



GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB-DIVISIONAL OFFICER
LOWER DAMODAR CONSTRUCTION SUB-DIVISION NO-II
IRRIGATION AND WATERWAYS DIRECTORATE
FULESWAR, ULUBERIA, HOWRAH, W.B. -711316
(E-mail: sdo.2 ldc@gmail.com / Ph / - 033-2661-0038)

Memo No. 929

Dated : 28-12-2022

NOTICE INVITING QUOTATION NO. 01/LDCSD-II of 2022-2023

Sealed quotation in plain paper/company's letter head are hereby invited by the Sub-Divisional Officer, Lower Damodar Construction Sub-Division No. II, Fuleswar, Uluberia, Howrah on behalf of the Governor of West Bengal for the interested vehicle owners/suppliers for hire charges on daily basis for the work **“Supplying one number non -A.C. diesel Motor Cab with driver for the use of the Sub-Divisional Officer, Lower Damodar Construction Sub-Division No.-II under Lower Damodar Construction Division, I & Dte. , Fuleswar, Uluberia, Howrah-711315.”** on hire charges on daily basis. The rate should be quoted both in figures and words as per proforma enclosed with the quotation.

The quotation will be received in the Tender Box kept in the chamber of the Sub-Divisional Officer, Lower Damodar Construction Sub-Division No.-II on **09/01/2023 up to 2:00 p.m.** and will be opened by the undersigned at **3:30 p.m.** on the same day in presence of the intending participating quotationers. No quotation will be entertained by post or hand.

The quotation should meet the following terms and conditions for such hiring of vehicle and will be available in the office of the Sub-Divisional Officer, Lower Damodar Construction Sub-Division No.-II on any working day within the office hours. The interested persons are requested to go through the terms and conditions before quoting their rates.

TERMS AND CONDITIONS:-

1. The owner of the vehicle will shoulder the cost of running repair and maintenance of the vehicle as well as Driver salary and other expenditure if any. Operational cost like Diesel/Mobil as mentioned below, will however be borne by the Department.
2. The vehicle must be in good running condition with commercial permit. It must be maintained in tip top condition in every respect particularly the seats, foot mats, inner lights, lifting arrangements of window glasses, locking arrangements etc. must be in good condition all the time. The vehicle should satisfy Bharat Stage II/ III emission norms by automobiles.
3. The vehicle along with the driver will be at the disposal of the Sub-Divisional Officer, Lower Damodar Construction Sub-Division No.-II, Fuleswar, Uluberia, Howrah for 24 hours. The vehicle should be replaced forthwith if the vehicle is withdrawn for any repair works with prior information to the Sub-Divisional Officer, Lower Damodar Construction Sub-Division No.-II, Fuleswar, Uluberia, Howrah. The car will have to run in any motorable road including kutch road. The car and the driver must be physically fit for the undertake journey of 500 km. per day at a stretch. The driver must be prepared to half frequently outside the Head Quarter and must follow the instruction of the officer using the car. The driver of the car must be conversant with the mechanism of automobiles so that instant repairing work may immediately be taken up by him.
4. The vehicle will be hired on monthly basis but to be paid @daily rate basis. No hire charges of the vehicle will be paid for any idle period due to break down of the vehicle or absence of the driver.
5. The successful quotationer will have to execute formal agreement in W.B. From **2911** in the office of the Executive Engineer-II, Lower Damodar Construction Division as per Govt. rule.

6. The contract period of the vehicle is normally 1(one) year and which may be renewable on expiry of terms subject to the direction of the Executive Engineer-II, Lower Damodar Construction Division, Fuleswar, Uluberia, Howrah.
7. The authority for hiring the vehicle will not be responsible to pay compensation either to the owner/supplied Driver or any third party arising out of accident, damages, caused due to the part of the driver. The penalty that might be imposed by the police authority for violence of traffic rules is to be borne by the owner supplier.
8. The owner / supplier at his own cost will make necessary arrangement for auto emission testing etc. as per vehicle rules and will keep the auto emission test certificate ready with the driver and to be produced whenever required by the competent authority.
9. The responsibility of maintaining of Departmental Log Book up to date as per actual journey and proforma remain upon the driver and the Log Book will be under the custody of the driver.
10. The agreement will normally terminable with prior notice of one month from either side.
11. If the vehicle owner fails to supply or withdraw his vehicle in any reason within the contract period the earnest money will be forfeited to the Government and no claim in this regards will be entertained.
12. Copies of Blue Book, vehicle driving licence, Tax token, Insurance, Commercial permit, Road Permit, etc. their relevant papers are to be submitted along with the quotation otherwise quotation will be rejected.
13. Normal hours of duty will be 10 (Ten) hours for ever day excluding the time required for reports and garaging of the vehicle and maximum additional charges beyond 10 (Ten) hours will be provided at the rate of Rs. 20.00 per hour.
14. The Superintending Engineer, Western Circle-I, Salt Lake/ The Executive Engineer-II, Lower Damodar Construction Division, Fuleswar, Uluberia, Howrah reserves the right to accept or reject the lowest or any other quotation assigning any reason thereof.
15. The Department will issue only Diesel and Mobil. Maximum rate of fuel consumption allowed :-a) Diesel-12(Twelve) K.M./Lit. (b) Mobil-500 (Five Hundred) K.M./Ltr.
16. No accommodation will be available for Garrage and Driver of the Department.
17. The Accepting authority is the Superintending Engineer, Western Circle-I, I & W Dte. Jalasampad Bhaban.

Sd/-
Sub-Divisional Officer
L.D.C Sub-Division No.-II
Fuleswar, Uluberia, Howrah.

Memo No.929/1(6)

Dated: 28-12-2022

Copy forwarded for information to :-

1. The Superintending Engineer, Western Circle-I, I &W Dte., Salt Lake City, Kolkata-91.
2. The Executive Engineer-I, Lower Damodar Construction Division, I &W Dte. Fuleswar, Uluberia, Howrah.
3. The Executive Engineer-II, Lower Damodar Construction Division, I &W Dte. Fuleswar, Uluberia, Howrah.
4. The Sub Divisional officer, Lower Damodar Construction Sub-Division No.I, Fuleswar, Howrah.
5. The Sub Divisional officer, Seijberia Irrigation Sub-Division, Seijberia, Howrah.
6. Notice Board of the Office.

Sd/-
Sub-Divisional Officer
L.D.C Sub-Division No.-II
Fuleswar, Uluberia, Howrah.