



## Govt. of West Bengal

### Office of the Sub-Divisional Officer

Urban Drainage Sub-Division No-III, Irrigation & Waterways Dte., Khardah, Kolkata 700116.

Phone : 033-25630610, e-mail: sdo.udsd3@gmail.com

Memo No : **125**

Dated : **05-04-2022**

#### NOTICE INVITING QUOTATION NO : **1/NIQ/UDSD-III/IWD of 2022 -23**

Sealed quotations are hereby invited by the Sub-Divisional Officer, Urban Drainage Sub-Division No-III, Irrigation & Waterways Dte., on behalf of the Governor of West Bengal, for the works as per list and time schedule attached herewith, from the bonafied resourceful agencies/owners/firms having experience in similar nature of job, for offering rates only on the prescribed proforma, sample copy of which is attached with this NIQ and in compliance with all the terms and conditions, detailed herein under.

The Quotations will be received in the tender box kept in the chamber of the Sub-Divisional Officer, Urban Drainage Sub-Division No-III, Irrigation & Waterways Dte., Khardah, Kolkata 700116. , in the specified Date & Time mentioned below and will be opened by him or in his absence by such other officers as may be empowered by him in the presence of Quotationers who may choose to attend.

**Name of the Work: "Detailed Topographical and hydrological survey (by using RTK-DGPS & Total Station) of Khardah Khal and Extended Khardah Khal for a length of 6km including deailed survey of road profile connecting to Bazar Bridge in Panihati , Khardah & Titagarh Municipalities, P.S. Khardah 7 Ghola , District : North 24 Paraganas "**

**Time allowed for completion of the work : 10 ( Ten ) Days**

- |  |                              |
|--|------------------------------|
| 1. Last Date & time for submission of appication     | : 12-Apr-2022 upto 2:00 p.m. |
| 2. Last Date & time for issuance of Quotation Papers | : 13-Apr-2022 at 4:30 p.m.   |
| 2. Last date & time of submission of quotations      | : 18-Apr-2022 at 2:30 p.m.   |
| 2. Date & time of opening of quotations              | : 18-Apr-2022 at 3:00 p.m.   |

#### Terms and Conditions

**\*\*\*The interested agencies are requested to go through the following terms and conditons carefully before quoting their rates.\*\*\***

1. The rates shall be quoted both in figures & in words & shall be inclusive of all taxes includig GST & no extra rate will be entertained at any later stages.
2. The acceptance of the quotation is subject to approval of rate by the Superintending Engineer, Metropolitan Drainage Circle, Irrigation and Waterways Directorate, Government of West Bengal, who does not bind himself to accept the lowest quotation and reserves the right to reject any or all quotations received without assigning any reason.
3. Submission of Quotation by Post/Speed Post/ courier service is not allowed.
4. The quotation documents & other relevant particulars (if any) may be seen by the intending quotationers or by their duly authorized representatives during office hours between 11.00 AM and 4.00 PM on every working day, till 12-04-2022 in Office of the undersigned
5. Application for Quotation papers must be accompanied by the Self attested photocopis of valid Professional Tax Payment Certificate of the current financial year, Trade License upto date IT returns for last two years along with valid PAN, Valid 15 digit Goods and Service Taxpayer Identification Number (GSTIN) under relevant GST Act & Rules of Cent


Prescribed quotation paper may be had from the office of Sub-Divisional Officer, Urban Drainage Sub-Division No-III, without any cost, within the specified date and time as per attached list by the intending Tenderers or by their duly authorized representatives.

6. Completion Certificate along with Work Order and Schedule for one single similar nature of work worth at least 50% of the value of quoted amount, executed within last 5 (Five) years (Considering the works during the current year & last five financial year) is also to be attached with the application.
- a) Completion Certificate(s) submitted by the quotationer should indicate the monetary value of the work executed within the last 5 (Five) years. Monetary value of the work will be further multiplied by the following factors to take care of the inflationary effects to arrive at the net notional amount.

Year	Description	Multiplying factor to arrive at net notional amount
Current	-	1
1st	1 year preceding the current financial year	1.08
2nd	2 years preceding the current financial year	1.16
3rd	3 years preceding the current financial year	1.26
4th	4 years preceding the current financial year	1.36
5th	5 years preceding the current financial year	1.47

- b) Completion Certificates issued by Competent Authority will normally be considered as credential. Apart from credentials of works executed under Irrigation & Waterways Department, credentials of works executed under Public Works & Public Works (Roads) Departments, Public Health Engineering Department, Sundarban Affairs Department & other State Government Departments, Zilla Parishads, WBHIDCO, WBSEDCL, KMDA, KMW&SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KoPT, and Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. may also be considered. Completion certificates are to be countersigned by the Executive / Divisional Engineers of the respective State / Central Government Departments, or Officer of the equivalent rank, if those are issued by some other authority. Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Departments / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.
7. Before submitting any quotation(s), the intending quotationers should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into considerations all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities, climate conditions, nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards. In this connection the intending Quotationers may contact the office of the undersigned upto 11-04-2022 between 11.30 hours and 16.00 hours on any working day.
8. No conditional/incomplete rate will be accepted under any circumstances and such quotations shalli summarily be rejected.
9. The successful quotationer(s) will have to deposit an earnest money @ 2 (two) % of the quoted amount in the form of a Demand Draft / Pay Order of any nationalized bank and in favour of Executive Engineer, Urban Drainage Division payable at Kolkata / North 24 Paraganas .
10. The Successful quotationer(s) will have to execute contract in WBF No. 2911 in two copies & one no. in plain papers along with other documents within Seven (7) days from the date of letter of acceptance/work order.

**The above list is only indicative and not exhaustive.**

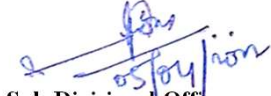
  
 Sub-Divisional Officer  
 Urban Drainage Sub-Division No-III  
 Khardah, Kolkata-700116

**Memo No: 125/1 (5)**

**Date: 05-04-2022**

Copy Submitted / forwarded for information and necessary action to :

- 1 . The Superintending Engineer, Metropolitan Drainage Circle, 2nd Floor, Jalsampad Bhawan, Saltlake, Kolkata
- 2 . The Executive Engineer, Urban Drainage Division, 4th Floor, Jalsampad Bhawan, Saltlake, Kolkata 700091.
- 3 - 4 . The Sub-Divisional Officers: Urban Drainage Sub – Division No. I/ II
- 5 . Notice Board of this Office.



**Sub-Divisional Officer  
Urban Drainage Sub-Division No-III  
Khardah, Kolkata-700116**