



Govt. of West Bengal
Irrigation & Waterways Directorate
Office Of The Executive Engineer
Metropolitan Drainage Division No.- I
Jalasangrad Bhawan, (4TH floor)
Salt Lake City, Kolkata – 700091.

Memo No :- 1Q-1/2321

Dated :- 02/11/2023

Notice Inviting Quotation : - 21 / MDD-I of 2023 - 24.

Sealed quotation in the **Letter Heads** as per proforma below is hereby invited by the **Executive Engineer / Metropolitan Drainage Division No.- I** on behalf of the Governor of West Bengal, for the works as per list attached herewith, from the bonafide reliable and resourceful Contractors having sufficient experience in execution of similar type of works as per detailed herein under. The work stated below on the following terms and conditions.

1. Quotation should be submitted for the work in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority. Submission of quotation by Post is not allowed.
2. Detailed information for the work may be seen by the intending quotationers or by their duly authorized representatives during office hours between 11.00 A.M and 4.00 P.M on every working day, till 01-11-2023 in the office of the Executive Engineer, Metropolitan Drainage Division No.-I.
3. Intending quotationers should quote rate in their respective Letter Heads enclosing with self attested copies of the following documents, originals of which and other documents like Registered Partnership (for Partnership Firms) etc. are to be produced on demand, as well as during interview (if any).
4. **P.T. Clearance certificate/ Challan, GST No. (as implemented), PAN Card, Latest I.T Return Receipt, Credential, for Proprietorship Firms (Trade Licence),/Partnership firms (Partnership Deed, Trade- License, Form-VIII or Memorandum of Registration) all valid up to the date of opening of the quotation. For Companies (Incorporation Certificate, Memorandum of Articles of ROC, List of current owners/ Directors/Board Members) For State Registered Co-operative Societies: (Society Registration certificate from ARCS of the State, Society by-laws, latest available Auditor's Report of Directorate of Co-operative Audit within proceeding five years as per Societies Act & Rules)**
5. Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any Tender/ quotation under the Division / Circle for at least 3 (three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
6. The quotationer should quote their rate both in figures & in words on each item of work/supply as per the NIQ.
7. All corrections are to be attested under the dated signature of the quotations.
8. The quotationers who will sign on behalf of a company or Firm, must produce the registered documents [within 3(three) days from the date of opening the quotation]] in support of his competency to enter into an Agreement on behalf of the Company or the Firm under the Indian Partnership Act, failing which the quotation will not be considered.
9. Conditional quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
10. Any letter or other instrument submitted separately in modification of the sealed quotation may not be entertained.
11. The quotation Accepting Authority does not bind himself to accept the lowest quotation and reserves the right to reject any or all of the quotations received, with valid reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationer.
12. Royalty, Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work).
13. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the quotation opening Register.
14. The successful quotationers will have to execute a formal agreement in **W.B.F. No.- 2911 as per rule**. Which will have to be obtained from the office of the Executive Engineer, Metropolitan Drainage Division No.-I within 7(Seven) days from the date of receipt of the intimation of acceptance of his quotation.
15. **In the following cases a quotation may be unacceptable.**
 -) Correction, alterations, additions, etc. if not attested by the quotationer.
 -) Canvassing in connection with the quotation will be liable to rejection.
 -) Any quotation containing over writing is liable to be rejected.

Additional Terms & Conditions

1. Imposition of any duty / tax / royalty etc. whatsoever of its nature (after work order / commencement and completion of the work) is to be borne by the bidder. Original Challans of those materials, which are procured by the bidder, may be asked to be submitted for verification.
2. The quotation accepting authority reserves the right to reject any or all quotations without assigning any reason whatsoever and he will not be bound to accept either the lowest quotation or any of the quotations.
3. The quantities of different items of work mentioned in the BOQ or in Work Order are only tentative. In actual work, these may vary considerably. Payment will be made on the basis of works actually done in different items and no claim will be entertained for reduction of quantities in some items or for omission of some items.
4. The quotationers will have to, if so desired by the quotation accepting authority, submit his analysis to justify the rate quoted by him.
5. Quotationers who will resort to canvassing are liable to be rejected.
6. Payment of RA as well as final bill for any work shall be made, quarterly/upon satisfactory execution of the work, on the availability of fund, and there is no guarantee that the payment shall be made every month or at a regular interval of time. In terms of 736-F(Y) dated 10/02/2015, the LOC system for execution of works has been discontinued and w.e.f. 01/04/2015 the works Divisions are under the ambit of Treasury Payment system through e-Pradan & e-Billing module of IFMS. Therefore, this Office will not bear any responsibility for delay in payment of bills for works if any, due to introduction of this new system. It is requested to bear with us in this respect.
7. During the period of agreement, execution of any item may be kept suspended if the authority so decides.
8. In the event of unsatisfactory service, the contract will be terminated, abiding by the clauses of Form- 2911.
9. The Survey work should be conducted from 15m inside the R/B or property line upto the deeper channel of the canal whichever is applicable.
10. The report should be submitted in 4 (Four) Nos. Hard Copies and Soft copies.
11. All logistic required for the survey work should be provided by the agency including hire charges of boat, equipments, machinery etc.

