



Government of West Bengal
Irrigation & Waterways Directorate
Office of the Executive Engineer
Kangsabati mechanical Division
Khatra, Bankura

Memo No. /7T-2

Dated: 08.02.2022

NOTICE INVITING QUOTATION NO. 01 OF 202122 OF EXECUTIVE ENGINEER, KANGSABATI MECHANICAL DIVISION, KHATRA, BANKURA.

01. Sealed quotation are invited in company's letter head from the Manufacturer/ Authorized dealer/ bonafide contractor having sufficient experience for the work of "Procurement of Desk top computer 01(One) no for office of the Executive Engineer, Kangsabati Mechanical Division, Khatra, Bankura".
02. The intending quotationers should submit their quotation to the Executive Engineer, Kangsabati Mechanical Division, Khatra, Bankura up to 1:00 P.M. on or before 17.02.2022 and the same will be opened on 17.02.2022 at 2:00 P.M. in the office of the under signed in the presence of the participants who like to be present at that time.
03. Intending quotationers should submit their quotation in the prescribed format which is available from the office of the undersigned as well as from the departmental website (www.wbiwd.gov.in) and in their respective letter heads enclosing self attested copies of the following documents, originals of which and other documents like Registered partnership (for partnership firms) etc. are to be produced on demand.
i) **PT clearance certificates and credentials, GST and Trade registration certificate, latest IT, PAN valid at least up to the date of opening of the quotation Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered**
04. Quotation will be liable to rejection if names of the makes & full specification are not given. The acceptance of the quotation will be made by the Executive Engineer, Kangsabati Mechanical Division, Khatra, Bankura, who does not bind himself to accept the lowest quotation and reserves to himself the authority to reject any or all of the quotation received if any discrepancy is found and in case of equal rate quoted by more than one quotationers for the same work a bid call will be invited after opening.
05. The intending quotationers should thoroughly acquaints himself with the proposed work and all other relevant factors should be taken into consideration before quoting rates as no claims whatsoever will be entertained after words.
06. Work should be completed within 15 days from the date of issuance of work order.
07. TDS on GST and IT & Royalty will be deducted from the bill to be paid by the contractors as per rule.
08. Cess @ 1% will be deducted from the bills to be paid to the contractors under the Building and construction works welfare cess Rule'2004
09. All goods supplied will be subjected to our approval and is liable to rejection if found below specification and such rejection will be made at the cost and risk of the quotation for which no claim will be entertained.
10. If packing & forwarding and all other incidental charges are claimed extra, the rate thereof should be quoted in the original quotation otherwise such claims is liable to rejection.
11. **The quotationers should produce the proof of credentials / experience if required and should produce the valid Income Tax and GST clearance certificate on demand failing of which his / their quotation will be liable to rejection.**
12. No payment will be made against proforma invoice , Payment of works will be made subject to availability of fund and 90% of payment will be made after satisfactory completion of work i.e satisfactory operation of materials rest 10% of payment (including earnest money) will be deducted as security money and will be released after guarantee period.

Encl: Schedule(Quotation format)

Executive Engineer
Kangsabati Mechanical Division
Khatra, Bankura

Memo No.
Copy Submitted to The.

Dated.

1. The Chief Engineer (M&E), Irrigation & waterways directorate, Jalsampad Bhawan, Salt Lake city for his kind information
2. Superintending Engineer, South-West(Mechanical & Electrical)circle, for his kind information

sdt

Executive Engineer
Kangsabati Mechanical Division
Khatra, Bankura.

Memo No. **69/2 (5)/FT-2**

Dated. **08.02.22**

Copy to :-

- 1) Executive Engineer, Kangsabati Canals Division No. I/II/III/V/B.I. Division.
- 2) Sub-divisional officer, Kangsabati Mechanical Sub-Division No. I/II/IV/ Electrical Sub Division,
- 3) Divisional Accountant, Kangsabati Mechanical Division.
- 4) Notice Board.
- 5) Estimate Section for office record.

[Signature]
08/02/22


Executive Engineer
Kangsabati Mechanical Division
Khatra, Bankura.

[Signature]
8/2/22

SCHEDULE

Name of work: "Procurement of Desk top computer 01(One) no for office of the Executive Engineer, Kangsabati Mechanical Division, Khatra, Bankura"

Sl. No.	Description of Items	Qty	Unit	Rate including taxes (Rs.)	Amount (Rs.)
1	H.P Business Desk top computer, core i3, RAM 4GB, Hard disk -1 TB, SSD-128GB, Windows -10 Original, UPS-Microtek , Antivirus -03 Year,	1	no.		


Executive Engineer
Kangsabati Mechanical Division
Khatra, Bankura


08/02/22