including other ensuing notification of Central/ State Govt. Taxes if any.

  
**Sub-Divisional Officer/ A.E.  
Urban Drainage Sub-Div. No. I  
Jalasampad Bhawan**

**SCHEDULE OF WORKS**  
**[ NIQ- 01/UDSD-I of 2023-24 ]**

**Name of work:** "Plotting of Trimohini Khal (15.60 km) and providing plot wise additional land requirement along both banks by G.I.S. Mapping & Vectorization of 12 no.s Mouzas (Mamudpur, Kuliagarh, Bhabagachhi, Rambati, Tentulia, Keutia, Tapanpur, Bargachhia, Ratanpur, Chakbelu, Beraberia, Tababeria) and supplying of R.O.R., land schedules etc. within Barrackpore-I & Amdanga Blocks, District- North 24-Pgs. during the year 2023-2024".

Sl. No.	Scope of Works	Unit	Quantity	Rate including GST & CESS (To be quoted by the quotationer)	Amount
1	<p>Plotting of Trimohini Khal (15.60 km) on G.I.S. Mouza map passing through 12 no.s Mouzas (Mamudpur, Kuliagarh, Bhabagachhi, Rambati, Tentulia, Keutia, Tapanpur, Bargachhia, Ratanpur, Chakbelu, Beraberia, Tababeria) including marking of lines showing plot wise additional land requirement as per design section provided by CDO and up to 30 m distance at both side of existing banks and providing land schedule, R.O.R. of all plots etc. all complete as per direction of Engineer-In-Charge including supplying of soft copy in .dwg format &amp; pdf version with hard copy in 6 (six) sets for each Mouza showing plot boundaries separately plotted/printed (Colour) in A3 size 90 GSM paper.</p> <p><b>Note:</b> The rate is inclusive of all incidental charges like all type of carriage, arrangements of transportation, and engagement of manpower, instruments / equipment, software etc. as applicable to complete the work in all respect.</p>	Job	1.0		
	( Rupees ) only			<b>Total Rs.</b>	

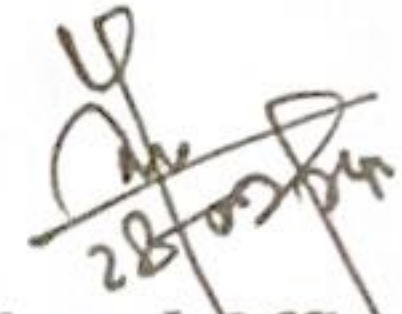
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(Signature of Contractor with Seal)

**Memo No. 75/1(7)/NIQ**

**Dated: 28.02.2024**

Copy submitted for favour of kind information with the request for wide circulation to :

1. The Superintending Engineer, Metropolitan Drainage Circle, Jalsampad Bhawan, Bidhannagar, Kolkata-700 091.
2. The Executive Engineer, Urban Drainage Division, Jalsampad Bhawan, Bidhannagar, Kolkata-700 091.
3. The Sub-Divisional Officer, Urban Drainage Sub-Division No. II, Madhyamgram, North 24 Parganas.
4. The Sub-Divisional Officer, Urban Drainage Sub-Division No. III, Khardah, North 24 Parganas.
5. Estimating Section, Urban Drainage Division, JalsampadBhawan, Bidhannagar, Kolkata - 700 091.
6. Accounts Section, Urban Drainage Division, JalsampadBhawan, Bidhannagar, Kolkata - 700 091.
7. NOTICE BOARD, Urban Drainage Sub-Division No.I, JalsampadBhawan, Bidhannagar, Kolkata-700 091.

Handwritten signature and date: 28/02/24

**Sub-Divisional Officer/ A.E.  
Urban Drainage Sub-Div. No. I  
Jalsampad Bhawan**