



Government of West Bengal  
Office of the Sub-Divisional Officer  
Kangsabati Canals Sub-Division No. XIX  
Fulkushma, Bankura.  
Email: [iwdkcsd19@gmail.com](mailto:iwdkcsd19@gmail.com)

Memo No.326 <sup>Q</sup>

Date: 22.12.2022

## **NOTICE INVITING QUOTATION**

### **OFF LINE NIQ No: 04 / SDO / KCSD XIX of 2022-23(3<sup>rd</sup> call)**

Sealed & signed quotations are hereby invited by the **Sub Divisional Officer, Kangsabati Canals Sub Division No XIX Under Kangsabati Canals Division No V, Irrigation & Waterways Directorate** on behalf of the Governor of West Bengal through an offline quotation for the works mentioned in the LIST OF WORKS given in next page from supplier/ transporter/original owner/ manufacturer of Luxury Cab /Maxy Cab (Diesel Engine) purchased on or after 2009 having valid contract carriage permit.

**Quotationer has to quote his/her rate on a daily rated monthly hire basis inclusive of all statutory taxes and all fittings, fixing of spare parts & regular maintenance except fuel and lubricant Costs. Fuel/lubricant will be provided as per norms from the designated Filling Station to be selected by the Department.**

Quotationer / Bidder has to apply on his Letter Head Pad with credentials along with NIQ, WB2911 for evaluation.

The intending bidder/quotationer must read the Terms & Conditions contained in the Notice Inviting quotation (NIQ) carefully. He/she should particularly go through the eligibility criteria, and satisfy himself/herself with the mandatory requirements. Quotationer/ bidders desirous of participating in the tender may submit bids for the work only if they fulfil the minimum eligibility criteria and are in possession of all the required documents.

All information consisting of NIQ and related documents, WB Form 2911/2911(i)/2911(ii), corrigenda/addenda, etc. if any, shall form the part of quotation agreement.

The rate of the daily hire charge is to be quoted both in words and in figures. The accepting authority Superintending Engineer K C Circle-II, Medinipur reserves the right to accept and or reject any or all the quotations for which no clarification will be given to the quotation.

**The quotation will be valid for twelve months and may be extended as per the requirement of the Sub Divisional Officer, Kangsabati Canals Sub Division No XIX, Fulkushma, Bankura with the same terms and conditions of NIQ with mutual consent of both parties.**

Last date & time of application for Quotation is on 28/12/2022 till 14.00 Hours IST.

Last date & time for issue of Quotation paper is on 28/12/2022 till 15.00 Hours IST.

Time of submission of Quotation in Tender Box is on 30/12/2022 till 14.00 Hours IST.

**The quotation will be opened on 30.12.2022 at 15.00 Hours IST**

## LIST OF WORK

OFFLINE NIQ NO: 04 / SDO / KCSD XIX OF 2022-23(3<sup>RD</sup> CALL)

NAME OF THE QUOTATIONER: .....

Sl. No.	Name of Work/Scheme/Project	Quoted Rate per day(₹)	Time allowed for completion (in year)	Monthly Hiring Rate per Day(Maximum)	Physical milestone for completion of each work within stipulated time (Refer to Clauses of the General Terms & Conditions of NIQ)	Remarks
1	2	3	5	6	7	8
1	Supply of one no Luxury Cab / Maxy Cab (Diesel Engine) with Driver for official use of the Sub Divisional Officer Kangsabati Canals Sub Division No XIX, Fulkushma, Bankura.		One Year	Rs 490/- day	Produce valid PAN, Blue Book, Pollution Certificate, Road permit Insurance, Driving Licence of Driver	(1)Fuel allowed for monthly hiring is 1.00 litre for 10 Km Run. (2) Mobil oil @ 1 litres per 500 Km. Run. ( as per GO No 3564-WT/3M-81/98 Date: 24.11.2008)