Sd/-
[A. SARKAR]
Executive Engineer
Metropolitan Drainage Division-I.
Jalasampad Bhawan,(4th floor).

LIST OF WORKS

1. N.I.Q. No. & Date : 21/M.D.D-I of 2023 – 24 dt. 02/11/2023
2. Last Date of Application : 08-11-2023 till 2.00 PM
3. Date of issue of quotation Documents : 10-11-2023 up to 2.30 PM.
4. Date of dropping of quotation Documents : 17-11-2023 till 2.30 PM
5. Place of dropping of quotation Documents : Office of the Executive Engineer
Metropolitan Drainage Division - I
Jalasampad Bhawan, (4th floor), Salt Lake.
6. Date & time of opening Quotations : 17-11-2023 at 3.00PM
7. Quotation Accepting Authority : Superintending Engineer, Metropolitan Drainage Circle.

Sl. No.	Name of Work	Amount put to Tender (Rs.)	Earnest Money Deposit (Rs.)	Time allowed for completion	Source of fund	Eligibility of contractor
1	2	3	4	6	7	8
1.	Conducting Survey work of subsided right bank of Lower Bagjola Khal from Ch. 19.050 KM to Ch. 20.100 KM at an interval of 50 m at Dist. South 24 Parganas.	0	0	10(Ten) Days.	AE	Bonafide Contractors /Suppliers having credential of execution of similar nature of work.

Sd/-
[A. SARKAR]
Executive Engineer
Metropolitan Drainage Division-I.
Jalasampad Bhawan,(4th floor).

Copy forwarded for information & having displayed in Notice Board.

1. The Chief Engineer/South, I. & W. Directorate, Jalasampad Bhawan, (1st. Floor). Salt Lake City.Kolkata-700091.
2. The Superintending Engineer, Metropolitan Drainage Circle, Jalasampad Bhawan (2nd floor).
3. Accounts branch / MDD-I.
4. Estimating Section / MDD-I.
5. Notice Board / MDD -I.
6. The S.D.O./Metropolitan Head Quarter Sub-Division.
7. The AE - II / Metropolitan Drainage Division - I.
8. The AE - III / Metropolitan Drainage Division - I.

Sd/-
[A. SARKAR]

Executive Engineer
Metropolitan Drainage Division-I.
Jalasampad Bhawan,(4th floor).

Declaration against Common Interest

(To be fill up by the Agency)

I/We, Sri/Smt. _____, the authorized signatory on behalf of

..... do hereby affirm that I/We/any of the member of

..... bidding against NIQ No. Sl. No.

.....do not have any common interest either as a partner on any partnership firm /

consortium as a Proprietor / Owner of any other firm in the same serial for the work I / We want to

participate.

Date:

Signature of Quotationer

Proforma
(To be typed in company letter pad)

To
The Executive Engineer
Metropolitan Drainage Division No.-I
Jalasampad Bhawan, (4th floor).

Sub :- Conducting Survey work of subsided right bank of Lower Bagjola Khal from Ch. 19.050 KM to Ch. 20.100 KM at an interval of 50 m at Dist. South 24 Parganas.

Dear Sir,

I/we hereby would like to state that I/we will fully accept all your conditions and offer to execute the works as per Quotation no stated above. I/We also agree to remedy the defects after/during execution of the above work in conformity with the conditions of contract, specifications, bill of quantities and addenda.

SL. No.	Description of Items	unit	Unit Rate Including GST & Labour welfare CESS as per latest order. (Rs.)
1.	Conducting Survey work of subsided right bank of Lower Bagjola Khal from Ch. 19.050 KM to Ch. 20.100 KM at an interval of 50 m at Dist. South 24 Parganas.	1 (one) Job.	

Signature of Quotationer with seal

Contract No.