

**GOVERNMENT OF WEST BENGAL
OFFICE OF THE SUB DIVISIONAL OFFICER
INVESTIGATION SUB-DIVISION NO-I, (I & W. DTE.)
TAMLUK, PURBA MEDINIPUR**

Notice Inviting Tender No-2/SDO/INV-I OF 2022-23.

- 1 Sealed and Separate tenders in specified tender forms are invited by the Sub Divisional Officer, Investigation Sub- Division No - I, I & W Dte., Tamluk, Purba Medinipur for the works mentioned in the annexed list from the eligible bonafide & resourceful contractors. The Contract Documents can be seen /collected at the office of the Sub Divisional Officer, Investigation Sub- Division No - I, I & W Dte., Tamluk, Purba Medinipur between the office hours on all working days.
- 2 Tender forms will be issued to only those applicants who will be able to produce credentials of executions of similar nature of work worth at least 30% (thirty percent) of the amount put to tender of single work as mentioned in the annexed list of work executed during immediately preceding 5 (five) years. Only 100% completion certificate will be accepted as valid credentials. Completion Certificates (CC) of previous works successfully completed in the Irrigation & Waterways Directorate will be considered. CC of 100% completed works executed in any other State / Central Government Ministry / Department / Organisation / Govt. Undertaking / Govt. Enterprises or Nationalised Institutions or Local Government Bodies (Municipalities, Zilla Parishad & Panchayat Samities within West Bengal, will also be considered as valid credential. Such CC are to be issued by an officer/authority not below the rank of Executive Engineer / Divisional Engineer / District Engineer/Project Manager of the State/Union Government Departments/ Organisations; authorised signatories of CC for Panchayat Samities and Municipalities shall be the BDO & Executive Officers or equivalent administrative officers respectively.
- 3 Application for tender forms are to be made to the undersigned within the due date as specified under.
- 4 Each applicant for tender form is to be accompanied by self attested copies of the following:-
 - i) Pan Card issued by the IT Department, Govt. of India, PTPC/Proof of deposition of Professional tax, Income Tax Return from appropriate authority valid up to the scheduled date of opening of tender.
 - ii) Completion certificate and Payment certificate(s) for one single similar work worth at least 30% of the value of work for which tender paper is desired, executed within last 5 (Five) years (to be determined from the actual year of completion, considering current financial as Year-1).
 - iii) No objection certificate from A.R.C.S., in case of Engineers Co-operative societies.
 - iv) Trade licence.
 - v) Certificate of registration (in the case of firms and Registered Co-Operative Societies)
 - vi) Partnership Deed (in the case of Partnership Firm).
 - vii) Declaration by the applicant to the effect that there is no other application for tender paper for work in this NIT in which he/she/they has/have common interests.
 - viii) Valid 15-digit Goods and Services Taxpayer Identification Number (GSTIN) under GST Act, 2017, valid up to the date of opening of the tenders
 - ix) Originals of all the above documents together with Bye-laws & Eligibility Certificate are to be produced at the time of interview, if any.
 - x) Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper.
- 5 The "Additional Performance Security" shall be obtained from the successful L1 bidder if the accepted bid value is below 20% of the estimated amount put to tender. This Additional Performance Security shall be equal to 10% of the tender amount i.e the L1 bid price.
- 6 Failure to attend the interview, if any, either in person or through a duly authorized person will debar the applicant from accepting the tender form.
- 7 Tender forms will be issued only to applicant himself or his duly authorized agent on personal appearance.
- 8 Each tenderer will have to deposit an earnest money of the amount specified against each work in any of the following forms.
- 9 (A) Mode of Payment :- Cost towards Earnest Money Deposit (EMD) must be submitted in the form of Bank Draft (BD) / Bankers Cheque (BC) / Deposit Call Receipt (DCR) of any scheduled Commercial Bank in India approved by RBI & having a branch in West Bengal which is to be drawn in favour of the Executive Engineer, East Midnapore Division, I & W Dte., payable at Tamluk.
- (B) Payment in any other forms viz. NSC, KVP etc. will not be accepted.
- (C) Opening of Tenders:-
Tender will be opened as the manner stated herein below at the scheduled time as mentioned in annexure, by the Sub Divisional Officer, Investigation Sub-Division No - I, Tamluk in his office, in the presence of intending tenderers or their duly authorised representatives. No Subsequent objections whatsoever, raised by any participant, not present during the opening of tenders will be entertained.
- (D) i) Contravention to any of the provisions regarding submission of EM shall render the tender informal.
ii) No cash money will be accepted as Earnest Money.
iii) Adjustment of E.M. with previous deposit, if any, cannot be entertained and admissible in any case, if such case arises the "Tender" will be declared informal.

