

NOTICE INVITING QUOTATION NO. 01 OF 2022-23 OF E.E./S.I.D.



GOVT. OF WEST BENGAL
IRRIGATION & WATERWAYS DIRECTORATE
OFFICE OF THE EXECUTIVE ENGINEER
SILIGURI IRRIGATION DIVISION
26, NABINSEN ROAD, MAHANANDAPARA
SILIGURI-734001, DIST. DARJEELING
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NOTICE INVITING QUOTATION

NOTICE INVITING QUOTATION NO. – 01 OF 2022-23 OF E.E./S.I.D.

1. Invitation.

Separate sealed Quotations in printed forms are hereby invited by the Executive Engineer, Siliguri Irrigation Division, Siliguri on behalf of the Governor of the State of West Bengal in prescribed format as per list attached herewith, from the eligible Survey Firms and also from bonafide, reliable resourceful agencies of State/ Central Govt. or its undertaking having sufficient experiences in execution of similar type of works. All the agencies as afore said will have to submit documentary evidence to fit the eligibility criteria enclosed herewith to participate in the Quotation along with application.

2. Quotation documents: - The Quotation documents shall consist of the followings and other relevant particulars may be seen by the intending Quotations or by their duly authorized representatives during office hours between 11.00 AM and 4 PM on every working day, till the last date of issue of the Quotation Forms in the office of the undersigned: -

- a) Notice Inviting Quotation.
- b) Price schedule, Additional Terms & Conditions, Special Terms & Conditions, General Specification of the work and other relevant documents.

Necessary proforma with terms and conditions will be supplied free of cost from the office of the undersigned upto 3.00 p.m. on 06/06/2022 on demand.

The quotations should be submitted in the office of the undersigned, by 3.00 p.m. on 07/06/2022 and will be opened on the same day after 3.00 p.m. by the undersigned in presence of the willing participating quotationer who may be present at the time of opening.

ELIGIBILITY CRITERIA OF THE QUOTATIONER PARTICIPATING IN THE QUOTATIONS INCLUDING SOME TERMS AND CONDITONS

3) Application for purchase of Quotation forms: - a) Intending Quotationers have to submit application duly enclosed with the self attested copies of the following documents addressed to the Executive Engineer, Siliguri Irrigation Division, Siliguri.

Copies of documents;

G.S.T Registration and clearance Certificate, P.T. (Professional Tax) Clearance Certificate and IT PAN valid at least up to the date of opening of Quotations should be considered.

- i) List of Tools & Plants, Machinery, and Equipments etc. in possession.
- ii) Eligibility certificate/N.O.C. issued by the A.R.C.S.(for Engineer's Co-operative only)
- iii) Declaration by the applicant to the effect that there is no other applications for Quotation Paper for work in the NIQ in which he/she/they has/have common interests and in that case intending Quotationer has to disclose his/her name(s) and style of another firm/individuals (where he is also officiating) in the application for issuing Quotation forms failing which the decision of the committee regarding the matter will be final and binding upon all.

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- iv) Declaration by the contractor to the effect that he/they has/have no near relative is posted in any offices under the circle which intends to submit Quotation. In case of near relative posted in any offices under the circle, he/they will not be permitted to Quotation for works in the circle of the Superintending Engineer.
- v) Completion Certificate of work executed in other Departments of State Government or organizations, like Public Works & Public Works(Roads) Department, Public Health Engineering Department, Sundarban Affairs Department and various other State Govt. Departments, Zilla Parishads, West Bengal Housing Infrastructure Development Corporation Limited (WBHIDCO), West Bengal State Electricity Distribution Company Limited (WBSEDCL), Kolkata Metropolitan Development Authority (KMDA), Kolkata Metropolitan Water SaNIQation Authority (KMW&SA), Kolkata Municipal Corporation (KMC), Hooghly River Bridge Commissioner (HRBC) Engineering, Departments of Central Government and Organization, like Farakka Barrage Project (FBP) Authority, Railways, Kolkata Port Trust (KPT), and companies owned or managed by the State Government, i.e Mackintosh Burn Ltd., Westinghouse Saxby Farmer Limited & Britannia Engineering Ltd. may also be considered. Such Completion Certificates are to be issued by an officer not below the rank of Executive Engineer/Divisional Engineer/District Engineer/Project Manager of other state/Central Govt. Departments/Organizations. Such certificates are further to be countersigned by immediate superior authority of the issuing Authority for all cases other than Direct/State/Central Govt. Department and Railways.

