



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BURDWAN.

Notice inviting Quotation No. 18 of D.C. Hd. Qtr. Sub-Division/2023-24

Sealed quotation in prescribed proforma are hereby invited by the undersigned from willing bonafide agencies / outsiders for the work “**Half yearly maintenance charges for washing, dry cleaning and ironing of used different types of cloth product and providing service for cable TV connection at Kanainatsal Inspection Bungalow under Kanainatsal Section of D.C.Hd.Qtr Sub-Division within D.C.Division. (From November 2023 to April 2024)**” inclusive of all individual charges, taxes etc, complete.

The quotation will be received to the office of the undersigned up to 14.00 Hrs **on 23/11/2023** and the same will be opened on the same day on & after 14.30 Hrs in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words.

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Time allowed for completion of work **06 (six) months**.

The successful Quotationers will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2908. Necessary income taxes , P.Tax , documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verify himself with the proposed work by local inspection and all other relevant factors should be taken into consideration.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head. The items of works as follows:-

N.I.Q No & Date: **18/ D.C. Hd. Qtr. Sub-Division/2023-24**

- 1) Last Date & Time of receiving application: **22/11/2023 up to 16.00 Hrs.**
- 2) Last Date & Time of issuing quotation paper: **23/11/2023 up to 16.00 Hrs.**
- 3) Last Date & Time of receiving quotation: **24/11/2023 up to 14.00 Hrs.,**
- 4) Date & Time of opening quotation: **On & after 14.30 Hrs of 24/11/2023.**

Place of dropping of quotation Documents: **Office of the Sub-Divisional Officer, Damodar canal Head Quarter Sub-Division, Kanainatsal, Burdwan.**

Quotation Accepting Authority: **Superintending Engineer, Damodar Irrigation circle, Kanainatsal, Burdwan.**

(2)

Sl No	Description of item	Quantity	Unit	Rate (inclusive of all taxes)	Amount
1	Washing, dry cleaning and ironing of used single bed sheet	150	Each		
2	Washing, dry cleaning and ironing of used double bed sheet	150	Each		
3	Washing, dry cleaning and ironing of used big towel	300	Each		
4	Washing, dry cleaning and ironing of used small towel	70	Each		
5	Washing, dry cleaning and ironing of used pillow cover (Head & Side)	100	Each		
6	Washing, dry cleaning and ironing of used door / window curtain	200	Each		
7	Washing, dry cleaning and ironing of used chair cover (sit & back)	200	Each		
8	Dry cleaning of used single blanket	25	Each		
9	Dry cleaning of used Double blanket	25	Each		
10	Providing/Supplying cable TV connection for different entertainments channel as specified by E.I.C on monthly basis.	42	Each		
				Total =Rs	

Memo No. 859 (15) Dated: -06/11/2023

Copy forwarded for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan
2. Executive Engineer-I, D.C. Division
3. Executive Engineer-II, D.C. Division
4. Executive Engineer, Hd. Works Division
5. Executive Engineer-I, L.D.I. Division
6. Executive Engineer-II, L.D.I. Division
7. Executive Engineer, B.I. Division
8. Executive Engineer, R.B.I Division
9. DVC Study Cell for uploading in Departmental website.
10. District Information Officer, Burdwan .
11. Office Notice Board, D.C. Hd. Qrt. Sub-Division
12. Estimating Branch of D.C. Division
13. Accounts Branch of D.C. Division
14. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan

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