



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer, Metropolitan Electrical Division
Jalasampad Bhawan (4th floor), Bidhannagar, Kolkata-91
Telephone No-03323215609, Email Id: eemed.iwd@gmail.com

NOTICE INVITING EXPRESSION OF INTEREST

Memo No: 579/ 7E-6/2023-24

Dated:- 05.04.2023

N.I.E.O.I No - WBIW/EE/MED/ e-EOI- 01 of 2023-2024

Request for Expression of Interest for “Annual maintenance contract for Bio-Metric Time Attendance Monitoring Recording System and Leave Module System including AMC for PC, all software & hardware etc (including Biometric readers, CCTV cameras, NVRs, Hard Disks, Network switches, LAN Cable networks, Access Controller etc.) at 51 nos. Different offices at different locations within the state of West Bengal including supplying of proper technical manpower for smooth running of the whole system at different locations (BAS implemented during 1st, 2nd & 3rd phase BAS work) under Irrigation & Waterways Department during the year 2023-2024.” is being invited by the Executive Engineer, Metropolitan Electrical Division, Irrigation & Waterways Directorate on behalf of the Governor of West Bengal from eligible and resourceful agencies/ Authorized Dealer/OEM having sufficient financial capability and credentials for execution of similar nature of work.

Issue of Eoi documents :

The Eoi documents can be downloaded from the departmental website: www.wbiwd.gov.in

Submission of Eoi :

The intending agencies should submit their Eoi for the work as cited above in a sealed envelope super scribing on the top “Annual maintenance contract for Bio-Metric Time Attendance Monitoring Recording System and Leave Module System including AMC for PC, all software & hardware etc (including Biometric readers, CCTV cameras, NVRs, Hard Disks, Network switches, LAN Cable networks, Access Controller etc.) at 51 nos. Different offices at different locations within the state of West Bengal including supplying of proper technical manpower for smooth running of the whole system at different locations (BAS implemented during 1st, 2nd & 3rd phase BAS work) under Irrigation & Waterways Department during the year 2023-2024.” in the tender box to be available at the Office of the Executive Engineer, Metropolitan Electrical Division, Jalasampad Bhawan, (4th floor), Bidhannagar, Kolkata – 700091.

The intending agencies should submit their Eoi as per list of items enclosed herewith. Rates and amounts should be filled up properly.

The quoted rates should be exclusive of taxes/ duties etc.

Before submitting EOI, the intending contractor/bidder /Authorized Dealer/OEM should make themselves acquainted thoroughly with the local conditions prevailing at site of implementation of the work by undertaking field inspections and taking into consideration all probable likely factors and difficulties to be involved in execution of the work as per specification in all respects including transportation of materials, communication facilities, climate conditions, availability of materials in the market etc. and no claim whatsoever will be entertained on those accounts afterwards. He/She may contact this office in any working day in between 11 am to 3 p.m. intending agencies or their authorized representatives may remain present while opening of the sealed covers containing Eoi's.

Selection of appropriate EOI is entirely vested upon the Quotation-cum-Bid Evaluation Committee (QBEC). The committee reserves the right to accept or reject any or all EoIs without assigning any reason thereof

Since, the Notice Inviting Expression of Interests (EoIs) is being made for subsequent Tender, no work order will be issued in favour of any agency against the EoI's. No payment whatsoever would be borne by I & W Department for submission of EoIs.

The intending agencies should submit the following and self-attested copies of the same are to be submitted with the EoI.

i) Credential Certificate:-

BOQ duly authenticated by issuing authority and work order.
Completion Certificate of 100% completed work of similar nature.

ii) Annual Turnover from business:-

Profit and loss accounts statement in the prescribed form with annual turnover of last three financial years or during the period since formation of the company/ Firm/society, if it was set up in less than three year period.

iii) Company Details like Trade license and others documents.

iv) Professional Tax Payment Certificate (PTPC) or Challan.

v) PAN Card.

vi) GST Registration Certificate. vii) Latest

I.T. Return.

Pre Bid Meeting :

Pre Bid meeting will be held in the office chamber of the E O I Inviting Authority on 12.04.2023 at 2 pm in order to acclimatize the prospective contractors/bidders through an interactive open session, replying to their queries, and clear doubts in connection with the work/s, if any.

Schedule of Dates for EoI's :

Sl No.	Activity	Date & Time	Remarks
1	Publishing Date	05.04.2023	
2	Pre Bid Meeting	12.04.2023 at 2.00 P.M	
3	E.o.I submission start date	13.04.2023 From 10.00 A.M	
4	E.o.I submission end date	26.04.2023 upto 3.00 P.M	
5	E.o.I opening date	26.04.2023 at 3.30 P.M	

Executive Engineer
Metropolitan Electrical Division,
Jalasampad Bhawan (4th Floor), Kol-91
I & W Dte., Govt. of West Bengal

Copy submitted for favour of kind information to:

1. The Secretary to the Govt. of West Bengal, I&W Department.
2. The Chief Engineer, Mechanical & Electrical, I&W Directorate, Govt. of West Bengal.
3. The Chief Engineer, South, I&W Directorate, Govt. of West Bengal.
4. The Joint Secretary (Works) to the Govt. of West Bengal, I&W Department.
5. The Deputy Secretary (Works) to the Govt. of West Bengal, I&W Department.
6. The Superintending Engineer, Metropolitan Drainage Circle, I&W Dte., Govt. of West Bengal.
7. The Superintending Engineer, Western Circle-I, I&W Dte., Govt. of West Bengal.
8. The Superintending Engineer, Eastern Circle, I&W Dte., Govt. of West Bengal.
9. The Superintending Engineer, Mechanical & Electrical Circle, I&W Dte., Govt. of West Bengal.
10. The Executive Engineer, Metropolitan Drainage Mechanical Division, I&W Dte.

**Executive Engineer
Metropolitan Electrical Division,
Jalasampad Bhawan (4th Floor), Kol-91
I & W Dte., Govt. of West Bengal**

Copy forwarded for favours of kind information to:

1. The Assistant Engineer, Metropolitan Electrical Division.
2. The Sub-Divisional Officer/Metropolitan Electrical Sub-Division.
3. The Director of information, Department of Information & cultural Affairs, Nabanna, Shibpur, Mandirtala, Howrah-711102 for wide circulation.
4. The Estimating Section, Metropolitan Electrical Division.
5. The Accounts Section, Metropolitan Electrical Division.
6. Notice Board of Metropolitan Electrical Division.

**Executive Engineer
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