



Government of West Bengal.
Irrigation and Waterways Directorate,
Office of the Executive Engineer,
Investigation & Planning Division [South]
3RD Floor, Jalsampad Bhavan, Salt Lake, Kolkata-91
[Phone-033-2334 1492 , emailid : eeoneipds@gmail.com]

Memo No:-10-15/276

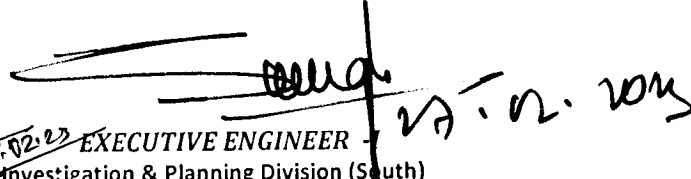
Date:-27.02.2023

NOTICE INVITING QUOTATION
NIQ NO. EE/IPDS/11/2022-23

Sealed quotation is hereby invited from reputed travel agencies, Luxury Taxi/Cab owners/suppliers for supply of one Diesel Driven Motor Cab (Non AC) on temporary basis. The particulars of the N.I.Q. are furnished below :-

Name of work:- "Supply of Motor Cab (Diesel Luxury Taxi/Cab permit) on hire basis for use of the Sub-Divisional Officer, Investigation & Planning Sub-Division No.III, Irrigation & Waterways Directorate Jalsampad Bhawan, Salt lake, Kolkata-91".

Last date & time of receiving application	: 09.03.2023 up to 2.00 p.m.
Last date & time of issue of quotation paper	: 09.03.20223 up to 4.30 p.m.
Last date & time of submission of quotation paper	: 13.03.2023 up to 1.00 p.m.
Date & time of opening of quotation paper	: 13.03.2023 after 2.00 p.m.
Place of submission of quotation	: Office of Executive Engineer-I, Investigation & Planning Division (S), I.&W Dte. 3rd floor, Jalsampad Bhawan, Kolkata 91.
Accepting Authority:	: Superintending Engineer, Investigation & Planning Circle- I, I.&W. Dte, 3rd floor, Jalsampad Bhawan, Kolkata -91.


27.02.23 EXECUTIVE ENGINEER
Investigation & Planning Division (South)
3RD Floor, Jalsampad Bhavan, Salt Lake, Kolkata-91

TERMS AND CONDITIONS

The vehicle must be in good working condition. The supplier of the vehicle should be either the owner or have proper authorization from the owner to supply the vehicle. Quotation papers will be issued to the intending owner of the vehicle on production of following documents:-

- Vehicle Registration Certificate from appropriate Authority.
- Valid Tax Clearance Certificate from Tax officer of M.V. Department.
- Valid Contract Carriage Permit (commercial registration) of the Vehicle issued by the competent Authority.
- Valid Auto Emission Testing (i.e. no pollution) Certificate.
- Valid Certificate of Insurance of Passenger carrying commercial vehicle.
- Fitness Certificate of the Vehicle.
- PAN Card

The hiring of the vehicle will be on daily basis. The rate of hire charges should be quoted on daily basis both in figures and words. Rates, to be quoted, should not exceed the rates mentioned in the existing G.O. of transport department, Govt. of West Bengal. The cost of hire charge will be paid monthly on production of bill by the supplier. Deduction of Sales tax, income tax, cess etc. shall be made as per rule. The cost of maintenance and repair of the vehicles is to be borne by the supplier. The cost of any urgent repair of the vehicle done by the department at outstation during on duty inspection works will be recovered from supplier bill.

The department will not normally supply any diesel and Mobil. All fuel/oil, lubricant used for running the vehicle is to be borne by the supplier of the vehicle. In that case he will be paid the cost of fuel (Diesel) at consumption rate as mentioned below, the quality rounded to nearest full litre. Consumption of diesel will be allowed by the department as per actual consumption basis subject of the condition that the minimum run per litre of fuel will be as per limit prescribed below.

Type of Vehicles : Ambassador (Diesel) or equivalent

Minimum permission run per litre of fuel : Diesel: 12(Twelve) Km/ litre
Mobil: 1 litre for 500 km. run.

If any supplier can offer more economic fuel mileage than prescribed that may also be indicated.

The Driver of the Vehicle provided by the Supplier must have valid Driving License. The cost of pay and allowances of the driver of the vehicle must be borne by the owner of the vehicle & the Department will never be liable for the same .

