

পশ্চিমবঙ্গ সরকার  
সেচ ও জলপথ অধিদপ্তর

নির্বাহী বাহুরার এর করণ  
হাওড়া সেচ বিভাগ  
ওমকারমল জেটীয়া রোড  
শেডি-বোটানিক্যাল গার্ডেন, বানা-শিবপুর  
পিন-৭১১১০৩, দুর্গাতা-০৩৩-২৬৮৮ ১৫২১  
ইমেল : [dpiu.howrah21@gmail.com](mailto:dpiu.howrah21@gmail.com)  
[ee-howrahdvn@wbiwd.gov.in](mailto:ee-howrahdvn@wbiwd.gov.in)



GOVERNMENT OF WEST BENGAL  
IRRIGATION AND WATERWAYS DIRECTORATE

OFFICE OF THE EXECUTIVE ENGINEER  
HOWRAH IRRIGATION DIVISION  
ONKARMAL JETIA ROAD, P.O-BOTANICAL GARDEN,  
P.S-SHIBPUR, DIST.-HOWRAH, PIN-711103,  
PHONE NO- 033-26881521  
Email id- [dpiu.howrah21@gmail.com](mailto:dpiu.howrah21@gmail.com)  
[ee-howrahdvn@wbiwd.gov.in](mailto:ee-howrahdvn@wbiwd.gov.in)

MEMO NO: 2903

DATED: 05.12.2023

**NOTICE INVITING QUOTATION NO : 02/DPIU-HOWRAH/WBMIFMP OF 2024-25**

Sealed quotation are hereby invited from the agencies / companies / bonafied outsiders in their letter headed Pad to the Executive Engineer, Howrah Irrigation Division having experience and ability in similar nature of work for the work specified below:

Name of work : Supplying of Non-AC Diesel Vehicle Including Driver marked Bharat stage II/III/IV for use of Executive Engineer, Howrah Irrigation Division, DPIU-Howrah under the WBMIFMP.

1. Last Date of receiving application : 14-12-2023 up to 2.00 PM
2. Place of receiving application : Office of the Executive Engineer,  
Howrah Irrigation Division.
3. Last date of issuing quotation paper : 14-12-2023 up to 2.00P M`
4. Date and time of dropping Quotation paper : 15-12-2023 up to 2.00 PM
5. Date & time of opening quotation : 15-12-2023 at 2.30 PM
6. Quotation Accepting Authority : The Additional Project Directorate IV, . DPMU-II  
Jalasampad Bhavan 9<sup>th</sup> Floor Salt Lake, Kol-91

Time allowed for execution of work: 365 days.

**Terms & Condition:**

- 1) The rates shall be quoted inclusive of all taxes and no extra rate will be entertained.
- 2) The quotation will be addressed to in favour of the Executive Engineer, Howrah Irrigation Division.
- 3) The valid PAN Card & valid vehicle papers Etc. should be produce in original / Attested photo copies of those certificates should be submitted during submitting quotation papers. No conditional quotation will be entertained.
- 4) No quotation will be allowed by post.
- 5) The Additional Project Director-IV, DPMU-II, I & W Dte., reserves the right to accept or cancel any quotation without assigning reason what so far.
- 6) Time allowed for the work should strictly be adhered to.

dlc

Executive Engineer  
Howrah Irrigation Division  
DPMU-Howrah, WBMIFMP

5/12/23

Memo. No. 2903/1(5)

Dated: 05.12.2023

Copy forwarded for information for Wide Circulation to the:-

- 1) Additional Project Directorate IV ,. DPMU-II ,Jalasampad Bhavan 9<sup>th</sup> Floor Salt Lake, Kol-91.
- 2) Sub Divisional Officer, Trans Damodar Drainage Sub-Division, Amta,.Howrah.
- 3) Sub Divisional Officer, Lower Damodar Sub Division-I
- 4) Sub Divisional Officer Lower Damodar Construction Sub Division No.-III
- 5) Office Notice Board

ok  
Executive Engineer  
Howrah Irrigation Division  
DPMU-Howrah , WBMIFMP  
5/12/23

Memo. No. 2903/1/1

Dated: 05.12.2023


Copy forwarded for information and necessary action to the Project Manager , Tractabel Engineering Pvt. Ltd. , Project Management Consultant 9<sup>th</sup> Floor, Jalasampad Bhawan, Salt Lake City, Kolkata – 91

ok  
Executive Engineer  
Howrah Irrigation Division  
DPMU-Howrah , WBMIFMP  
5/12/23

