



OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR HEADWORKS SUB-DIVISION
 IRRIGATION & WATERWAYS DIRECTORATE
 GOVT. OF WEST BENGAL
 D.V.C. NEW COLONY, DURGAPUR – 713202, DIST. – PASCHIM BARDHAMAN
 email damodarheadworkssubdivision@gmail.com

Memo. No.....594.....

Date...06/06/2023

NOTICE INVITING QUOTATION NO. 01 OF 2023-24

Sealed quotation in the prescribed format are hereby invited by the Sub- Divisional Officer, Damodar Head Works Sub – Division, Durgapur -02 from bonafied & resourceful supplies / owner for Supplying a inspection vehicle on monthly hire charges basis including, Diesel, Mobil, for the office of the Damodar Head Works Sub-Division, Durgapur – 02, from the period June 2023 to May 2024.

The accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Name of work: Supplying a Inspection vehicle on monthly hire charges basis including, Diesel, Mobil, for the office of the Damodar Head Works Sub- Division, Durgapur – 02, from the period June 2023 to May 2024.

Important Dates:

Last date of application of Quotation: 22.06.2023 upto 16.00 Hours

Last date of Issue of Quotation: 23.06.2023 upto 16.00 Hours

Last date of receiving Quotation: 27.06.2023 up to 15.00 hours.

Date of opening of Quotation: 27.06.2023 after 15.00 hours.

The quotationers should submit following details in his official pad duly signed by him along with attested copies of all necessary documents such as Trade License, Income Tax clearance, P. Tax, Pan Card, GST IN. The quotationers are also to submit the terms and condition pages can be obtained from this office on any working day during office time or alternatively can be neatly and accurately typed on A4 pages. Non availability of any of the above documents may make the Quotation void.

Sub-Divisional Officer
 Damodar Head Works Sub-Division
 Durgapur – 02

Memo. No.....596(5).....

Date...06/06/2023

Copy forwarded for info. & wider publication to the:

1. EE/DHW-DIVN.
2. SDO Guskara Irrigation Sub-Divn.
3. SDO DC No. II Sub-Divn.
4. Estimating Branch of DHW-DIVN.
5. Accounts Section of DHW-DIVN.

Sub-Divisional Officer
 Damodar Head Works Sub-Division
 Durgapur – 02

General Terms and Condition against NIQ No. 01 of 2023-24

1. The successful quotationer shall have to place the Inspection Vehicle within a day for test run and checking at the quotationer's own cost. The quotationer shall have to bear all cost for expenditure regarding servicing, maintenance, repair including cost of spare parts and labour charges, tax payments etc.
2. The non availability of the Inspection Vehicle also will be treated violation of agreement.
4. The acceptance of the quotation fully lies on the Superintending Engineer, Damodar Irrigation Circle who reserves the right to reject the lowest quotationer or any other quotationer without assigning any reason.
5. The successful quotationer will have to execute a formal agreement in with the Office of the Sub-Divisional Officer, Damodar Head Works Sub-Division.
6. The Department may terminate the agreement at any time if violation of agreement occurs. No compensation will be paid in that case. One month's notice will normally be given for termination of the agreement from either side.

I agree to abide by all the terms and conditions as stated above.

Signature of the quotationer:



Sub-Divisional Officer
Damodar Head Works Sub-Division
Durgapur - 02

Additional Terms and Conditions against NIQ No. 01 of 2023-24

1. The Inspection Vehicle will monthly hire charges basis including Diesel, Mobil & maintenance complete for which payment will be made by Department in favour of the quotationer on the basis of the bill submitted.
2. The area of normal running of the Inspection vehicle is the jurisdiction of the Sub-Divisional Officer which may be extended to any place.
3. The department shall not have any liability arising out of any accident while the vehicle is in use by the department whether or not the accident was caused due to negligence of the Driver. The department shall not be liable to pay any damage / consumption to the quotationer or any other person who may be affected by the accident.
5. Extension of the validity of the contract with the quotationer beyond the expiry of contract period at the same terms and conditions and rate under mutual agreement by both the sides.
6. Any claim for escalation of rate of any reason such will not be entertained.
7. The Inspection vehicle to be placed within 3 days after receiving of the work order.
8. The Inspection vehicle to be in good condition to the satisfaction of the department and emissions must follow all environmental norms as stipulated by pollution control board.
9. Driver with capricious, erratic, arrogant attitude of alcohol addiction should be immediately replaced otherwise the agreement will be terminated.

I agree to abide by all the terms and conditions as stated above.

Signature of the quotationer:



Sub-Divisional Officer
Damodar Head Works Sub-Division
Durgapur - 02