10	i) Last date of submission of application for tender:-	29.04.2022.	(up to 17.00 hrs.)
	ii) Date of interview X	
	iii) Last date for issue of tender form:-	02.05.2022.	(up to 17.00 hrs.)
	iv) Date of submission of tender:-	05.05.2022.	(up to 14.00 hrs.)
	v) Date of opening of tender:-	05.05.2022.	(After 15.00 hrs.)

- 11 i) Place of Interview: A) Office of the Sub Divisional Officer, Investigation Sub Division No-I, (I & W. Dte.) Tamluk, Purba Medinipur
- ii) Place from where tender forms are to be obtained free of cost and submitted :- Office of the Sub Divisional Officer, Investigation Sub Division No-I, (I & W. Dte.), Tamluk, Purba Medinipur.
- 12 The tenderer should sign in each page of the tender documents and should write his name and full address in the blank space of last page of the tender forms.
- 13 All the working tools and plants are to be arranged and supplied by the contractor entrusted with the work.
- 14 The tenderer should quote his rates both in figures as well as in words in terms of overall percentage ABOVE / BELOW / AT PAR the Schedule of Rates shown in the schedule of items of works.
- 15 Tenders will always be placed in SEALED COVER and the name of contractor / Agency, Sl. No. of work with N.I.T. No. must be written on the sealed cover.
- 16 No Tender paper will be supplied by post.
- 17 Before submitting any Tender, the intending Tenderers should make themselves acquainted thoroughly with the local conditions prevailing by actual inspection of the site and take into considerations all factors and difficulties likely to be involved in execution of the work in all respects including transportations of materials, communication facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards.
- 18 Consumption of material will be calculated on the basis of schedule of rate of Unified Schedule of Rates (USOR), I & W. Dte./Public Works Department, West Bengal. This notice, additional terms and conditions and general specification of works with mode of measurement as per printed schedule of rate of Unified Schedule of Rates (USOR), I & W. Dte./Public Works Department, West Bengal.
- 19 No claim will be entertained for any increase in railway freight, cost of P.O.L and market price of the materials and labour rates.
- 20 In the event of (I) tender paper issued but not purchased or (II) tender paper purchased but not dropped i.e. not participated, will be taken into account seriously in issuing tender forms in future
- 21 Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any Tender under the Division/Circle for at least 3 (three) years from the date of detection, in addition to such other penal action as the Government may deem proper.
- 22 Intending tenderer not satisfied with the decision of the tender paper issuing authority may prefer an appeal to the next superior officer. Concerned Chief Engineer will be the Appellate Authority for High Value Tenders. Necessary communication regarding his appeal to the appellate authority must be brought to the notice of such Authority within two working days after the date of issue of tender paper and copy of such communication should also be submitted to the Tender Paper Issuing Authority within the same period, failing which no such appeal will be entertained.
- 23 Tenders with over writing or illegible writing are liable to rejection. Any correction should invariably be signed by the tenderer.
- 24 When tenderer signs his tender in any Indian Language the total amount tendered for should also be written in the same language. In case of illiterate tenderer the rates of tenderers are to be attested by a witness. In the event of a tender submitted by a partnership firm, it must be signed by each of the partner of the firm or a person holding power of attorney as stipulated in the Indian Partnership Act.
- 25 Tender will be opened at the above scheduled place and time in presence of such of the tenders of their duly authorized agents who may be present at the time of opening of the tenders.
- 26 The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending Tenderers and also reserves the right to distribute the work amongst more than one Tenderers.
- 27 The Tenderer will have to, if so desired by the Tender Accepting Authority, submit his analysis to justify the rate quoted by him.
- 28 Any letter or other instrument submitted separately in modification of the sealed tender will not be entertained.
- 29 Conditional Tender, which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summary rejection.
- 30 Authority to issue tender forms for works other than once applied for is reserved by the Sub Divisional, Investigation Sub- Division No - I, I & W Dte., Tamluk.
- 31 The successful Tenderer will have to execute the duplicate/triplicate/quadruplicate copies of his tender which will have to be obtained free of cost from the office of the Sub Divisional Officer, Investigation Sub Division No-I within 7 (Seven) days from the date of receipt of the intimation of acceptance of his tender failing which the Earnest Money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.
- 32 If any Tenderer withdraws his tender before its acceptance or refuses/fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal/refusal/failure, he shall be disqualified for submitting any Tender in this Sub Division for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
- 33 The payment of R/A as well as Final Bill for any work will be made according to the availability of fund and no claim due to delay in payment will be entertained.
- 34 GST, Royalty, Building & other Construction Workers' Cess and all other statutory Levy/Cess etc. will have to be borne by the Contractor (he will have to produce necessary documentary evidence of his having done so at the time of receiving the final payment for the work). All taxes etc. will be charged and/or deducted as per rules and laws of the country as applicable.
- 35 The tenderer should have own modes of communication.
- 36 In case of settlement of any dispute, the matter may be referred to the Departmental Dispute Redressal Committee formed by Government. This provision will be applicable irrespective of the value of the works to which the dispute may relate.
- 37 The above list is only indicative and not exhaustive.

