



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
Office of the Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri

Memo No:-2T-2/ 472

Dated:- 13.10.2022

N.I.Q. NO.:- WBIW/EE/TLBD/NIQ-01 of 2022-23

Sealed quotation is here by invited by the Executive Engineer, Teesta Left Bank Division, from the bonafied and resourceful agencies and will be received by the Executive Engineer, Teesta Left Bank Division, Oodlabari, Jalpaiguri.

- a) Name of work :- Non-Comprehensive annual maintenance & repair of 7 nos Desktop, 5 nos Printers with Scanners including establishment of Network Connections to all Desktops in different offices under Teesta Left Bank Division, Oodlabari, Jalpaiguri during the period from November 2022 to October 2023.
- a) Last date and time of receipt of application of quotation papers-20/10/2022 upto 16:00 Hrs.
b) Last date and time of issue of quotation papers-20/10/2022 upto 16:30 Hrs
c) Last date of receiving quotation paper- 21/10/2022 upto 15:00 Hrs.
d) Date & time of opening quotation paper: - 21/10/2022 at 15:30 Hrs

Terms and Conditions

- 1) The participant must have sufficient knowledge about software and hardware of computers. If it is a firm, it should have salaried technician. Necessary certificates/documents, regarding knowledge about software and hardware of computers, have to be attached with the quotation.
- 2) The offered rate shall be deemed to cover all incidental charges.
- 3) The intending applicants shall have to produce copy of valid Trade License, PAN card, GST & PTPC Certificate.
- 4) Quotationers does not fulfill any of the condition specified above or incomplete in any respect shall be treated as informal and will be liable to be summarily rejected.
- 5) Payment will be made quarterly or as per directed by the Executive Engineer, Teesta Left Bank Division, subject to availability of fund.
- 6) The acceptance of the quotation will rest upon the appropriate authority who does not bind himself to accept the lowest quotation & reserve the right to reject any or all the quotations without assigning any reason. The quotation will be open on the specific date and time in presence of the intending Quotationers.
- 7) The rate should be quoted in figure as well as in word and it will be per Item basis for the period from November 2022 to October 2023.
- 8) The successful Quotationer must render his/her service or should provide technical person, as the need be, to this department for giving service throughout the year including holidays. The technical person must report to the undersigned or to the concerned Sub Divisional Officer, Teesta Barrage Sub-Division No-VI, Oodlabari, Jalpaiguri as per requirements during office hours...

. Contd-P/2

- 9) Price escalation clause will not be admissible.
- 10) Any kind of software oriented works will be covered under this contract.
- 11) The successful quotationers will have to execute a formal agreement in W.B.F. No.- 2911 for original & duplicate copies of his quotation which will have to be obtained by free of cost in the office of the Executive Engineer, Teesta Left Bank Division within 7(seven) days from the date of receipt of the intimation of acceptance of his quotation.
12. The agreement may be terminated from either side prior one month notice. No application for obtaining quotation form will be received & no quotation form will be issued after specified date & time. Quotation submitted after the specified date & time will not be accepted.
13. Departure of any terms & condition or inclusion of any additional conditions will cause the quotation as “Informal”.
14. Each page of the documents supplied by the department related to the above mentioned NIQ is to be signed by the owner/partner/authorized representatives having legal authority to do so in favour of the individual/company failing which the quotation will be treated as “Informal”.
15. Any kind of advance payment whatsoever will not be entertained and payment will be made through treasury as per availability of fund.
16. In case of any dispute arise the contract may be terminated by the undersigned with one week notice to the supplier.
17. Incomplete and illegible quotations will be invalidated over-writing & erasing in rates will also be invalidated the quotation. All correction should be initiated and dated by the quotations.

Sd/-
Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri

Memo No:-2T-2/ 472/1(12)

Dated:- 13.10.2022

Copy forwarded for information and wide circulation:-

1. The Chief Engineer, Teesta Barrage Project, I&W. Directorate, Teesta Sech Bhavan, 2nd Mile, Sevoke road, Siliguri.
2. The Superintending Engineer, Teesta Barrage Circle, Teesta Sech Bhavan, 2nd mile, Sevoke road, Siliguri.
3. The Superintending Engineer, Mahananda Barrage Circle, Teesta Administrative Building, Tinbatti, Siliguri.
4. The Superintending Engineer, North Bengal Mechanical & Electrical Circle, Tinbattimore, Siliguri.
5. District Magistrate, Jalpaiguri.
6. The Executive Engineer, Teesta Monitoring & Evaluation Division, Teesta Administrative Building (Annex), Tinbatti, Siliguri.
7. The Executive Engineer, Teesta Barrage Division, Oodlabari, Jalpaiguri.
8. The Executive Engineer, Mahananda Link Canal Division, Teesta Sech Bhavan, 2nd mile Siliguri.
9. The District Information & Culture Officer, P.O + Dist- Jalpaiguri
10. The Sub-Divisional Officer, Teesta Barrage Sub- Division No-V, VI & VII
11. Office Notice Board.
12. Office File.

Sd/-
Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
Office of the Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri

Sub- Non-Comprehensive annual maintenance & repair of 7 nos Desktop, 5 nos Printers with Scanners including establishment of Network Connections to all Desktops in different offices under Teesta Left Bank Division, Oodlabari, Jalpaiguri during the period from November 2022 to October 2023.

Description of Works	Rate per Unit (Including of all Taxes)	Remarks
Annual maintenance & repair of 7 nos Desktop, 5 nos Printers with Scanners including establishment of Network Connections to all Desktops in different offices under Teesta Left Bank Division, Oodlabari, Jalpaiguri during the period from November 2022 to October 2023.	For Desktop (Including CPU, UPS, Keyboard & Mouse) (Per Unit):-	Only Labour Charges without any parts for Maintenance Work.
	For Printer with Scanners (Per Unit):-	
	For establishment of Network Connections to all Desktops:-	

Mode of Service: - During The Office Hours as per requirement of the office.

Mode of Payment: - Bill may be paid on monthly/quarterly basis or as per direction of the office.

Sd/-
Executive Engineer
Teesta Left Bank Division
Oodlabari, Jalpaiguri

Signature of the Contractor/Supplier

Address of the Contractor/Supplier