



**Government of West Bengal**  
**Irrigation & Waterways Directorate**  
**Office of the Executive Engineer**  
**Jalpaiguri Irrigation Division, Club Road, Jalpaiguri.**  
**Telephone No: 03561-230249 E-Mail-ID:-[eejidvn@gmail.com](mailto:eejidvn@gmail.com)**

## **NOTICE INVITING QUOTATION**

### **NOTICE INVITING QUOTATION NO.-[WBIW/EE/JID/NIQ-01/22-23](#)**

#### **1. Invitation.**

Separate sealed Quotations in printed forms are hereby invited for the work “Survey works for preparation of index map, long and cross section of Teesta Sub-Basin, Jaldhaka Mansai Sub-Basin under Brahmaputra basin for the year 2022-23.” by the Executive Engineer, Jalpaiguri Irrigation Division, Irrigation & Waterways Directorate on behalf of the Governor of the State of West Bengal in prescribed format as per list attached here with, from the eligible Survey Firms and also from bonafide, reliable resourceful agencies of State/Central Govt. or its undertaking having sufficient experiences in execution of similar type of works. All the agencies as afore said will have to submit documentary evidence to fit the eligibility criteria enclosed herewith to participate in the Quotation along with application. Details can be obtained from the website [www.wbiwd.gov.in](http://www.wbiwd.gov.in).

**2. Quotation documents:-**The Quotation documents shall consist of the followings and other relevant particulars may be seen by the intending Quotations or by their duly authorized representatives during office hours between 11.00 AM and 4PM on every working day, till the last date of issue of the Quotation Forms in the office of the undersigned:-

- a) Notice Inviting Quotation.
- b) Price schedule, Additional Terms & Conditions, Special Terms & Condition, General Specification of the work and other relevant documents.

**Necessary proforma with terms and conditions will be supplied free of cost from the office of the undersigned upto 5.30 p.m. on 20/02/2023 on demand.**

**The quotations should be submitted in the office of the undersigned, by 3.00 p.m. on 22.02.2023 and will be opened on the same day after 3.00 p.m. by the undersigned in presence of the willing participating quotationer who may be present at the time of opening.**

#### **ELIGIBILITY CRITERIA OF THE QUOTATIONER PARTICIPATING IN THE QUOTATIONS INCLUDING SOME TERMS AND CONDTIONS**

**3) Application for purchase of Quotation forms: - a) Intending Quotationers have to submit application duly enclosed with the self attested copies of the following documents addressed to the **Executive Engineer, Jalpaiguri Irrigation Division, Club Road, Jalpaiguri.****

#### **b) Copies of documents;**

G.S.T Registration and clearance Certificate, P.T.(Professional Tax) Clearance Certificate and IT PAN valid at least upto the date of opening of Quotations should be considered.

- i) List of Tools & Plants, Machinery, and Equipments etc. in possession.
- ii) Eligibility certificate/N.O.C. issued by the A.R.C.S. (for Engineer’s Co-operative only)
- iii) Declaration by the applicant to the effect that there is no other applications for Quotation Paper for work in the NIQ in which he/she/they has/have common interests and in that case intending Quotationer has to disclose his/her name(s) and style of another firm/individuals (where he is also officiating) in the application for issuing Quotation forms failing which the decision of the committee regarding the matter will be final and binding upon all.

- iv) Declaration by the contractor to the effect that he/they has/have no near relative is posted in any offices under the circle which intends to submit Quotation. In case of near relative posted in any offices under the circle, he/they will not be permitted to Quotation for works in the circle of the Superintending Engineer.
- v) Completion Certificate of work executed in other Departments of State Government or organizations, like Public Works & Public Works(Roads) Department, Public Health Engineering Department, Sundarban Affairs Department and various other State Govt. Departments, Zilla Parishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water Sanitation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Hooghly River Bridge Commissioner (HRBC) Engineering, Departments of Central Government and Organization, like Farakka Barrage Project(FBP) Authority, Railways, Kolkata Port Trust(KPT), and companies owned or managed by the State Government, i.e Mackintosh Burn Ltd., Westing house Saxby Farmer Limited & Britannia Engineering Ltd. May also be considered. Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer/Divisional Engineer/District Engineer/Project Manager of other state/Central Govt. Departments/Organizations. Such certificates are Further to be countersigned by immediate superior authority of the issuing Authority for all cases other than Direct/State/Central Govt. Department and Railways.

