



GOVERNMENT OF WEST BENGAL
Irrigation & Waterways Directorate,
Office of the Sub-Divisional Officer,
Sub-Division No. - II

RIVER RESEARCH INSTITUTE, WEST BENGAL.
Haringhata Central Laboratory,
P.O.-Mohanpur, Dist.-Nadia.

NOTICE INVITING QUOTATION

N.I.Q. No- 01/SDO-II/RRR/HCL of 2023-24 dt.23.05.2023

Memo No. 110

Date: 23.05.2023

Sealed quotations for the work **Collection of rate "Arrangement of Food and Drinking Water at River Research Institute, HCL for six (06) nos. residential training cum seminar to be held during the year 2023-24 excluding GST but including other charges complete (Delivering and Serving)"** as per Annexed proforma are invited by the SDO-II, RRI, HCL, as instructed by higher authority from reliable resourceful Bonafide agencies. Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl.No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	02.06.2023	Up to 16.00Hrs.
2.	Date of issue of quotation papers	05.06.2023	Up to 16.00 Hrs.
3.	Last date of receiving quotation papers	06.05.2023	Up to 15.00 Hrs.
4.	Date and time for opening quotation	06.05.2023	At 15:30 Hrs.

Terms and Conditions:

1. All quotationers will submit their quotations in printed schedule attached.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The rate should be excluding GST but including other charges complete.
6. Any material not up to standard quality & satisfaction shall be replaced.
7. The quotationer may remain present at the time of the opening of the quotation.
8. The rates have been collected for the preparation of estimate only.
9. The quotationers are requested to submit all the requisite documents such as **Valid 15 digit Good & Service Tax payer Identification Number (GSTIN)**, Trade Licence, PAN Etc. at the time of submission of the application.
10. No conditional Offer/Proposal shall be accepted and deemed as informal.

Enclose. – Proforma for quoting rates - One copy.

Anil 23.05.23
Sub-Divisional Officer-II
River Research Institute,
HCL, Mohanpur, Nadia
Govt. of West Bengal

Memo No.

110/1(5)

Date: 23.05.2023

Copy for information to the:

1. The Director, River Research Institute, Haringhata Central Laboratory, Mohonpur, Nadia-741246.
2. The Executive Engineer (S.D.P.), R.R.I., H.C.L., Mohonpur,
3. Divisional Accountant, R.R.I., H.C.L., Mohonpur, Nadia.
4. Divisional Estimator, R.R.I., H.C.L., Mohonpur, Nadia.
5. Notice Board, R.R.I., HCL.

Shree 23.05.23
Sub-Divisional Officer-II
River Research Institute,
HCL, Mohonpur, Nadia
Govt. of West Bengal



GOVERNMENT OF WEST BENGAL

Irrigation & Waterways Directorate,
Office of the Sub Divisional Officer
Sub Division II

Sunderban Delta Project

RIVER RESEARCH INSTITUTE, WEST BENGAL.

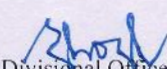
Haringhata Central Laboratory,
P.O.-Mohanpur, Dist.-Nadia, PIN- 741246.

PROFORMA FOR QUOTING RATE

N.I.Q. No- 01/SDO-II/RRRI/HCL of 2023-2024 dt 23.05.2023.

Name of Work: Collection of rates for “Arrangement of Food and Drinking Water at River Research Institute, HCL for six (06) nos. residential training cum seminar to be held during the year 2023-24 excluding GST but including other charges complete (Delivering and Serving)”

Sl. No.	Description of Item	Approx. Qty	Unit	Amount in Rs. Per Unit Head (Excluding GST) (Figures)	Amount in Rs. Per Unit Head (Excluding GST) (Words)
1	Tea and Snakes (Biscuits).	1200	Per head		
2	Lunch Packet (Rice, Veg Dal, One Veg Item, One Non-Veg Item, One sweet for a day with supply of plastic plates, spoon, fork)	300	Per head		
3	Dinner Packet (Rice, Veg Dal, One Veg Item, One Non-Veg Item, One sweet for a day with supply of plastic plates, spoon, fork)	300	Per head		
4	Drinking water 500 ml bottle (Reputed Brand)	1200	Per head		


Sub -Divisional Officer,
Sub-Division No.-II,
River Research Institute,
HCL, Mohanpur, Nadia.

Signature of the Quotationer with seal