



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
DAMODAR CANAL HEAD QTR. SUB-DIVISION
KANAINATSAL, PURBA BURDWAN.

Notice inviting Quotation No. 22 of D.C. Hd. Qtr. Sub-Division/2022-23

Sealed quotation in prescribed proforma are hereby invited by the undersigned from willing bonafide agencies / outsiders for the work “**Annual maintenance of DVR machines and CC TV cameras and intercom system (Excluding changing of parts or other accessories) installed at Chief Engineer (West) offices, Damoadr Irrigation Circle offices , Kanainatsal Inspection Bungalow and Central Store of Damodar Canal Division under Kanainatsal Section of D.C.Hd.Qtr Sub-Division**” inclusive of all individual charges, taxes etc, complete.

The quotation will be received to the office of the undersigned up to 14.00 Hrs on 13/03/2023 and the same will be opened on the same day on & after 14.30 Hrs in presence of the Quotationers or their authorized representative those who are available at that time. The rate should be quoted in quotation both in figures and words

Accepting authority does not bind himself to accept the lowest or any other quotation and reserve to himself the right to reject any or all the quotations without assigning any reason.

Time allowed for completion of work **12 (Twelve) months**.

The successful quotationer will have to complete the entire work within the stipulated time from the date of commencement. Submission of quotation by Post is not allowed.

The successful Quotationers whose quotation will be accepted, will have to execute formal agreement as per rule by submitting the earnest money @ 2%(two percent) of the total value of quotation in the form no. 2908. Necessary income taxes , P.Tax , documents are to be produced at the time of agreement.

Before offering quotations, the intending quotationer should thoroughly verify himself with the proposed work by local inspection and all other relevant factors should be taken into consideration and also it's mandatory Service Engineer/ Technician must be visit within 02 (Two) hours of any working day after complaining.

All other normal terms and conditions of standard N.I.Q. will also be applicable. Payment will be made as per availability of fund in the appropriate head. The dates and items of works as follows:-

N.I.Q No & Date: **22/ D.C. Hd. Qtr. Sub-Division/2022-23**

- 1) Last Date & Time of receiving application: **09/03/2023 up to 16.00 Hrs.**
- 2) Last Date & Time of issuing quotation paper: **10/03/2023 up to 16.00 Hrs.**
- 3) Last Date & Time of receiving quotation: **13//03/2023 up to 14.00 Hrs.,**
- 4) Date & Time of opening quotation: **On & after 14.30 Hrs of 13/03/2023.**

Place of dropping of quotation Documents: **Office of the Sub-Divisional Officer, Damodar canal Head Quarter Sub-Division, Kanainatsal, Burdwan.**

Quotation Accepting Authority: **Superintending Engineer, Damodar Irrigation circle, Kanainatsal, Burdwan.**

Sl No	Description of item	Quantity	Unit	Rate (inclusive of all taxes)	Amount
1	Annual maintenance of 1(One) no. DVR machine and 2 no. CC TV cameras installed at store of Kanainatsal Campus. Purba Bardhaman (Excluding changing of parts or other accessories)	01	Year		
2	Annual maintenance of 1(One) no. DVR machine and 6 nos. CC TV cameras installed at office premises of Damodar irrigation Circle, Kanainatsal Purba Bardhaman (Excluding changing of parts or other accessories)	01	Year		
3	Annual maintenance of 1(One) no. DVR machine and 8 nos. CC TV cameras installed at office premise of Chief Engineer (West) office , Kanainatsal, Burdwan (Excluding changing of parts or other accessories)	01	Year		
4	Annual maintenance of 1(One) no. DVR machine and 13 nos. CC TV cameras installed at premises of Kanainatsal Inspection Bungalow (Excluding changing of parts or other accessories)	01	Year		
5	Annual maintenance of 1(One) no. Intercom machine and 8 nos. Telephone connection installed at Chief Engineer (West) office , Kanainatsal, Burdwan. (Excluding changing of parts or other accessories)	01	Year		

Memo No. 202 (15) Dated: - 02/03/2023

Copy forwarded for information and circulation to:-

1. Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Burdwan
2. Executive Engineer, D.C. Division
3. Executive Engineer, Hd. Works Division
4. Executive Engineer, L.D.I. Division
5. Executive Engineer, B.I. Division
6. Executive Engineer, R.B.I Division
7. DVC Study Cell for uploading in Departmental website.
8. District Information Officer, Burdwan .
9. Office Notice Board, D.C. Hd. Qrt. Sub-Division
10. Estimating Branch of D.C. Division
11. Accounts Branch of D.C. Division
12. Sub-Divisional Officer, D.C. No. I / III / Edilpur (I) / Katwa (I)

Sub-Divisional Officer
Damodar Canal Head Qrt. Sub-Division
Kanainatsal, Burdwan

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**Sub-Divisional Officer
Damodar Canal Head Qtr. Sub-Division
Kanainatsal, Burdwan**