**4) Scope of disqualification for issuing Quotation Forms:-**

Due to any one of the followings, the Quotation Paper may not be issued to the applicant (Contractors)

- i) Delayed submission of application(after expiry of the schedule Time)
- ii) Insufficient and improper documents submitted with the applications.
- iii) Non-submission of completion, payment certificate properly.
- iv) Old completion certificate and payment certificate.
- v) Without signature of the applicant and serially numbered of the submitted documents.
- vi) Non-submission of copies of Partnership Deed and Firm Registration Certificate from the Registrar of Firms, West Bengal.
- vii) Valid N.O.C. issued by A.R.C.S. of the concern District (In case of un-employed Engineers Co-operative Societies Ltd.)
- viii) Bank Solvency Certificate valid during a year upto 30% of the value of the work

**5) Fulfillment of Criteria and issue of Quotation Paper:-**

All the above as stated under Para 3(a), & (b)) and Para (4) (i) to (ix) are to be fulfilled properly, pending fulfillment of which Quotation Forms may not be issued.

**6) Order for issue of Quotation forms:-**

The application of the intending Quotationer along with the all documents so received by the office of the undersigned will be verified by the office of the undersigned and after the decision of the undersigned for issuance will be final & bindings.

**7) Not satisfied with the decision of the committee for issuing Quotation Paper:-**

Intending Quotationers not satisfied with the decision of the Quotation paper issuing authority may prefer an appeal to the next superior officer. Concerned Superintending Engineer will be the Appellate authority for thedisputedQuotations.NecessarycommunicationregardinghisappealtotheAppellateAuthoritymustbroughttothe Notice of such Authority within Two working days after the date of issue of Quotation Paper and copy of such communication should also be submitted to the Quotation paper issuing Authority within the same period, failing which no such appeal will be entertained.

**8) Purchase of Quotation forms:-**

Quotation documents etc. will however be available and be issued from the office as stated above, where he/they have got permission free of cost. The intending Quotationers are requested to present themselves personally or send their authorized representative to that office to receive the Quotation form within the time schedule.

**9) Inspection to Site by the intending Quotationer before submitting Quotation:-**

Before submitting any Quotation, the intending Quotationers should make himself/themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take in to considerations all factors and difficulties likely to be involved in the execution of work in all aspects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local laborers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterward. In this connection the intending Quotationers may contact the office of the undersigned up to last date of issue of Quotation **Forms on 21.02.2023 upto 16.00 Hrs.**

**10) Dropping of Quotations:-**

Quotation that should always be submitted in sealed cover with the name of work clearly written on the body of the envelope in prescribed format will be dropped in the following offices in addition to this office on the schedule Date & Time as stated in Para (3) above and or the changing schedule made vide issuing necessary CORRIGENDUM duly addressed to the **Executive Engineer, Jalpaiguri Irrigation Division.**

**11) Opening of Quotations:-**

i) After dropping of Quotations, the box will be closed and the said box will be opened in the same day as per schedule time at the dropping center and the Quotation so received at the dropping centers to be sent to the concern Engineer, for opening the Quotation on the date and time as specified in the NIQ and or in the Corrigendum

ii) Quotation to be opened by the concern Executive Engineer or by his authorized representative after collecting the sealed Quotations dropped, if any, in the office of the other dropping centers on the scheduled date & Time as stated in the NIQ or in the Corrigendum in presence of the participating Quotationer or his/their authorized representatives who may be present at the time of opening and will put initials in the opening register.

iii) In terms of Para 221(1), once the Quotations are opened, no Quotationer should be allowed to offer fresh quotations unless each of the Quotationer is given equal opportunity. In case where the later steps taken, if timepermits,freshQuotationsmaybeinvitedsoastoleavenoroomforanycompliantorgrievancewhatsoeverand,

iv) In terms of Para 221(2),when the rates quoted in response to invitation of competitive Quotations are considered high and fresh invitation of Quotations can not be taken recourse to either for want of time or because of no likelihood of getting more favourable rates and negotiations with contractors are considered necessary for obtaining rates lower than those received in response to the invitation of competitive Quotations, negotiations should be made with all the contractors who quoted rates in response to the invitation of Quotations, and not with the lowest Quotationer alone.