4) Scope of disqualification for issuing Quotation Forms: -

Due to any one of the followings, the Quotation Paper may not be issued to the applicant (Contractors)

- i) Delayed submission of application (after expiry of the schedule Time)
- ii) Insufficient and improper documents submitted with the applications.
- iii) Non-submission of completion, payment certificate properly.
- iv) Old completion certificate and payment certificate.
- v) Without signature of the applicant and serially numbered of the submitted documents.
- vi) Non-submission of copies of Partnership Deed and Firm Registration Certificate from the Registrar of Firms, West Bengal.
- vii) Valid N.O.C. issued by A.R.C.S. of the concern District (In case of un-employed Engineers Co-operative Societies Ltd.)
- viii) Bank Solvency Certificate valid during a year up to 30% of the value of the work
- ix) Submission of loose application with the documents excepting booklet or constrict stitching.

5) Fulfillment of Criteria and issue of Quotation Paper :-

All the above as stated under Para 5(a),(b),& (c) and Para (6) (i) to (ix) are to be fulfilled properly, pending fulfillment of which Quotation Forms may not be issued.

6) Order for issue of Quotation forms :-

The application of the intending Quotationer along with the all documents so received by the office of the undersigned will be verified by the office of the undersigned and after the decision of the undersigned for issuance will be final & bindings.

7) Not satisfied with the decision of the committee for issuing Quotation Paper: -

Intending Quotationers not satisfied with the decision of the Quotation paper issuing authority may prefer an appeal to the next superior officer. Concerned Superintending Engineer will be the Appellate authority for the disputed Quotations. Necessary communication regarding his appeal to the Appellate Authority must be brought to the Notice of such Authority within Two working days after the date of issue of Quotation Paper and copy of such communication should also be submitted to the Quotation paper issuing Authority within the same period, failing which no such appeal will be entertained.

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8) Purchase of Quotation forms:-

Quotation documents etc. will however be available and be issued from the office as stated under 5(c) (i), above, where he/they have got permission free of cost. The intending Quotationers are requested to present themselves personally or send their authorized representative to that office to receive the Quotation form within the time schedule.

9) Inspection to Site by the intending Quotationer before submitting Quotation:-

Before submitting any Quotation, the intending Quotationers should make himself/themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take in to considerations all factors and difficulties likely to be involved in the execution of work in all aspects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local laborers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterward. In this connection the intending Quotationers may contact the office of the undersigned up to last date of issue of Quotation Forms between 11.30 hours and 16.30 hours on any working day.

10) Dropping of Quotations:-

Quotation that should always be submitted in sealed cover with the name of work clearly written on the body of the envelope in prescribed format will be dropped in the following offices in addition to this office on the schedule Date & Time as stated in Para (3) above and or the changing schedule made vide issuing necessary CORRIGENDUM duly addressed to the Executive Engineer, Siliguri Irrigation Division, Siliguri.

11) Opening of Quotations: -

i) After dropping of Quotations, the box will be closed and the said box will be opened in the same day as per schedule time at all the dropping center and the Quotation so received at the dropping centers to be sent to the concern Engineer, for opening the Quotation on the date and time as specified in the NIQ and or in the Corrigendum
ii) Quotation to be opened by the concern Executive Engineer or by his authorized representative after collecting the sealed Quotations dropped, if any, in the office of the other dropping centers on the scheduled date & Time as stated in the NIQ or in the Corrigendum in presence of the participating Quotationer or his/their authorized representatives who may be present at the time of opening and will put initials in the opening register.

iii) In terms of Para 221(1), once the Quotations are opened, no Quotationer should be allowed to offer fresh quotations unless each of the Quotationer is given equal opportunity. In case where the later steps taken, if time permits, fresh Quotations may be invited so as to leave no room for any compliant or grievance whatsoever and,

iv) In terms of Para 221(2), when the rates quoted in response to invitation of competitive Quotations are considered high and fresh invitation of Quotations cannot be taken recourse to either for want of time or because of no likelihood of getting more favourable rates and negotiations with contractors are considered necessary for obtaining rates lower than those received in response to the invitation of competitive Quotations, negotiations should be made with all the contractors who quoted rates in response to the invitation of Quotations, and not with the lowest Quotationer alone.

