



GOVERNMENT OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE SUB-DIVISIONAL OFFICER
LACHMAPORE IRRIGATION SUB-DIVISION
P.O: MIDNAPORE, DIST: PASCHIM MEDINIPUR
PHONE No.- 03222-275306
E-Mail- sdo.lachmapur@gmail.com

Memo No: 568^E

Dated: 11.10.2022

Notice Inviting Quotation No.4^L of 2022-23

Sealed Quotations in prescribed format are invited of the Annual Maintenance of office Computers including printers, Scanners & other accessories of office of the (i) Superintending Engineer, Western Circle-II (ii) West Midnapore Division (iii) Investigation Sub-Division No-II (iv) Lachmapur Irrigation Sub-Division & 8 (eight) nos. Section offices at different places under West Midnapore Division Midnapore during the year 2022-23.

The Quotation will be received by the undersigned on behalf of the Executive Engineer, West Midnapur Division, Midnapore up to 2.00 p.m. on 18.10.2022 and will be opened at 4-30 p.m. on the same day in presence of the participants or their authorized representative.

Quotation paper consisting of the schedule and terms & conditions will be available from the office of the undersigned free of cost during office hours of any working day up to 17.10.2022 on submission of application.

The rate to be quoted both in words and in figure. The accepting authority/ Superintending Engineer Western Circle-II, Midnapur reserves the right to accept and/or reject any or all the quotations for which no clarification will be given to the quotation.

The quotation will be valid for one year.

 11.10.22

Sub-Divisional Officer
Lachmapur (I) Sub-Division
(I.&W.Dte.)
Midnapur, Paschim Medinipur

Memo No: 568^E/5

Dated: 11.10.2022

Copy submitted / forwarded for information and wide Circulation to the:-

- 1) Superintending Engineer, Western Circle-II, I & W Dte. Paschim Medinipur.
- 2) Executive Engineer, West Midnapore Division Paschim Medinipur.
- 3) Sub-Divisional Officer, Ghatal (I) Sub-Division, Paschim Medinipur.
- 4) Sub-Divisional Officer, Investigation Sub-Division No-II, Paschim Medinipur.
- 5) Office Notice Board.




11.10.22
Sub-Divisional Officer
Lachmapur (I) Sub-Division
(I.&W.Dte.)
Midnapur, Paschim Medinipur

Schedule for the work


Name of work : Annual Maintenance of office Computer including printers, Scanners & other accessories of office of the (i) Superintending Engineer, Western Circle-II (ii) West Midnapore Division (iii) Investigation Sub-Division No-II (iv) Lachmapur Irrigation Sub-Division & 8 (eight) nos. Section offices at different places under West Midnapore Division Midnapore during the year 2022-23.

Sl. No	Description of Item	Quantity	Unit	Rate (@ Rs.)	Amount (Rs.)
1	Desktop Computer, Key Board & Optical Mouse LED, Monitor & UPS	28 Nos.	Each		
2	HP Laser Jet 1020 Plus Printer	11 Nos.	Each		
3	HP LJ1007 Printer	10 Nos.	Each		
4	HP SJG4010 Printer	1 No	Each		
5	HP LJP1108 Printer	4 No.	Each		
6	Canon Scanner 110 and 120	1 No	Each		
7	Epson L3116 Ink Tank	1 No	Each		
8	HP Laser Jet All in one Printer (Model No-M1136 MFP)	2 Nos.	Each		
9	HP Scanjit 200	2 Nos.	Each		
10	HP Laserjit MFP 1005	1 No	Each		
11	Epson L805 Ink tank printer	1 No	Each		
12	Canon Scanner Lide 110	1 No	Each		
				Sub Total Amount Rs.	
				Add GST 18%	
				TOTAL AMOUNT Rs.	


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TERMS AND CONDITIONS

1. The quotationers shall quote the rate both in words and figure.
2. G.S.T. should be added.
3. No conditional quotation will be accepted by the accepting authority and the authority has every right to reject the quotation without showing any reason.
4. The technician should be attained immediately after lodging complains and the work should be completed within two days from the date of issuing of complain.
5. The Executive Engineer, West Midnapore Division is the Engineer-in-charge. The quotationer shall have to execute the work as per specification of the schedule without any further additional claim to the Sub-Divisional Officer, Lachmapore (I) Sub-Division.
6. The Cost of carriage of materials will be borne by the lowest quotationer.
7. Any defected materials, if found, should be replaced by the quotationer with own cost within 7 (seven) days.
8. Guaranty Period should valid minimum 1 (one) year.
9. Only cost of Anti-Virus, new Cartridge, refilling of cartridge ink, Cartridge head and UPS Battery will be paid separately.



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