**12) Acceptance of Quotation:-** in terms of NOTIFICATION No. 01/IW dated 19/07/2012 of Secretary to the Govt. of West Bengal, acceptance of the Quotation will rest with the undersigned who does not bind himself to accept the lowest Quotation and reserves the right to reject in any or all the Quotations received and to distribute work between two or more than two Quotationers without assigning any reason thereof.

**OTHER TERMS & CONDITIONS.**

**13)** In Terms of G.O.No. 1110/1(500)-F dated 10.02.06 of the Finance Department. Mackintosh Burn Ltd., Britannia Engineering Ltd. And Warehouse Saxby Farmer Ltd. will enjoy 10% preference in rate for the purpose of selection.

**14)** Any suppression/misrepresentation of fact will automatically debar the applicant for participating in any Quotation under the Division/Circle for at least 3(Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.

**15)** Intending Quotationers should be equipped with plants, machinery equipment and well point pumping machinery complete with all accessories as required for the work as the department may not be in a position to

**16)** issue such plants & machinery. They must submit a list of such plants; machinery and equipments

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in their possession for necessary documentary evidence are to be produced.

**17)** Documents submitted along with the application should invariably be in the name of the applicant firm/Individuals. In terms of Memo. No. 185/JS(W)/IA-11C-9(75)/09 dated 09.06.09 of the Secretary to the Govt. of West Bengal , I&W.D, Joint venture of Firms constituted and duly registered with the appropriate authority will be considered for issuance of Quotation Papers.

**18)** All pages of the documents submitted with the application shall be signed with signature by the applicant and also be serially numbered as 1/10.2/10,3/10.....10/10

**19)** Copies of Partnership Deed and Firm Registration duly self-attested shall invariably be submitted with the application by a partnership firm.

**20)** Quotationers should quote their rates both figures and words in terms of overall percentage, "below" or "above" or "at par" with the price schedule both in the 2<sup>nd</sup> page of W.B.F 2911 and the last page of price schedule.

**21)** Any Quotation containing over writing is liable to be rejected.

**22)** All corrections are to be attested under the dated signature of the Quotationer.

**23)** When a Quotationer signs his Quotation in an Indian Language, the Total amount Quotationed should also be written in the same language. In case of illiterate Quotationer, the rates Quotationed should be attested by an witness.

**24)** The Quotationer who will sign on behalf of a Company or Firm, must produce the registered documents within 3(Three) days from the date of opening the Quotation, if not submitted with the Quotation application or with the Quotation documents) in support of his competency to enter in to an Agreement on behalf of the Company or the Firm under the Indian Companies or Partnership Act, failing which the Quotation will not be considered and the deposited Earnest Money will be forfeited.

**25)** The rate quoted by in the Quotation form will be final and no subsequent modification in the rates will be entertained even it is done with any letter or other instrument submitted before sealing/closing the Quotation box.

**26)** Any superfluous conditional Quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be rejected.

**27)** GST/Sales Tax, Royalty, and all other statutory Levy/Cess etc. will have to borne by the Contractor. The engaged Contractors need to get registered under BOCW (RECS)Act and shall have to contribute towards a fund namely "The West Bengal Building & other Construction worker's Welfare Fund" @1.00%(one point zero zero percent) of the total amount of the work value which will be deducted directly from the bill value and remitted as per requirement of the said Act as per Finance Department Notification No. 853-F dated 01.02.06.

**28)** Canvassing in connection with the Quotations is strictly prohibited and the Quotations submitted by a Quotationer who take resort to canvassing will be liable to rejection.