Act 19/04/22

Sub Divisional Officer
Investigation Sub Division No-I (I & W Dte.)
Tamluk, Purba Medinipur
Date : 19.04.2022

Memo No. 155(5)

Copy submitted for kind information and necessary action to the:

- 1 Chief Engineer(South West), (I&W.D), Government of West Bengal, Khas Jungle, Abas Bari, Midnapore, Pachim Medinipur.
- 2 Superintending Engineer, Western Circle-III, I & W.Dte. Tamluk, Purba Medinipur
- 3 Executive Engineer, East Midnapore Division, Abasbari, Pairatungi, Purba Medinipur
- 4 Sub Divisional Officer, Tamluk Irrigation Sub Division/Panskura (I) Sub Division No. I/II.
- 5 Notice Board of Investigation Sub Division No-I

Act 19/04/22

Sub Divisional Officer
Investigation Sub Division no-I, (I & W Dte.)
Tamluk, Purba Medinipur

**Government of West Bengal
Office of the Sub-Divisional Officer
Investigation Sub- Division No - I
Irrigation & Waterways Directorate
Tamluk :: Purba-Medinipur**

LIST OF WORKS

NOTICE INVITING TENDER NO. 2/SDO/INV - I of 2022-23.

1. Last date of receiving application for purchasing tender documents: 29.04.22. upto 17.00 hrs.
2. Last date of issuing Tender documents :02.05.2022. upto 17.00 hrs.
3. Last date of receiving filled up Tender documents: 05.05.2022. up to 14.00 hrs.
4. Date and time of opening tender : 05.05.2022. after 15.00 hrs.

SI No	Name of Work	Amount put to tender (Rs.)	Earnest Money (Rs.)	Tender Form No.	Time allowed for completion of work	Eligibility of contractor to participate in tender
1	Conducting Topographical survey in North side area near gate no 4 of Nimtouri Administrative Complex at mouza Chak - Srikrishnapur and Kulberya in Block & P.S Tamluk under East Midnapore Division.	29440.00	589.00	2911	7 (Seven) Days	Bonafide contractors / bidders having credential of execution of similar nature of work of value 30% of the amount put to tender (tender value) within the last 5 years on the date of publishing of NIT

19/04/22

**Sub-Divisional Officer
Investigation Sub - Division No-I
Tamluk, Purba Medinipur**