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**Government of West Bengal  
Office of the Executive Engineer**

**Urban Drainage Division , Irrigation & Waterways Dte., 4th Floor, Jalsampad Bhawan  
Salt Lake, Kolkata, 700091, Phone : 033-23340019, e-mail: [eeuddlwd@gmail.com](mailto:eeuddlwd@gmail.com)**

**NOTICE INVITING QUOTATION NO : 4/UDD of 2021-2022, Date: 25.10.2021**

Sealed quotation in prescribed proforma is hereby invited by the Executive Engineer, Urban Drainage Division on behalf of the Governor of West Bengal from the bonafied and resourceful firms/owners/ agencies having experience in similar nature of job in connection with the below mentioned work and as per the following terms and conditions as laid down below :-

**Name of the Work :**

**Detailed Topographical and hydrological survey of Udaipur Khal, Udaipur Branch Khal, KLMNE Khal and Bagjola bypass khal with long section and cross section of khals and topographical survey of adjacent important places like roads, playground etc including Ramkrishna Shilpa Mandir, Belghoria within Kamarhati and Baranagar Municipalities, P.S. Belghoria, District North 24 Paraganas**

Intending quotationer have to obtain prescribed format ,additional terms and condition and other particulars from the office of the undersigned, during office hours as per the following schedule:-

	<u>Date</u>	<u>Time</u>
1 Date of publication of NIQ	25.10.2021	
2 Last date of receiving application	01.11.2021	Upto 2.00 P.M
3 Date of issue of prescribed format for submission of quotation	02.11.2021	Upto 4.00 P.M
4 Last date of submitting quotation	03.11.2021	Upto 2.30 P.M
5 Date and time of opening quotation	03.11.2021	After 3.30 P.M

Accepting Authority : **The Superintending Engineer, Metropolitan Drainage Circle, I&W Dte, 2nd Floor,  
Jalasampad Bhawan, Salt Lake, Kolkata 700091**

Time allowed for completion of the work : **10 ( Ten days )**

**TERMS AND CONDITIONS: -**

- 1) Quotations are to be submitted in sealed cover subscribing the name of the work on the envelop by adressing the quotation inviting authority. Submission of quotation by post will not be allowed.
- 2) Rate must have to be quoted in the prescribed format both in numerical and words considering all applicable taxes. Rate quoted in any others forms will not be accepted.
- 3) No illegible quotation will be accepted and liable to be rejected summarily.
- 4) Intending quotationers should apply for quotation papers in their respective letter heads enclosing with self attested copies of the following documents, originals of which and other documents like Registered partnership (for partnership firms) etc are to be produced on demand, as well as during interview (if any).
  - a) P.T Clearance Certificate, I.T return,PAN, Trade License, certificate of GST & Credential Certificates in respect of similar nature of work valid upto the date of opening of the quotation. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
  - b) Declaration by the applicant to the effect that there is on other application for the quotation paper for the work in this NIQ in which he/she/they has/ have common interest. Failure to produce any of the above document may be considered good and sufficient reason for non-issuance of quotation paper.
- 5) All corrections are to be attested under the dated signature of the quotationer
- 6) The quotationers who will sign on behalf of a company or firm, must produce the registered documents [ within 3 (three) days from the date of opening the quotation ] in support of his competency to enter into an agreement on behalf of the company or firm under the Indian Partnership Act, failing which the quotation will not be considered.
- 7) Conditional quotation, quotation which does not fulfil any of the above conditions, and is incomplete in any respect, is liable to summarily rejection.
- 8) The quotation accepting authority does not bind himself to accept lowest quotation and reserves the right to reject any or all of the quotations received, without assigning any reason whatsoever to the intending quotationers and also reserves the right to distribute the work amongst more than one quotationers.

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- 9) The successful quotationer will have to execute a formal agreement in W.B.F. No :- 2908/2911 as per rule within 3 (three) days from the date of receipt of the intimation of acceptance of his quotation.
- 10) The successful quotationer will have to deposit earnest money as called for in form of DD drawn in favour of the Executive Engineer, Urban Drainage Division at the time of executing formal agreement
- 11) Payment will be made by the Executive Engineer, Urban Drainage Division, I&W. Dte, Jhalasampad Bhawan, (7th floor ), Salt-Lake city, Kolkata - 700091 as per availability of fund.
- 12) The successful quotationer will have to abide by the provisions of the West Bengal Contract Labour ( Regulation and Abolition ) Rules, 1972 and such other acts as may be applicable, as will be in force from time to time.
- 13) If any documents furnished by the quotationers are found to be false or misleading after opening of the quotation the same will be declared rejected in addition to such other penal action as the Government may deem proper.

  
 Executive Engineer 25/10/21  
 Urban Drainage Division  
 25/10/21

**Memo No:1506**

**Date: 25.10.2021**

Copy Submitted / forwarded for information and further circulation to the :

1. Superintending Engineer, Metropolitan Drainage Circle, 2nd Floor, Jhalasampad Bhawan, Saltlake, Kolkata 700091.
2. Superintending Engineer, Greater Calcutta Drainage Circle, Jhalasampad Bhawan, Kolkata - 91.
3. Superintending Engineer, Eastern Circle, Jhalasampad Bhawan, Kolkata - 91.
4. Superintending Engineer, Western Circle - I, Jhalasampad Bhawan, Kolkata - 91.
5. Executive Engineer, Metropolitan Drainage Division No. I, Jhalasampad Bhawan, Kolkata - 91.
6. Executive Engineer, Calcutta Drainage Outfall Division, Jhalasampad Bhawan, Kolkata - 91.
7. Executive Engineer, Suburban Drainage Division, Jhalasampad Bhawan, Kolkata - 91.
8. Executive Engineer, Metropolitan Drainage Division No. II, Jhalasampad Bhawan, Kolkata - 91.
9. The Sub-Divisional Officers: Urban Drainage Sub-Division No. I/ II / III.
10. Estimating Section, Of this Division.
11. Accounts Section, Of this Division.
12. Notice Board of this Division.

  
 Executive Engineer 25/10/21  
 Urban Drainage Division  
 25/10/21