

Govt. of West Bengal
Irrigation & Waterway Directorate
Office of the Executive Engineer
Durgapur Mechanical & Electrical Division
D.V.C New Colony Durgapur, Dist - Paschim Bardhaman

Memo

718/ESE

Dated : 05.12.2023

NOTICE INVITING QUOTATION NO. 02/2023-2024 of Executive Engineer /D.M & E.D.

Sealed quotation for the works : "Procurement of furniture (Almirah, office table, chair etc) for office of the Superintending Engineer, South West Mechanical & Electrical Circle." as per Annexed proforma are invited the Executive Engineer, Durgapur Mechanical & Electrical Division, DVC New Colony, Durgapur, on behalf of The Governor Of West Bengal from reliable resourceful Bonafied Agencies.

Intending quotationers may have prescribe forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl. No.	Particulars	Date	Time
1	Last date & time for submission of prayer for issue of quotation paper	08.12.2023	11.00 A.M
2	Date of issue of Quotation Papers.	08.12.2023	Up to 2.30 P.M
3	Last Date of receiving Quotation Papers.	12.12.2023	Up to 2.00 P.M
4	Date and Time for Opening Quotation.	12.12.2023	2.30 P.M

The Terms & Condition are as follows :

1. All Quotationers will submit their Quotations in printed schedule attached.
2. The intending Quotationer must quote the rate clearly both in words & figures in their company's letter head.
3. Intending Quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The rate should be including GST & other charges complete.
6. The quotationer may remain present at the time of the opening of the quotation.
7. The quotationer are requested to submit all the requisite documents such as P-Tax clearance Certificate, Valid 15 digit Goods & Service Tax prayer Identification Number ,Trade Licence, Valid IT return of last three years, PAN, Credential etc. at the time of the application.
8. No. Conditional Offer/Proposal shall be accepted and deemed as informal.

Encl: Proforma for quoting rates --- One copy.

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05.12.23
Executive Engineer
Durgapur Mechanical & Electrical Division
Durgapur, Paschim Bardhaman

Memo No:

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05/12/23

Dated:

Copy submitted for his kind information to :-

1. The Chief Engineer, (M&E), I & W Dte, Govt. of West Bengal, for his kind information.
2. The Superintending Engineer, South West Mechanical & Electrical Circle, Durgapur, Paschim Bardhaman, for his kind information

sdt
Executive Engineer
Durgapur Mechanical & Electrical Division
Durgapur, Paschim Bardhaman

Memo No:-

Dated:

Copy forwarded for information & necessary action to:- 1.The A.E/S.D.O, Damodar Mechanical Sub Division. 2. Accounts Section & 3.Estimating Section of this Division. 4. Notice Board

sdt
Executive Engineer
Durgapur Mechanical & Electrical Division
Durgapur, Paschim Bardhaman.

ANNEXURE

NOTICE INVITING QUOTATION NO. - 02/2023-24

Schedule of work:-"Procurement of furniture (Almirah, office table, chair etc) for office of the Superintending Engineer, South West Mechanical & Electrical Circle."

SL No	DESCRIPTION OF WORK	Quantity	UNIT	Basic Rate	GST @18%	Cess @1%	Gross Rate	AMOUNT (Rs.)
1	Office Table 5ft X 2.5 ft	1	EACH					
2	Office Table 4ft X 2.5 ft	3	EACH					
3	Supreme Chair with Cushion	10	EACH					
4	Steel Almirah with lock. SIZE 1950 MM X 850MM	1	EACH					

Handwritten signature
RS.12. RS

Executive Engineer
Durgapur Mechanical & Electrical Division
Durgapur, Paschim Bardhaman

Handwritten signature
05/12/23