



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
Office of the Sub Divisional Officer
Haringhata Mechanical & Electrical Sub Division
River Research Institute, Mohonpur, Haringhata
NIQ No. 01 of 2022-23 of SDO/HMESD

Memo No. **26**

Date: **28.10.2022**

Sealed Quotations are invited for acceptance by the appropriate authority for the following work, from eligible, reliable, resourceful & experienced Contractor / reputed firm having sufficient credential in similar nature of work during last five years in any state / central government organisation.

Name of the Work: Annual maintenance (including periodic checking & up keeping) of existing CCTV Surveillance system and network at River Research Institute, Mohanpur, Haringhata.

2. Agency should quote the rates on prescribed schedule in their own letter head both figures and words and submit the same along with self attested xerox copies of valid Trade license, PAN, GST registration, PT clearance, and credential etc. Any other documents may be asked if required. Quotation papers consisting of the schedule and terms & conditions will be available from the office of the undersigned free of cost during office hours on any working day upto 09.11.22 on submission of application.

- a. **Date and Time for submission of quotation is 10.11.2022 up to 14:00 hrs.**
- b. **Date and Time for opening is 10.11.2022 at 14:30 hrs.**
- c. Quotation will be open in the office chamber of undersigned in presence of the participants or their authorized representative and the participants are to put their signature in the opening register.
- d. Any corrigendum notice that may be issued in connection with this NIQ shall also form the part of the agreement of contract.
- e. Bidder / quotationer who will sign on behalf of the manufacturer's / company or firm, must produce the authenticate documents in support of his competency to enter into an agreement of contract relevant W.B.F 2911 (i)/(ii) in triplicate, on behalf of the company or the firm under the Indian Partnership Act, failing which all the papers in his favour will be treated as cancelled.
- f. Conditional bid / quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be summarily rejected.
- g. **Earnest money @2% of quoted amount in the form of Bank Draft in favour of Executive Engineer, Metropolitan Mechanical and Electrical Division, payable at Kolkata shall be submitted during time of agreement by the lowest bidder.**

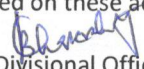
3. The bid / quotation accepting authority does not bind to accept the lowest bid / quotation and reserves the right to reject any or all of the bid / quotation as received, without assigning any reason whatsoever to the intending bidders / quotationers. The bidder should clearly specify the Guarantee / warrantee period as required for the major parts. In case of any trouble / defect, in their guarantee / warrantee period, it should have to be made good without any extra cost.

4. GST, IT, CESS or any other statutory deduction will be made as per Govt. Rule.

5. The payment for the work will be made according to the availability of fund and no claim whatsoever, due to delayed in payment, will be entertained.

6. The interested bidders are always well come to visit the site before submitting the quotation. Before submitting quotation the intending participants should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into considerations all aspects, as no claim whatsoever will be entertained on these accounts afterwards.

Encl: Schedule of work


Sub Divisional Officer
Haringhata Mechanical & Electrical Sub Div
(9433542759)