**29)** Incomplete and illegible Quotation will be invalidated. All corrections in the Quotation should be signed with dated initial by the contractors before submission of Quotation and each page of the Quotation should also be signed and dated by the contractor.

- 30)** The contractor has to obtain the Labour license from the office of the Joint Labour Commissioner of the concerned District in which the location/site of the work falls, under the provision of W.B. Contract Labour (Regulation & Abolition) rules, 1972 and a copy of the license has to be submitted to this office for information & record, failing which the undersigned will in no case be hold responsible for any action taken by the Labour Department. The undersigned being the '**Principal Employer**' for the work, will however issue a certificate in specified proforma of Labour Department in form V for doing the need ful by the authority of labour Department.
- 31)** As per rule, the intending Quotationer has to disclosed his/their name (s)& style of another firm /individuals (where he is also officiating) in the application for issuing Quotation forms failing which the decision of the undersigned regarding the matter will be final & binding upon all.
- 32)** The Quotationer should submit a statement at the time of submission of his Quotation showing the Technical Staff to be engaged for the work, with their Technical qualifications, failing which the Quotation may be liable to rejection.
- 33)** The Quotationer will have to, if so desired by the Quotation Accepting Authority, submit his analysis to justify the rate quoted by him/them.
- 34)** The Quotations will be opened, as specified in the list of works, in presence of the Participating Quotationers or their duly authorized representatives, who may be present at the time of opening  
And whom also put their signatures in the Quotation opening Register.
- 35)** The successful Quotationer will have to execute the duplicate/triplicate/quadruplicate (Plain Paper) copies of his /their Quotation which will have to be obtained by additional cash payment in the office of the **Executive Engineer, Jalpaiguri Irrigation Division** within 7(seven) days from the date of receipt of the intimation of acceptance of his Quotation failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the Quotation shall automatically stand cancelled.
- 36)** If any Quotationer withdraws his Quotation before its acceptance or refuses/fails to convert it in to a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any Quotation in this Division/Circle for a period of 1(one) year and his/their case will be referred to the Government for order as to what further action will be taken against him/them.
- 37)** Materials such as cement, M.S.Rod, R.C.C. Hume Pipes, M.S.sheet Piles, etc. if available in stock, will be issued by the Department to the Contractor for the work as per issue rate fixed by the Engineer-in-charge. Place of issue materials as mentioned in Page 11 of W.B.F.-2911 or in as par rate sheet attached with the Quotation documents to be supplied departmentally to the Contractor is furnished with the Quotation documents for the work. Any other materials not listed therein, if supplied by the department, the issue rate for such materials will be fixed by the Engineer-in-charge.
- 38)** Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rate as will be fixed by the Engineer-in-charge. The period of hire charges of all Tools & plants Machinery issued from the Government go-down will be counted from the date of their issuance from the go-down and up to the date of return in to the same go-down and the hire charges will be recovered from the contractor accordingly. All Tools & plants Machinery issued to the contractor must be returned in good condition. In the case of any damages, the cost of repair to such damage or replacement will be recovered from the contractor.
- 39)** In the following case a Quotation may be declared '**INFORMAL**' and unacceptable.
- a) Correction, alterations ,additions ,etc. if not attested by the Quotationer.
  - b) If, the all pages of the Quotation documents are not signed by the Quotationer.
  - c) (i) If ,the Quotation is not submitted in a cover properly sealed.  
(ii) If, the name of the work with NIQ No. &Serial No. of the work and the name of the addressee with the name of the Senders (Quotationers) are not exactly written on the envelope.

39) To verify the competency, capacity and financial stability of the intending Quotationers the Quotation paper issuing authority may demand production of any necessary documents as it may deem necessary.

40) As per G.O. No. 1627(8)/1A dated 26<sup>th</sup> November 2001 of Irrigation & Waterways Department, Government of West Bengal, Clause 25 of Quotation Form No.2911 stand deleted in respect of contract of value less than 100.00 lakh.

