



Government of West Bengal
Irrigation & Waterways Directorate.
Office of the Executive Engineer.
Purulia Investigation & Planning Division.
Bhatbandh Irrigation Colony, Purulia-723101.
E-Mail: pipd.irrigation@gmail.com.

Memo No. 306/Q-1

Dated: 22/04/2022

NOTICE INVITING QUOTATION NO. : 01/EE/P.I & P.D of 2022-2023

Sealed quotations are hereby invited on prescribed format by the undersigned on behalf of the Governor of West Bengal from the bonafied and resourceful authorized dealers/suppliers for the following item for the office use of the Undersigned.

ANNEXURE-I

Sl.No.	Name of work with Specification.	Quantity	Time allowed	Where to be supplied & installed.	Quotationer's eligibility for participation
1	Supply and installation of Air Conditioner-Hitachi make-2.00 ton, 5 star, inverter split A.C. fully copper .	1 No	Within 7(seven) days from the date of work order.	At the Chamber of the E.E/ P.I. & P.D., Purulia	Bonafied and resourceful authorized dealers/suppliers

ANNEXURE-II

IMPORTANT DATES AND TIMES

Sl.No	Particulars	Date	Time	Place of dropping of quotation documents,
1	Last date of Application	02.05.2022	Up to 17.00 hrs	At the Office of the E.E/P.I & P.D, Bhatbandh Irrigation Colony,Purulia.
2	Date of Issue of quotation paper (free of cost)	05.05.2022	Up to 17.00 hrs	
3	Date and time of Dropping of quotation.	06.05.2022	Up to 14.30 hrs	
4	Date and time of opening of quotation.	06.05.2022	After 15.00 hrs	

GENERAL TERMS & CONDITIONS

1. Intending quotationers will have to apply for quotation papers in their respective letter heads to the undersigned enclosing with self-attested photo copies of the valid Professional tax clearance certificate/ P.T. Payment Challan, PAN Card, latest IT return and GSTIN under GST Acts & Rules.
2. After obtaining quotation paper, rate must have to be quoted in the prescribed format both in numerical and words considering all applicable taxes including GST. Rate quoted in any others forms will not be accepted.

3. No application for obtaining quotation form will be received & no quotation form will be issued after specified date & time. Quotation submitted after the specified date & time will not be accepted.
4. No quotation paper will be submitted by post and e-mail/fax.
5. Departure of any terms and conditions or inclusion of any additional conditions will cause the quotation as "Informal".
6. Each page of the documents supplied by the department related to the above mentioned NIQ is to be signed by the owner/partner/authorized representative having legal authority to do so in favour of the individual/company failing which the quotation will be treated as "Informal".
7. Incomplete and illegible quotations will be invalidated, overwriting & erasing in rate will also be invalidated the quotation. All corrections should be initialled and dated by the quotationers.
8. If any documents furnished by the Quotationer are found to be false or misleading after opening of the quotation the same will be declared rejected in addition to such other penal action as the Government may deem proper.
9. The quotation will be opened, in presence of the participating quotationer or their duly authorized representatives, who may be present at the time of opening and who may also put their signature in the quotation opening register.
10. The acceptance of the quotations will rest with the Officer-on- Special Duty (Superintending Engineer), I & W Dte, Purulia, who does not bind himself to accept the lowest quotation and reserves the right to reject any or all of the quotations received without assigning any reason thereof.
11. The successful quotationer will have to execute a formal agreement with the undersigned within 3 (three) days from the Date of receipt of the intimation of acceptance of quotation.
12. The successful quotationer will have to deposit earnest money as called for in form of DD drawn in favour of the Executive Engineer, Purulia Investigation & Planning Division at the time of executing formal agreement.
13. The payment will be made subject to availability of fund.

Sd/-
Executive Engineer
Purulia Investigation & Planning Division

Memo No. 306/1(9)/Q-1

Dated: 22/04/2022

Copy forwarded for information & wide circulation to:

1. The Chief Engineer (South West) Irrigation & Waterways Directorate, Khasjungal, P.O. Abas, Dist. Paschim Medinipur.
2. The Officer-on- Special Duty (Superintending Engineer), I & W Dte. Bhatbandh Irrigation Colony, Purulia.
3. The District Magistrate, Purulia.
4. The Executive Engineer, Purulia Construction Division (Irrigation).
5. The Executive Engineer, Purulia Irrigation Division.
6. The Sub-Divisional Officer, Purulia Investigation & Planning Sub-Division.
7. The Assistant Engineer – I/II, Purulia Investigation & Planning Division.
8. Estimating Branch / Accounts Branch of this Division.
9. Office Notice Board.

Sd/-
Executive Engineer
Purulia Investigation & Planning Division