**Terms & conditions of NIQ No 04 / SDO / KCSD XIX OF 2022-23(3<sup>RD</sup> CALL)**

- 1) The car will be hired on daily rated monthly basis whose payment will be made by '**e-billing system**' in favour of the Bidder on the basis of bill submitted at the end of every month duly checked and passed by the Executive Engineer, Kangsabati Canals Division No V. Normally number of days of hire charge bill will be as per requirement of the **Sub Divisional Officer, Kangsabati Canals Sub Division No XIX.**
- 2) The vehicle must have contract carriage permit for whole West Bengal
- 3) The vehicle should be in good condition as regards to body and engine with necessary accessories and to be provided with an **efficient** driver having valid vehicle driving license. The wages and allowance of the driver will have to be paid by the owner of the vehicle including overtime allowance if necessary. The vehicle should be Motor Cab/Maxy Cab/ Luxury Cab (diesel Engine) purchased on or after 2009.
- 4) Normal hours of duty will be as per requirement. The vehicle may run on holidays also as per requirement of officer before whom the vehicle is placed.
- 5) The vehicle will have to be supplied with its driver who will be responsible to report for duty with the vehicle at the prefixed station within stipulated time unless otherwise specified. The driver has to be capability of well drive even in night. The nature of driver should be good in behave and manners.
- 6) Though the vehicle will be hired on monthly basis, payment will not be made for the day if the car is on break down or any other mechanical fault/or due to the driver. In the event of failure of the driver to attend duty as per prefixed programmed and time, recovery at double the rate of hire charges for that day/days would be affected.
- 7) Successful bidder of the vehicle will be responsible for all types of repairs and maintenance of the vehicle including periodical servicing and no payment will be made for that period, if not replaced by another car of good condition.
- 8) Diesel and Mobil will be supplied by the Department from a selected Filling Station. Fuel consumption will be 10 (ten) km/Litre of diesel and Mobil oil consumption @ 500 km/Litre. No other lubricant will be allowed by the office. (G.O. No. 3564-WT/3M-81/98 Date: 24.11.2008)
- 9) The Successful bidder of the vehicle, whose quotation will be accepted, will have to execute a formal agreement with the Sub Divisional Officer, Kangsabati Canals Sub Division No. XIX, Fulkushma.in 2911 Form.
- 10) If the agreement is terminated without notice of one month by the supplier, then he will have to arrange a separate car for emergency duties.
- 11) The accepting authority/ Superintending Engineer, Kangsabati Circle-II, Abas, Midnapur reserves the right to cancel either the lowest or any other quotation without assigning any reason what so ever. The owner of the vehicle will have to report for testing the car within 3 (three) days of receipt of letter of acceptance.

- 12) The authority will not have any liability arising out of any accident in running the car whether or not the same was caused due to negligence etc. of the driver. The authority will not be liable to pay any damage to the owner, driver or, any third party arising out of use of the car.
- 13) Day to day Log Book will have to be maintained and signed by the driver and the officer using the vehicle.
- 14) The Successful bidder will be required to produce the bill in triplicate for processing of payment to the SDO, Kangsabati Canal Sub-Division No-XII after the end of each calendar month.
- 15) The authority may terminate the agreement at any time without assigning any reasons what so ever for which no compensation will be paid.
- 16) Cost of periodic maintenance, regular servicing, cleaning of vehicle is to be borne by owner.

Sd/-  
**Sub- Divisional Officer**  
**K.C Sub - Division No. XIX**  
**Fulkushma, Bankura**

Certified that I have read all the above (16 points) terms and conditions and agree to abide by the same and my offered rate is @ Rs.....( Rupees .....)/ Per day and I am binding to all those terms and conditions as laid down.

Date: .... /12/ 2022

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Signature of the Quotationer/Supplier

**Copy forwarded for information & wide Circulation to :-**

1. The Superintending Engineer, Kangsabati Circle-II, Khasjungle, Abas, Midnapore
2. The Motor Vehicle Officer, Bankura
3. The Executive Engineer, Kangsabati Canals Division No-V, with reference to his Memo No. 963 dt. 22.12.22
4. The Sub-Divisional Officer, K.C. Sub-Division No.-XXI/XII / Silaboti, Jhargram.
5. The Block Development Officer, Raipur, Bankura.
6. Office Notice Board/www.wbiwd.gov.in” website.

Sd/-

**Sub Divisional Officer  
Kangsabati Canals Sub Divisional No. XIX  
Fulkushma, Bankura**