

**GOVT. OF WEST BENGAL**  
**IRRIGATION & WATERWAYS DIRECTORATE**  
**OFFICE OF THE EXECUTIVE ENGINEER - II/CANALS DIVISION**  
**9, GALIFF STREET, KOLKATA – 700003**

Telephone & Fax no (033) 2554-0440. Email: eecanalsiwd@yahoo.com

Memo No: **3495**

Dated: 29.12.21

**NOTICE INVITING EXPRESSION OF INTEREST (Eol) NO. 01/EE- II/CD Of 2021-22**  
**(For Budgetary purpose)**

Expression of Interest for obtaining competitive budgetary quotes at competitive market prices is being invited by the Executive Engineer- II, Canals Division, Irrigation & Waterways Directorate on behalf of the Governor of West Bengal from reliable reputed resourceful agencies/contractors having experience of performing similar nature of work., through own letter head of agency, in connection with the determination of estimated cost for the following work as follows –

*Annual maintenance & repair of Computers, Printers, Photocopier etc. including peripherals installed at the office of the Superintending Engineer, Eastern Circle.*

**Submission of Eol :**

The intending bidder (agencies/contractors) should submit their most competitive budgetary quotes as per current market price as per Schedule (enclosed herewith) in a sealed envelope super scribing on the top "EOI" for the budgetary quotes for the work "*Annual maintenance & repair of Computers, Printers, Photocopier etc. including peripherals installed at the office of the Superintending Engineer, Eastern Circle.*" in the tender box to be available at the following office :

Office of the Executive Engineer- II, Canals Division, Irrigation &  
Waterways Directorate, Canal vila, 9, Galiff street, Kolkata – 700003

The intending bidders should submit their Eol as per list of items enclosed herewith. Rates and amounts should be filled up properly.

The quoted rates should be inclusive of all taxes/duties all complete. Before submitting EOI, the intending agencies should make themselves acquainted thoroughly with the site condition where the work would be executed. Additional data if any required may be collected after necessary site inspection programme, Intending bidder may take assistance of this office for such inspection. Intending bidders may contact this office in any working day in between 11 am to 4 pm. Intending bidders or their authorized representatives may remain present while opening of the sealed covers containing Eol's. Selection of appropriate EOI is entirely vested upon the Competent Authority. The authority reserves the right to accept or reject any or all Eols without assigning any reason thereof. Since, the Notice Inviting Expression of Interests (Eols) is being made for subsequent e-Tender/off line - Tender, no work order will be issued in favour of any agency against the Eol's. No payment whatsoever would be borne by I&W Department for submission of Eols. No EMD submission is required

**Participating Criteria:-**

The intending bidder should possess the following and self-attested copies of the same are to be submitted with the Eol.

- i) Agencies/contractors having experience of performing similar nature of work in any Govt. Sector.
- ii) Current I.T.R, Registration of GST, Trade License, Professional Tax Clearance Certificates & Pan Card

**Schedule of Dates for Eols :**

- 1 Last date of receipt of Application for Eol : Up to 2.00 P.M on 05/01/20221
2. Last date of purchase of Eol : Up to 5.00 P.M on 06/01/2022
3. Last date of Dropping of Eol : Up to 2.00 P.M on 07/01/2022
4. Date & Time of opening of Eol : After 3.00 P.M on 07/01/2022

1. Necessary prescribed Proforma with terms and conditions will be supplied free of cost from the office of the undersigned.
2. The quotations will be opened by the undersigned on the specified date and time in presence of the Intending bidders who will be present at that time.
3. Rate should be valid at least up to 3 months.
4. Rate should be inclusive of all taxes.



Executive Engineer - II  
Canals Division

Memo No: 3495 (6)

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Copy forwarded for information and for wide circulation to the:-

- 1) Chief Engineer-South, I&W Directorate, Govt. of West Bengal, Jalasampad Bhawan, Salt Lake City, Kolkata- 7000 91.
- 2) Superintending Engineer/ Eastern Circle, I&W Directorate, Govt. of West Bengal, 8<sup>th</sup> Floor, Jalasampad Bhawan, Salt Lake City, Kolkata- 7000 91.
- 3) Sub Divisional Officer, Diamond Harbour (I) Sub - Division /Tolly's Nullah (I) Sub-Division.
- 4) Estimating Branch, Canals Division.
- 5) Accounts Section, Canals Division.
- 6) Notice Board, Canals Division



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**NOTICE INVITING EXPRESSION OF INTEREST (EoI) NO. 01/EE- II/CD/ 2021-22, S.I No. - 01**

(proforma for quoted the rate)

**Name of the work:** -“Annual maintenance & repair of Computers, Printers, Photocopier etc. including peripherals installed at the office of the Superintending Engineer, Eastern Circle.”