41) Normally Quotation Paper for not more than one work in any one NIQ will be issued to an applicant, who may indicate the Serial Nos. of the work in the order of priority .However, depending on response to various serials in the NIQ, Quotation Paper issuing Authority may issue Quotation Paper for any serial even though it may not be preferred by the applicant.

42) Applicants permitted to purchase Quotation form will have to be participated in the Quotation failing which he/they may be suspended to participate in the next Quotation.

43) Quotation may be cancelled in any stage without assigning any reason.

44) Any discrepancies if found, in the documents/statement the Quotation shall be cancelled in the subsequent stage with imposition of law ful action for this act of submission of documents.

45) Apart from all the above conditions and criteria the 'Past and Present' performance of the agencies will be considered while issuing Quotation papers.

46) The payment of R/A as well as Final Bill for the work will be made according to the availability offund and claim due to delay in payment will not be entertained.

47) Subletting of work is strictly prohibited & will be viewed seriously & disqualify the agency to participate in the next Quotation.

48) Canvassing in connection with Quotation is strictly prohibited and the Quotations submitted by a Quotationer who will resort to canvassing will be liable to rejection.

49) All specifications, Terms and conditions etc. of the printed Unified schedule of rates (USoR) of I&W Department, P.W.D.,P.W.D.(Roads), will be applicable, unless otherwise specified.

50) Apart form all the above, only in the interest of the Government , the committee may allowed purchasing Quotation Forms to such agency/agencies who/they will fulfilled the other criteria and his/their Past or Present performance is/are satisfactory but his/their credential sin regards to completion and Payment certificates stand less than the requirement.

51) All applicants willing to participate in the Quotation must have to be appeared before a Quotation document scrutiny committee for verification of original of the submitted documents. In case, the applicant or his authorized person not appeared before the Quotation documents scrutiny committee with the original documents in the schedule date and time as stated under para-3 (ii), the application will be disqualified for issuing Quotation form.

**52) Quotation forms will not be issued after due date and no Quotation forms will be sent by post.**

**53) As the Notice Inviting Quotation is made for estimation purpose, no work order will be issued and no payment whatever would be borne by the Undersigned for submission of NIQ**

  
Executive Engineer,  
Jalpaiguri Irrigation Division,  
Club Road, Jalpaiguri

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**Memo No:- 170**

**Date:- 13.02.2023**

**Copy forwarded to :-**

- 1) The Chief Engineer, North East, Club Road, Jalpaiguri.
- 2) The Superintending Engineer, North East Irrigation Circle-II, Club Road, Jalpaiguri.
- 3) The Sabhadhipati, Jalpaiguri Zilla Parishad, Jalpaiguri for favour of information.
- 4) The S.D.O., Jalpaiguri Investigation/ Jalpaiguri/ Maynaguri/Malbazar/Banarhat Irrigation Sub-Division for information and necessary action. He is requested to submit weekly progress report regularly; one copy of schedule is enclosed.
- 5) The Income Tax Officer, Jalpaiguri.
- 6) The Commercial Tax Officer, Jalpaiguri.
- 7) The District Vigilance Officer, Jalpaiguri.
- 8) The Asstt. Labour Commissioner, Jalpaiguri.
- 9) Estimating Branch/ Divisional Accountants Officer of this Division.

A handwritten signature in blue ink, followed by the date 13/02/23 written below it.

**Executive Engineer,  
Jalpaiguri Irrigation Division,  
Club Road, Jalpaiguri**



**Government of West Bengal**  
**Irrigation & Waterways Directorate**  
**Office of the Executive Engineer**  
*Jalpaiguri Irrigation Division, Club Road, Jalpaiguri.*  
*Telephone No: 03561-230249 E-Mail-ID:-eejidvn@gmail.com*

**Name of Work: Survey works for preparation of index map, long and cross section of Teesta Sub-Basin, Jaldhaka Mansai Sub-Basin under Brahmaputra basin for the year 2022-23.**

**Ref. – NOTICE INVITING QUOTATION NO.–WBIW/EE/JID/NIQ-01/22-23**

**Scope of Work:**

- i) Preparation of index map
- ii) Taking long section and cross section of different rivers @ 250 m C/C in reference to permanent G.T.S Benchmark of the Teesta.

