



GOVERNMENT OF WEST BENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
INVESTIGATION & PLANNING DIVISION (SOUTH)  
3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91

**NOTICE INVITING QUOTATION**  
**NIQ NO. EE/IPDS/NIQ-09/2022-23**  
**[Budget Quote]**

**Memo No.10-15/23**

**Dated. 05.01.2023**

Sealed quotations are hereby invited by the Executive Engineer-I, Investigation & Planning Division(South),Irrigation & Waterways Directorate, Jalasampad Bhawan ,Salt-Lake City, Kolkata-91 from the bonafide reliable and resourceful agencies to ascertain unit rates (Budget Quote) for official purposes in connection to the work "Comprehensive Annual Maintenance Contract of IT infrastructural set up at various offices and meeting halls of Irrigation & Waterways Department and Directorate at Jalasampad Bhawan, Saltlake City, Kol-91".

Interested quotationers are required to apply for quotation papers to the undersigned enclosing all papers satisfying the eligibility criteria as given below:

**Eligibility criteria :**


- A.** The quotationar having experience of dealing with similar type of work in any Government/Government undertaking/Public sector, Zilla Parishad etc [Agency has to furnish self attested copy of such supply order/completion certificate etc] will be preferable.
- B.** The intending quotationer should apply for quotation papers in respective Letter Heads enclosing self attested photocopies of valid Trade License , PAN , valid PT, GST , IT etc. as applicable.

**Time schedule of quotation**

- |   |   |                                    |
|---|---|------------------------------------|
| 1) Last date & time of receiving application      | : | <b>13.01.2023 up to 4:30 p.m.</b>  |
| 2) Last date & time of collecting quotation paper | : | <b>16.01.2023 up to 4:30 p.m.</b>  |
| 3) Last date & time of receiving quotation paper  | : | <b>18.01.2023 up to 12:30 p.m.</b> |
| 4) Date & time of opening quotation               | : | <b>18.01.2023 after 12:30 p.m.</b> |

**Terms and Conditions :**

- 1) The schedule of items and other documents are to be collected by the eligible quotationer free of cost from the office of the Executive Engineer-I,Investigation & Planning Division(South) at Jalasampad Bhawan, Salt-Lake City, Kolkata-91
- 2) The eligible quotationers should quote their rate both in figures and in words. Any correction in the rates must be duly signed by the quotationers and each page of the schedule are to be signed by the quotationer along with his seal.
- 3) No quotation paper will be submitted by post / e-mail / fax
- 4) No quotation paper will be issued after expiry of date and time mentioned above.
- 5) Duly filled up sealed quotation as supplied from this office is to be submitted with a forwarding letter to the office of the undersigned.
- 6) Accepting Authority i.e. The Superintending Engineer, Investigation & Planning Circle-I, I.&W. Directorate, reserves the right to accept or reject any or all quotations without assigning any reasons whatsoever.
- 7) Informal/conditional quotation is liable to summarily rejected.
- 8) Any letter or other instrument submitted separately in modification of sealed quotation may not be entertained.
- 9) **This rate is only to ascertain unit rate for official purpose. No work order will be issued against this NIQ.**

  
Executive Engineer-I  
Investigation & Planning Division (South)  
3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91  
05.01.2023

**Memo No.10-15/23/1(8)**

**Date: 05.01.2023**

Copy forwarded for favour of information and necessary action to :

- 1) The Superintending Engineer, I.&P. Circle-I, Irrigation & Waterways Directorate.
- ✓ 2) The Executive Engineer, DVC Study Cell & Nodal officer e-Governance, I & W Dte. requested to upload the NIQ in the Departmental website at the earliest.
- 3-5) The Sub-Divisional officer, I.& P Sub-Division No I/ II / III for wide circulation.
- 6) The Divisional Accounts officer, I&P Division (South).
- 7) The Estimating branch, I&P Division (South).
- 8) Notice Board.

  
05.01.2023  
Executive Engineer-I  
Investigation & Planning Division (South)  
3<sup>RD</sup> Floor, Jalsampad Bhawan, Salt Lake, Kolkata-91



**GOVERNMENT OF WEST BENGAL**  
**IRRIGATION & WATERWAYS DIRECTORATE**  
**INVESTIGATION & PLANNING DIVISION (SOUTH)**  
**3<sup>RD</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91**

**Schedule of items**

[NIQ No. EE/IPDS/09/2022-23]  
[Circulated vide Memo No.10-15/23 Date: 05.01.2023]  
[Budget Quote]


Sealed quotations are hereby invited by the Executive Engineer-I, Investigation & Planning Division(South), Irrigation & Waterways Directorate, Jalasampad Bhawan, Salt-Lake City, Kolkata-91 from the bonafide reliable and resourceful agencies to ascertain unit rates (Budget Quote) for official purposes as per below mentioned schedule of items in connection to the work "Comprehensive Annual Maintenance Contract of IT infrastructural set up at various offices and meeting halls of Irrigation & Waterways Department and Directorate at Jalasampad Bhawan, Saltlake City, Kol-91".