12) Acceptance of Quotation: - in terms of NOTIFICATION No. 01/IW dated 19/07/2012 of Secretary to the Govt. of West Bengal, acceptance of the Quotation will rest with the undersigned who does not bind himself to accept the lowest Quotation and reserves the right to reject in any or all the Quotations received and to distribute work between two or more than two Quotationers without assigning any reason thereof.

OTHER TERMS & CONDITIONS.

13) In Terms of G.O. No. 1110/1(500)-F dated 10.02.06 of the Finance Department. Mackintosh Burn Ltd., Britannia Engineering Ltd. and Warehouse Saxby Farmer Ltd. will enjoy 10% preference in rate for the purpose of selection.

14) Any suppression/misrepresentation of fact will automatically debar the applicant for participating in any Quotation under the Division/Circle for at least 3(Three) years from the date of detection, in addition to such other penal action as the Government may deem proper.

15) Intending Quotationers should be equipped with plants, machinery equipment and well point pumping machinery complete with all accessories as required for the work as the department may not be in a position to issue such plants

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& machinery. They must submit a list of such plants; machinery and equipments in their possession for necessary documentary evidence are to be produced.

16) If required, the intending Quotationers have to be produced Bank solvency certificate of an amount equal to 30% of the estimated amount of the work.

17) Documents submitted along with the application should invariably be in the name of the applicant firm/ Individuals. In terms of Memo. No. 185/JS(W)/IA-11C-9(75)/09 dated 09.06.09 of the Secretary to the Govt. of West Bengal , I&W.D, Joint venture of Firms constituted and duly registered with the appropriate authority will be considered for issuance of Quotation Papers.

18) All pages of the documents submitted with the application shall be signed with signature by the applicant and also be serially numbered as 1/10.2/10,3/10.....10/10

19) Copies of Partnership Deed and Firm Registration duly self-attested shall invariably be submitted with the application by a partnership firm.

20) Quotationers should quote their rates both figures and words in terms of overall percentage, "below" or "above" or "at par" with the price schedule both in the 2nd page of W.B.F 2911 (ii) and the last page of price schedule.

21) Any Quotation containing over writing is liable to be rejected.

22) All corrections are to be attested under the dated signature of the Quotationer.

23) When a Quotationer signs his Quotation in an Indian Language, the Total amount Quotationed should also be written in the same language. In case of illiterate Quotationer, the rates Quotationed should be attested by an witness.

24) The Quotationer who will sign on behalf of a Company or Firm, must produce the registered documents within 3(Three) days from the date of opening the Quotation, if not submitted with the Quotation application or with the Quotation documents) in support of his competency to enter in to an Agreement on behalf of the Company or the Firm under the Indian Companies or Partnership Act, failing which the Quotation will not be considered and the deposited Earnest Money will be forfeited.

25) The rate quoted by in the Quotation form will be final and no subsequent modification in the rates will be entertained even it is done with any letter or other instrument submitted before sealing/closing the Quotation box.

26) Any superfluous conditional Quotation, which does not fulfill any of the above conditions, and is incomplete in any respect, is liable to be rejected.

27) GST/Sales Tax, Royalty, and all other statutory Levy/Cess etc. will have to borne by the Contractor. The engaged Contractors need to get registered under BOCW (RECS) Act and shall have to contribute towards a fund namely "**The West Bengal Building & other Construction worker's Welfare Fund**" @1.00%(one point zero zero percent) of the total amount of the work value which will be deducted directly from the bill value and remitted as per requirement of the said Act as per Finance Department Notification No. 853-F dated 01.02.06.