**Locations:-**

**Name of Sub Basin- Teesta Sub Basin.**

Sl.No.	Name of river	Location	Length (in M)
1	Teesta	Changmari-Premganj	1200
2	Teesta	Birenbasty to Singher Basty	3500
3	Teesta	Bivekananda Pally,Zilla School to NH 31 D,Sarada Pally	2560
4	Teesta	Pradhan Para	815
5	Teesta	Dakshin Kandipara	690
6	Teesta	Roy Para	680
7	Teesta	Dhrampur Embankment in Dharampur GP	800
8	Teesta	Padamoti GP-II, Padamoti GP-I	3550
9	Teesta	BoxiGanj	730
10	Teesta	Middha Para	730
11	Teesta	Kamat Para	720
12	Teesta	Bibiganj	870
13	Teesta	Bajajama	600
14	Teesta	Adhikary Para	1020
15	Teesta	Sen Para	1380
16	Teesta	76 Nijtaraf	2000
17	Teesta	72 Nijtaraf	2000
18	Neora	Banmi Basti	600
19	Neora	Mosjid Para	1400
20	Kumlai	Sukradhura	500
21	Khulnai	Uttar Khalpara	710
22	Kurti	Mithaidhura	700
23	Karala	Maskalai Bari to Subhas Setu	8000
24	Karala	Gouri Haat, Karala Velley Bridge, Sarkar Para,NH 31D to Bairagi Para, Govt. Engineering College to Super Speciality Morgue	3530
25	Karala	Jalpesh Tea Garden	525



26	Korotowa	Mahanvita	500
27	Korotowa	Majhiali	750
28	Korotowa	Dubraganj,Panikouri	500
29	Korotowa	St. Xavier College	750
30	Korotowa	Babupara Srishangha Club	300
31	Chawai	Belakoba	500
32	Panga	Raninagar BSF camp u/s and d/s of NH 31D	1700
33	Panga	Bhatakhana	300
34	Jamuna	Dhologram Baruni math	800
35	Jamuna	Sarkarpara	200
36	Dharala	Daspara in Padamoti -I GP	500

**Name of Sub Basin- Jaldhaka-Mansai Sub Basin**

Sl. No.	Name of river	Location	Length (in M)
1	Jaldhaka	Near Birsa Munda Basty	1500
2	Jaldhaka	Marginal Embankment, Spur no. 0, Spur no 1 and Spur no 2	1045
3	Jaldhaka	Jharalta-I	1300
4	Gathiya	Sulka Para	900
5	Gathiya	Chartandu Basti	1000
6	Diana	Majhiali Embkt	2500
7	Kumlai	Dhupguri Town	940
8	Kumlai	Barogharia	300
9	Kumlai	Magurmari-II	500
10	Dudua	Mallikshoba, Kajipara	550
11	Dudua	Balasundor, Barahallia	2100
12	Gilandi	Jharalta-II	900
13	Gilandi	Bairatiguri,Salbari	3100
14	Gilandi	West Salbari	700
15	Nonai	Dhakhin Khatimari	700
16	Saniajan	Ward No. 1 of Mekhliganj Municipality	700
17	Sutunga	Doradabri in Changrabandha GP	700
18	Mansai(L/B)	Chhederjhar Shib Pur, GP- Chandamari	600
19	Mansai(R/B)	Vill-Jari Dharala area, GP-Gital Daha-I	1500
20	Mansai(L/B)	Baro Adabari Ghat area, GP- Goshanimari	600
21	Mansai(R/B)	Vill- Bhojanerchara bara Chokiarchara GP, Nishiganj-I	1800
22	Mansai(L/B)	Khaterbari area GP-AK Paradubi	1200

**Total Length (Teesta Sub Basin. + Jaldhaka-Mansai Sub Basin) = 71.745 Km.**

**Quoted Amount \_Rs. \_\_\_\_\_ / Km. (inclusive all taxes)**

Signature of the Agency