**TERMS & CONDITION FOR HIRING OF NON-AC VEHICLE ( DIESEL)**

- 1) The Supply of Luxury Taxi (Bharat Stage II/III/IV) should have hire carriage permit. The rate should be inclusive of all repairs , supply of spare parts, pay & all kinds of allowances of Driver & cleaner and all taxes etc.
- 2) The car along with the driver will be at the disposal of the Executive Engineer, Howrah Irrigation Division, Onkarmal Jetia Road, P.S-Shibpur, P.O-Botanical Garden. The car will have to be replaced by another Luxury Taxi ( Diesel) without any extra cost when the existing car becomes unserviceable due to break down or any other cause.
- 3) The car will have to run in any motorable road including kancha road. The car and the Driver must be physically fit to undertake a journey or run 500 k.m. per day at a stretch. The Driver must prepare to halt frequently outside the head quarters & must follow the instruction of the officer using the car. The Driver of the car must be conversant with the mechanism of automobiles so that instant repair work may immediately be taken up by him.
- 4) The dept. will not provide the arrangement for garage of the vehicle. The owner deserves to keep the vehicle in his own garage. The garage should be very nearer ( Preferably within 5 k.m.) to office of the Executive Engineer, Howrah Irrigation Division, Onkarmal Jetia Road, P.S-Shibpur, P.O-Botanical Garden.
- 5) Diesel will be issued at the maximum rate of 1(one) litre per 12 k.m run & Mobile will be issued at the maximum rate of 1(one) litre per 500 k.m run of the vehicle. The O.T. in excess 10hrs. of duty, will be provided at a rate of Rs 20.00 per hr.
- 6) The Vehicle will be taken up on monthly hire basis but to be paid at daily rate basis. No hire charges of the vehicle will be paid for any idle period due to break down of the vehicle or absence of the Driver.
- 7) The car must be maintained in tip top condition in every respect particularly the seats, foot mats, inner light, fitting arrangement of window glasses, locking arrangement etc. must be in good condition all the time.
- 8) Any complain regarding defects in the car must be promptly attended and defects must be repaired forthwith by the owners of the car. In the event of non- compliance the undersigned will make necessary arrangements for repair of the defects and the cost thereof for such work may be realized from the hire charges of the owners.
- 9) The Road tax , Insurance premium , P.U.C certificate , Hire carriage Permit & all other relevant papers should be renewed by the owner , in time during period of contract at the cost of owner.
- 10) To maintaining the Deptt. Log book up to date as per actual journey will remain custody of the driver of the car.
- 11) The condition of the contract may be terminated with one month notice, if required without any precondition.
- 12) The bill in duplicate addressed to the office of undersigned to be submitted after completion of one month run.
- 13) The vehicle should satisfy Bharat stage – II / III/IV emission norms by automobiles.
- 14) Acceptance of the quotations will vest with the Additional Project Directorate IV ,, DPMU-II, Jalsampad Bhavan 9<sup>th</sup> Floor Salt Lake, Kol-91 who reserve the right to accept or reject any of the Quotation (s) as received without assigning any reason.
- 15) No subsequent letter other than contract in proper form will be entertained and this will not only invalidate but also call for disciplinary action against the quotationers.
- 16) The successful quotationers will have to produce valid clearance certificate of P.Tax., Income Tax and carriage permit at the time of acceptance of the quotation by the. The Additional Project Directorate IV ,, DPMU-II Jalsampad Bhavan 9<sup>th</sup> Floor Salt Lake, Kol-91. The quotation which contains over writing manipulation liable to be rejected . All corrections should be attested under the dated initial of quotationers.
- 17) No advance payment will be made for hire charge & fuel etc. Payment will be made subject to availability of fund.

Signature of Quotationer

  
**Executive Engineer**  
**Howrah Irrigation Division**  
**DPMU-Howrah , WBMIFMP**  
05/12/23

**Schedule of terms & Condition**

**( To be filled by the quotationers )**

1) Name of owner / Supplier :

With full address & Phone No.

2) Driver's Name , with full address :

3) Registration No. of the car :

4) Model with year :

5) Daily Hire Charge  
(Calendar days) :

6) Overtime charges per hour :

Beyond the normal duty hours

(10 hrs.)


7) Consumption of Motor oil (*Mobil*) :

8) Consumption of Fuel (Diesel) :

NB: Consumption of P.L.O. will be calculated on the basis of Item No. 7 & 8 above & in case of any excess consumption P.O.L. the cost will be realised from the respective hire charges Bill.

Signature of Quotationer

Dated :

  
Executive Engineer  
Howrah Irrigation Division  
DPMU-Howrah , WBMIFMP

05/12/23