28) Canvassing in connection with the Quotations is strictly prohibited and the Quotations submitted by a Quotationer who take resort to canvassing will be liable to rejection.

29) Incomplete and illegible Quotation will be invalidated. All corrections in the Quotation should be signed with dated initial by the contractors before submission of Quotation and each page of the Quotation should also be signed and dated by the contractor.

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- 30)** The contractor has to obtain the Labour license from the office of the Joint Labour Commissioner of the concerned District in which the location/site of the work falls, under the provision of W.B.Contract Labour (Regulation & Abolition) rules, 1972 and a copy of the license has to be submitted to this office for information & record, failing which the undersigned will in no case be hold responsible for any action taken by the Labour Department. The undersigned being the **'Principal Employer'** for the work, will however issue a certificate in specified pro forma of Labour Department in form V for doing the needful by the authority of labour Department.
- 31)** As per rule, the intending Quotationer has to disclosed his/their name (s) & style of another firm /individuals (where he is also officiating) in the application for issuing Quotation forms failing which the decision of the undersigned regarding the matter will be final & binding upon all.
- 32)** The Quotationer should submit a statement at the time of submission of his Quotation showing the Technical Staff to be engaged for the work, with their Technical qualifications, failing which the Quotation may be liable to rejection.
- 33)** The Quotationer will have to, if so desired by the Quotation Accepting Authority, submit his analysis to justify the rate quoted by him/them.
- 34)** The Quotations will be opened, as specified in the list of works, in presence of the Participating Quotationers or their duly authorized representatives, who may be present at the time of opening and who may also put their signatures in the Quotation opening Register.
- 35)** The successful Quotationer will have to execute the duplicate/triplicate/quadruplicate(Plain Paper)copies of his /their Quotation which will have to be obtained by additional cash payment in the office of the Executive Engineer, Siliguri Irrigation Division, Siliguri, within 7(seven) days from the date of receipt of the intimation of acceptance of his Quotation failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the Quotation shall automatically stand cancelled.
- 36)** If any Quotationer withdraws his Quotation before its acceptance or refuses/fails to convert it in to a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any Quotation in this Division/Circle for a period of 1(one) year and his/their case will be referred to the Government for order as to what further action will be taken against him/them.
- 37)** Materials such as cement, M.S. Rod, R.C.C. Hume Pipes, M.S. sheet Piles, etc. if available in stock, will be issued by the Department to the Contractor for the work as per issue rate fixed by the Engineer-in-charge. Place of issue materials as mentioned in Page 11 of W.B.F. -2911(ii) or in a separate sheet attached with the Quotation documents to be supplied departmentally to the Contractor is furnished with the Quotation documents for the work. Any other materials not listed therein, if supplied by the department, the issue rate for such materials will be fixed by the Engineer-in-charge.
- 38)** Hire charges for Tools & Plants Machinery, if issued departmentally, will be recovered from the contractor at such rate as will be fixed by the Engineer-in-charge. The period of hire charges of all Tools & plants Machinery issued from the Government go-down will be counted from the date of their issuance from the go-down and up to the date of return in to the same go-down and the hire charges will be recovered from the contractor accordingly. All Tools & plants Machinery issued to the contractor must be returned in good condition. In the case of any damages, the cost of repair to such damage or replacement will be recovered from the contractor.
- 39)** In the following case a Quotation may be declared **'INFORMAL'** and unacceptable.
- a) Correction, alterations, additions, etc. if not attested by the Quotationer.
 - b) If, the all pages of the Quotation documents are not signed by the Quotationer.
 - c) (i) If, the Quotation is not submitted in a cover properly sealed.
(ii) If, the name of the work with NIQ No. & Serial No. of the work and the name of the addressee with the name of the Senders (Quotationers) are not exactly written on the envelope.