Sl. No	Description & specification of items	Quantity	Unit	Quoted rate in Rs. including all taxes as applicable and all incidental charges (in figure & in words)
1	AMC for branded Desktop Computer comprising Monitor, C.P.U. unit, key board-mouse, UPS etc. of various make, including all spare parts-accessories & in house technical manpower support as per requirements throughout office hours etc. in all respect complete as per direction of EIC.	01 no.	each D.C.	
2	AMC for branded laser-jet Multi functional Printer of various make, including all spare parts-accessories (but excluding consumable items like ink/cartridge etc.) & in house technical manpower support as per requirements throughout office hours etc. In all respect complete as per direction of EIC. A) Black & White Printer B) Colour Printer	01 no.	each printer	A) B)
3	AMC for branded laser-jet Single Functional Printer ,of various make, including all spare parts-accessories (but excluding consumable items like ink/cartridge etc.) & in house technical manpower support as per requirements throughout office hours etc. in all respect complete as per direction of EIC. A) Black & White Printer B) Colour Printer	01 no.	each printer	A) B)
4	AMC for branded ink-jet Single Functional Colour Printer ,of various make, including all spare parts-accessories (but excluding consumable items like ink/cartridge etc.) & in house technical manpower			

	support as per requirements throughout office hours etc. in all respect complete as per direction of EIC.	01 no.	each printer	
5	AMC for branded Scanner (flat bed / high speed type) ,of various make, including all spare parts-accessories & in house technical manpower support as per requirements throughout office hours etc. in all respect complete , as per direction of EIC.	01 no.	each scanner	
5	AMC for branded Photocopier ,of various make, including all spare parts & accessories (but excluding consumable items like ink/cartridge etc. ) & in house technical manpower support as per requirements throughout office hours etc. in all respect complete , as per direction of EIC.	01 no.	each photocopier	
7	AMC for branded Plotter ,of various make, including all spare parts & accessories (but excluding consumable items like ink tank / print head) & in house technical manpower support throughout office hours etc. in all respect complete , as per direction of EIC.	01 no.	each plotter	
8	AMC for branded laptop ,of various make, for different offices including all spare parts & accessories in all respect complete & in house technical manpower support as per requirements throughout office hours etc. in all respect complete, as per direction of EIC.	01 no.	each laptop	
9	AMC for branded fax machine ,of various make, including all spare parts & accessories (but excluding consumable items like cartridge) & in house technical manpower support as per requirements throughout office hours etc. in all respect complete , as per direction of EIC.	01 no.	each fax	
10	AMC for Local Area Network & terminals including Modem /Router ,of various make, for different offices in all respect complete & in house technical manpower support as per requirements throughout office hours in all respect complete , as per direction of EIC.	01 no.	each terminal	
11	AMC for IT related operational functioning of various meeting / conference halls by provision of technical manpower support as per requirements throughout meeting hours in all respect complete, as per direction of EIC.	01 no.	each man power per day	
12	AMC for IT related operational functioning of Central Flood Control Room by provision of technical manpower support as per requirements, for any shift of 08 hours duration in all respect complete, as per direction of EIC	01 no.	each man power per shift duration	
Total [ in Rs ] :				

[Note : The rates should be inclusive of all taxes and all other incidental charges as applicable]

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Signature of Quotationer  
(With Stamp)

  
Executive Engineer-I 05.01.2023  
Investigation & Planning Division (South)  
3<sup>rd</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91



Government of West Bengal  
Irrigation & Waterways Directorate  
Office of the Executive Engineer,  
Investigation & Planning Division [South]  
Jalasampad Bhawan, Salt Lake City, Kol-91

**NOTICE INVITING QUOTATION No. EE/IPDS/09/2022-23**

**[Circulated vide Memo No.10-15/23, Date: 05.01.2023]**

Comprehensive Annual Maintenance Contract of IT  
infrastructural set up at various offices and meeting halls  
at Irrigation & Waterways Department and Directorate at  
Jalasampad Bhawan, Salt Lake.


**[Budget Quote ]**

Last date and time of receiving application for quotation paper: 13.01.2023 upto 4.30 pm

Last date and time of issuing quotation paper: 16.01.2023 upto 4.30 pm

Last date and time of dropping quotation paper: 18.01.2023 upto 12.30 pm

Date and time of opening quotation paper: 18.01.2023 after 12.30 pm

  
Executive Engineer-I  
Investigation & Planning Division [South]  
Irrigation & Waterways Directorate  
3<sup>rd</sup> Floor, Jalasampad Bhawan, Salt Lake, Kolkata-91  
05.01.2023

**Memo No.10-15/26/1(8)**

**Date: 05.01.2023**

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- 7) The Estimating branch, I&P Division (South).
- 8) Notice Board of I&P Division (South)

  
Executive Engineer -I  
Investigation & Planning Division [South]  
Irrigation & Waterways Directorate  
05.01.2023