



GOVERNMENT OF WEST BENGAL  
OFFICE OF THE SUB-DIVISIONAL OFFICER  
KAMAKHYAGURI IRRIGATION SUB-DIVISION  
IRRIGATION AND WATERWAYS DIRECTORATE  
KAMAKHYAGURI, ALIPURDUAR

Email: kamakhyaguriirrigation@gmail.com

Memo No.47

Date:27.02.2023

**NOTICE INVITING QUOTATION NO- 01/SDO-KISD OF 2022-23**

Sealed quotations in company's letter head are hereby invited from the bonafide agencies as per NIQ by the Sub-Divisional Officer, Kamakhyaguri Irrigation Sub-Division, Kamakhyaguri, Alipurduar on behalf of the Governor of West Bengal on prescribed proforma attached with the NIQ only for the work, "Supplying Auto Level Machine, Telescopic Stand (Big head with double locking System), Aluminum both side scaling leveling staff for office of the Sub-Divisional Officer, Kamakhyaguri Irrigation Sub-Division" as per following terms and conditions. The rate should be quoted both in figures and words.

**Last date of issue of quotation papers:09-03--2023**

**Last date of dropping of quotation papers:10-03-2023**

Quotation papers will be issued to the intending quotationers free of cost at any working days up to 17:00 hrs after checking necessary papers which needs to be dropped in sealed cover super scribed quotations for Supplying Auto Level Machine, Telescopic Stand (Big head with double locking System), Aluminum both side scaling leveling staff in this office by 14-00 hrs. on 10-03-2023 and will be opened on the same day at 16.00 hrs. by the undersigned in presence of the participating quotationers or authorized representatives.

The quotationers should meet the following terms and conditions for the work and will be available in the office of the Sub-Divisional Officer, Kamakhyaguri Irrigation Sub-Division. The interested persons are requested to go through the terms and conditions before quoting their rates.

**TERMS AND CONDITIONS:-**

1. Valid copies of Income Tax, PAN, PTax, GST issued by the appropriate authority are to be enclosed along with quotation, failing which the quotation will liable to be rejected.
2. Rate should be quoted including cost of GST, transportation, delivery charges and all other incidental charges etc. all complete.
3. The Department will not be bound to provide the work to the lowest or any other quotationer and any claim in this respect later will not be entertained.
4. No conditional/incomplete rate will be accepted under any circumstances.
5. The Superintending Engineer, North-East Circle-I, Debibari, Cooch Behar reserves the right to accept or reject the lowest or any other quotation without assigning any reason thereof.
6. The quotationer must replace the material within 72 (seventy -two) hrs if any damage has been detected after delivery of the material
7. Payment will be made electronically to the lowest quotationer as per availability of fund. The quotationer must mention their bank details in their quotation.

*[Signature]*  
27/02/2023

Sub-Divisional Officer  
Kamakhyaguri Irrigation Sub-Division

Date:27.02.2023

Memo No-47/1(5)

Copy forwarded for information and necessary action to the: -

1. Superintending Engineer, North-East Circle-I, I&W. Directorate, Debibari, Cooch Behar.
2. Executive Engineer, Alipurduar Irrigation Division, I&W. Directorate, Alipurduar.
3. S.D.O./Alipurduar (I) Sub-Division / Alipurduar, I & W Dte.
4. S.D.O / Alipurduar Investigation Sub-Division, Alipurduar, I & W Dte.
5. Notice Board of this Office.

*[Signature]*  
27/02/2023

Sub-Divisional Officer  
Kamakhyaguri Irrigation Sub-Division

*[Signature]*

**PROFORMA OF NIQ NO:01/SDO-KISD OF 2022-23**

**Name of work: "Supplying Auto Level Machine, Telescopic Stand (Big head with double locking System), Aluminium both side scaling levelling staff for office of the Sub-Divisional Officer, Kamakhyaguri Irrigation Sub-Division"**

SI No	Description of Items	Quantity	Unit	Rate (in Rs.)		Amount (in Rs.)
				In figures	In words	
01	Supplying Auto Level Sokkia-B40A, 24X Magnification with with all accessories and carrying box etc. all complete	2.00	Nos			
02	Supplying heavy type telescopic folding stand with big head double locking facility including all accessories etc. all complete	2.00	Nos			
03	Supplying 6mtraluminium telescopic folding stand with both side scaling including carrying case etc. all complete	6.00	Nos			

Total=

Date :

Signature of the Quotationer