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- 40) To verify the competency, capacity and financial stability of the intending Quotationers the Quotation paper issuing authority may demand production of any necessary documents as it may deem necessary.
- 41) As per G.O. No. 1627(8)/1A dated 26th November 2001 of Irrigation & Waterways Department, Government of West Bengal, Clause 25 of Quotation Form No. 2911(ii) stand deleted in respect of contract of value less than 100.00 lakh.
- 42) Normally Quotation Paper for not more than one work in any one NIQ will be issued to an applicant, who may indicate the Serial Nos. of the work in the order of priority. However, depending on response to various serials in the NIQ, Quotation Paper issuing Authority may issue Quotation Paper for any serial even though it may not be preferred by the applicant.
- 43) Applicants permitted to purchase Quotation form will have to be participated in the Quotation failing which he/.they may be suspended to participate in the next Quotation.
- 44) Quotation may be cancelled in any stage without assigning any reason.
- 45) Any discrepancies if found, in the documents/statement the Quotation shall be cancelled in the subsequent stage with imposition of lawful action for this act of submission of documents.
- 46) Apart from all the above conditions and criteria the 'Past and Present' performance of the agencies will be considered while issuing Quotation papers.
- 47) The payment of R/A as well as Final Bill for the work will be made according to the availability of fund and claim due to delay in payment will not be entertained.
- 48) Subletting of work is strictly prohibited & will be viewed seriously & disqualify the agency to participate in the next Quotation.
- 49) Canvassing in connection with Quotation is strictly prohibited and the Quotations submitted by a Quotationer who will resort to canvassing will be liable to rejection.
- 50) All specifications, Terms and conditions etc. of the printed Unified schedule of rates (USoR) of I&W Department, P.W.D., P.W.D. (Roads), will be applicable, unless otherwise specified.
- 51) Apart from all the above, only in the interest of the Government, the committee may allow purchasing Quotation Forms to such agency/agencies who/they will fulfilled the other criteria and his/their Past or Present performance is/are satisfactory but his/their credentials in regards to completion and Payment certificates stand less than the requirement.
- 52) All applicants willing to participate in the Quotation must have to be appeared before a Quotation document scrutiny committee for verification of original of the submitted documents. In case, the applicant or his authorized person not appeared before the Quotation documents scrutiny committee with the original documents in the schedule date and time as stated under para-3 (ii), the application will be disqualified for issuing Quotation form.
- 53) **Quotation forms will not be issued after due date and no Quotation forms will be sent by post.**

Sd/-
Executive Engineer
Siliguri Irrigation Division
Siliguri

NOTICE INVITING QUOTATION NO. 01 OF 2022-23 OF E.E./S.I.D.

Memo. No. 430/1(9)

Dated 25/05/2022

Copy forwarded for information and necessary action to :-

1. The Superintending Engineer, North East Irrigation Circle-II, Club Road, Jalpaiguri.
2. The Executive Engineer, North Bengal Investigation Division, Siliguri.
4. The Executive Engineer, Mahananda Barrage Division, Tinbati More, Siliguri.
5. The Executive Engineer, P.W.D., North Bengal Construction Division, Siliguri.
6. The Sub-Divisional Officer, Siliguri Irrigation Sub-Division, Siliguri.
7. The Sub-Divisional Officer, Siliguri Investigation Sub-Division, Siliguri.
8. The Divisional Accountant, Siliguri Irrigation Division, Siliguri.
9. The **Notice Board**, Siliguri Irrigation Division, Siliguri.

**Sd/-
Executive Engineer
Siliguri Irrigation Division
Siliguri**

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Tel & Fax: (0353) 2431 842
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Memo No. 430

Date : 25/05/2022

**Name of Work : Topographic Survey by Total Station in various rivers
under Siliguri Irrigation Division.**

(Ref : **NOTICE INVITING QUOTATION NO. – 01 OF 2022-23 OF E.E./S.I.D.**)

Sl. No.	Name of spots	Name of River	Length of Spots	Quoted Amount	Remarks
1	Left Bank of River Rakti at Nimai	Rakti	1100.00 m		
2	Right Bank of River Chamta at New Chamta	Chamta	800.00 m		
3	Left Bank of River Chamta at New Chamta	Chamta	500.00 m		
4	Left Bank of River Panchanoi at Dagapur	Panchanoi	500.00 m		
5	Right Bank of River Panchanoi at Dagapur	Panchanoi	800.00 m		

Signature of the Agency