Responsibility of guarding of the vehicles from any loss, theft, etc. will rest upon the supplier. The Department will also not hold responsible for any damage caused to the car due to any accident or for any court case of compensation arising out of the vehicle and its driver or for any taxes/ or charges that may be levied by the State/Central govt.

The service of the vehicle may be terminated in case of unsatisfactory service, or if the condition of the vehicle is found not satisfactory and for failure on the part of the supplier to fulfill any other requirement in connection with proper running of the vehicle. In such cases the service will be terminated by giving 3(three) days notice without any financial implication.

Garage distance allowed maximum (5 Km. up & 5 Km. Down) total 10 km. or the actual distance which ever is less for each day of journey.

Normal duty hour will be 10 hour per day.

Normally the driver along with vehicle will report for duty at any time on specific date and place as will be instructed beforehand by the officer on duty.

Cost of overtime allowance in case of duties beyond normal duty hours will be allowed at the rate of Rs.20/-(twenty) per hour In case of journey outside Kolkata overtime allowance will only be allowed for time in excess of 10(ten) hours when the vehicles will be running.

If in case of any accident or breakdown, if the vehicle fails to report for duty then a message has to be sent by the supplier forthwith and an alternative vehicle in replacement shall have to be arranged by the supplier for reporting to duty place. The driver/supplier of the vehicle will be responsible for maintaining log book in the same manner as done by the driver of the Govt. Vehicles and recorded journeys should be properly approved by the officer who performs the journey for Govt. work.

The supplier of the vehicle should supply 2(two) machine numbered log books (printed) for recording journeys.

Vehicle will not usually be used on Sundays and holidays if not specially requisitioned. For any day when the supplier will fail to supply the vehicle on requisition, for whatever reasons, penalty @ two times of daily hire charges may be imposed on the supplier for such failure to supply the vehicle.

Halting charges as extra over the usually hiring rate @ Rs.80/- (Rupees eighty) only per night halt will be payable, as per Govt. rule, to the supplier of the hired vehicles in the case of outstation journeys with halt.

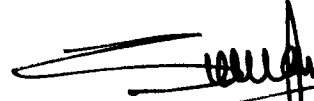
Servicing of the vehicle should be done by supplier at his own cost with prior intimation so that duty may be adjusted.

The supplier must quote telephone number for communication of messages and for attending calls.

The supplier should quote rate on the basis of above terms and conditions. No new terms and conditions will be entertained from the supplier.

In case of violation of the above terms and condition the quotation will liable to be rejected.

If the supplier wants to terminate the contact he has to give prior one month notice.

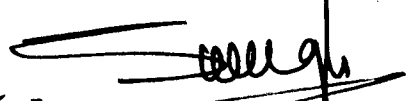

27.02.23 EXECUTIVE ENGINEER-I
Investigation & Planning Division (South)
3RD Floor, Jalsampad Bhavan, Salt Lake, Kolkata-91

Memo No:-10-15/276/1(8)

Dated:-27.02.2023

Copy forwarded for information:-

- 1) The Superintending Engineer, I.&P. Circle-I, Irrigation & Waterways Directorate.
- 2) The Executive Engineer, DVC Study Cell & Nodal officer e-Governance, I & W Dte.
requested to upload the NIQ in the Departmental website at the earliest.
- 3-5) The Sub-Divisional officer, I&P Sub -Division No. I/ II /III.
- 6) The Divisional Accounts officer, I&P Division (South).
- 7) The Estimating branch, I&P Division (South).
- 8) Notice Board.


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SCHEDULE FOR QUOTING RATE FOR HIRED VEHICLES

NIQ NO. EE/IPDS/11/2022-23

Name of Work:- "Supply of Motor Cab (Diesel Luxury Taxi/Cab permit) on hire basis for use of the Sub-Divisional Officer, Investigation & Planning Sub-Division No.III, Irrigation & Waterways Directorate, Jalsampad Bhawan, Salt lake, Kolkata-91"

Quotationer Details

Name:

Address:

Phone No:

Garage Details

Address:

Phone No:

Distance from office:

(office at Jalsampad Bhawan, Salt Lake, Kolkata-91)

Vehicle details

Registration No:

Date of registration:

Kilometres run upto date:

Rate of hire charge per day:

(in figures & in words)

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Signature of quotationer

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