Sl No.	Description of items	Quantity	Unit	Rate (including all taxes)	Amount in Rs.
1	Annual Maintenance , Formatting, installation of software etc of Desktop computer/Laptop of any make including Monitor, etc. including all spares [Except picture tube, Hard Disk, EHT of monitor and consumable items] incl cost of technical person as per direction of the E.I.C.(incl GST & Cess)	12	Each		
2	Annual Maintenance of Printers of any make including cost of technical person as per direction of the E.I.C. (without spares) (including GST & Cess)	15	Each		
3	Annual Maintenance of Copier Machine (of any make) including cost of technical person as per direction of the E.I.C. (w/o spares) (incl GST & Cess)	1	Each		
4	Annual Maintenance of scanner of any make including cost of technical person as per direction of the E.I.C. (without spares) (including GST & Cess)	2	Each		
5	Annual Maintenance of Network & Internet connectivity (Wire & Wireless) for entire office of the Circle/Division/Sub-Divisions. (including GST & Cess)	1	Each		
6	<b>B Supply</b> Supply & Installation and activation of antivirus software Quickheal or other latest Brand including necessary license papers valid for at least one year for each computer including cost of technical person and cost of networking arrangement as per direction of the E.I.C.	2	Each		
7	Supply & Renewal of antivirus software Quick heal Internet Security valid for at least three year for each computer as per direction of the E.I.C. (including GST & Cess) for existing computer.	8	Each		
8	Supply of line interactive UPS of APC/M'tech/Ft make in exchange of existing UPS including cost of installation and cost of technical person as per direction of the E.I.H. (including GST & Cess) for existing computer.	1	Each		
9	Supply of UPS Battery 7 amp 12 v in exchange of existing UPS Battery including cost of installation and cost of technical person as per direction of the E.I.H. (including GST & Cess) for existing computer.	5	Each		
10	Supply of TFT Monitor (HP/Dell/LG/Samaung) 19" size in exchange of existing monitor including cost of installation and fixing.	2	Each		
11	Supply of Keyboard (Dell/Logitech make) (including GST & Cess) for existing computer	5	Each		
12	Supply of optical mouse (Dell/Logitech make) (including GST & Cess) for existing computer	5	Each		
13	Supply of 4 GB DDR3 Ram (including GST & Cess) for existing computer	2	Each		

<u>Sl No.</u>	<u>Description of items</u>	<u>Quantity</u>	<u>Unit</u>	<u>Rate (including all taxes)</u>	<u>Amount in Rs.</u>
14	Supply of SMPS 450 Watt (including GST & Cess) for existing computer	2	Each		
15	Supply of Hard Disk 1 TB (Seagate/WD) (including GST & Cess) for existing computer	2	Each		
16	Supply of computer cabinet of Frontech/iball make in exchange of existing cabinet	1	Each		
17	Supply of new printer ink cartridge/Ribbon/Toner Cartridge				
	i) HP Laser Toner 88A /12A/(including GST & Cess) for existing printer.	12	Each		
	ii) NPG 28/51 Toner (including GST & Cess) for existing photocopier.	2	Each		
	iii) Ink for Epson L130 (Black T664)	1	Each		
	iv) Ink for Epson L130 (Colour T664)	3	Each		
	v) Ink for HP 803 Black cartridge	3	Each		
	vi) Ink for HP 803 Colour cartridge	3	Each		
	vii) Drum for Canon photocopier	1	Each		
	viii) D. C Blade for Canon photocopier	1	Each		
	ix) Teflon for Canon photocopier	1	Each		
18	Refilling of printer ink cartridge / ribbon / toner cartridge including cost of installation, testing and cost of technical person as per direction of E.I.C. i) HP Laser Toner 88A/12A (including Drum/Blade)	10	Each		

Amount in word-----

Signature of Agency  
with address

Executive Engineer - II  
Canals Division