

GOVERNMENT OF WEST BENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
Office of the Assistant Engineer/S.D.O  
Mechanical Sub-Division, Suri, Birbhum

Date: 28.09.2021

Memo No: 318

**NIT No. 05 /2021-22** of A.E/S.D.O, Mechanical Sub-Division, Suri, Birbhum.

1. Separate sealed tenders are invited by the A.E/S.D.O, Mechanical Sub-Division, Suri on behalf of the Governor of West Bengal, for the works as per list attached herewith from eligible contractors of Irrigation & Waterways Department / bonafide, reliable and resourceful contractors having sufficient experience (at least 50% credential) in execution of similar type of works in last five years. For electrical work electrical licence, supervisory competence of parts relevant to works is necessary.
2. a. Separate Tender should be submitted for each **work as per attached list**, in sealed cover super scribing the name of the work on the envelope and addressed to the proper authority.  
b. Submission of tender by post is not allowed.
3. The tender documents and other relevant particulars (if any) may be seen by the intending tenderers or by their duly authorized representatives during office hours between 11:00 A.M. and 4:00 P.M. on every working day, till **04.10.2021** in the office of the A.E/S.D.O, Mechanical Sub-Division, Suri.
4. a. Intending tenderers should apply for tender papers in their respective letter heads enclosing self attested copies of the following documents, originals of which and other documents like Registered partnership (for partnership firms) etc. are to be produced on demand, as well as during interview(if any)
  - i) GST registration and PT clearance certificates and IT PAN valid at least up to the date of opening of the tenders. Application for such clearance addressed to the competent authority, subject to production of authenticated receipt, may also be considered.
  - ii) Completion certificate/payment certificate(s) for one single similar work worth at least 50% of the value of the work for which tender paper is desired, executed within last 5 (five) years (to be determined from the actual year of completion, considering Current financial year as year-1)
  - iii) Valid enlistment certificate issued by the Irrigation & Waterways Department, Government of West Bengal (for enlisted contractors, if any). Application for renewal, subject to production of authenticated receipt, may also be considered
  - iv) Government order indicating fixed security Deposit (if any).
  - v) Eligibility certificate issued by the A.R.C.S. (for Engineers co-operatives and labour co-operatives, if any).
  - vi) A statement showing number and value of works presently under execution by the tenderer under the Irrigation & Waterways Department and other Government Department/Organizations as stated in paragraph 4(b) hereunder.
  - vii) Declaration by the applicant to the effect that there is no other application for tender paper for work in this NIT in which he/she /they has / have common interests. Failure to produce any of the above documents may be considered good and sufficient reason for non-issuance of tender paper.
4. b. Completion certificates issued by competent Authority will normally be considered as credential Apart from credential of works executed under Irrigation & Waterways Department, credential works executed under Public works & public works (Roads) Department Public health Engineering Department, Sundarban Affairs Department & other State Govt. Department Zilla parishads, WBHIDCO, WBSEDCL, KMDA, KMW & SA, KMC, HRBC, Engineering Departments of central Govt. and organizations like Railways, KOPT, and Mackintosh Burn Ltd, Westinghouse Saxby Farmer Ltd, and Britania Engineering Ltd, may also be considered. Completion certificate are to be countersigned by the Executive/ Divisional Engineers of the respective state / central Govt. Departments, or officer of the equivalent rank, if those are issued by some other authority. Over and above Completion certificates, certificate from the competent authority regarding Payment received so far for the work (even if the full payment might not have been received) Supported by bank statement showing that the corresponding amount of payment has actually Been deposited in the bank, will have to be produced in the cases of works executed under Departments / organizations other than Irrigation & Waterways Department failing which Credentials may not be considered.
- c. Mackintosh Burn Ltd., Britania Engineering Ltd. And Westinghouse Saxby Farmer Ltd. Will enjoy 10% price preference for the purpose of evaluation of tenders, in terms of G.O. No. 1110/1(500)-F, dated 10-02-06 of the Finance Department.
- d. Any suppression/misrepresentation of fact will automatically debar the applicant from participating in any tender under the Division/circle for at least 3 (three) years from the date of detection, in addition to such other penal action as the Government may deem proper.

5. Intending tenderers not satisfied with the decision of the tender paper issuing Authority may prefer an appeal to the next superior officer. Concerned Chief Engineer will be the Appellate Authority for high value tenders. Necessary communication regarding his appeal to the Appellate Authority must be brought to the notice of such Authority within two working days after the date of issue of tender paper, and copy of such Communication should also be submitted to the tender paper issuing Authority within the same period, failing which no such appeal will be entertained.
6. a. Tender documents can be had in the office of the A.E/S.D.O, Mechanical Sub-Division, Suri, within the specified date and time as per attached list by the intending tenderers or by their duly authorized representatives.  
b. No tender documents will be supplied by post.  
c. No tender documents will be issued on the date of opening of tenders after expiry of date and time mentioned in the notice.
7. Before submitting any tender, the intending should make themselves acquainted thoroughly with the local conditions prevailing, by actual inspection of the site and take into considerations all factors and difficulties likely to be involved in the execution of work in all respects including transportation of materials, communication facilities, climate condition nature of soil, availability of local labourers and market rate prevailing in the locality etc. as no claim whatsoever will be entertained on these accounts afterwards. In this connection the intended tenderers may contact the office of the undersigned up to 04.10.2021 between 11:30 hours and 16:30 hours on any working day.
8. Earnest money as noted in the list of works, in the form of other than those mentioned below, will not be accepted.  
a. Bank Draft / Bankers Cheque of any scheduled Bank of India in favour of the **Executive Engineer, Mayurakshi Electrical and Mechanical Division**.  
b. In any other form e.g. NSC, KVP etc will not be accepted.  
No adjustment of any sort of above mentioned earnest money previously deposited for other works will be considered. Tender without the specified the earnest money will be treated as informal.
9. Earnest money for works in open tender, as noted in the list of work, will have to be deposited by the contractors, unemployed Engineers co-operatives and Labour co-operative. Anybody desirous of exemption from depositing earnest money is to furnish along with his tenders, self attested copy of documents exempting him from depositing earnest money for the tender.  
a. The tenderers should quote the rate both in figures and in words on the basis of percentage above /below or at par the schedule of rate attached with the tender form and also in the space provided in the tender form.  
b. Any tender containing over writing is liable to be rejected.  
c. All corrections are to be attested under the dated signature of the tenderer.
10. When a tenderer signs his tender in an Indian language, the total amount tender should also be written in the same language. In the case of illiterate tenderer, the rates tendered should be attested by a witness.
11. The tenderer who will sign on behalf of a company or firm, must produce the registered documents (within 3 days from the date of opening of the tender) in support of his competency to enter into an Agreement on behalf of the company or the firm under the Indian Partnership Act, failing which the tender will not be considered and the deposited earnest money will be forfeited.
12. Any letter or other instrument submitted separately in modification of the sealed tender may not be entertained.
13. The tenderer should submitted as statement at the time of submission his tender showing the technical staff to be maintained for the work, with their technical qualification, failing which the tender may be liable to rejection.
14. Conditional tender, which does not fulfill any of the above condition, and is incomplete in any respected, is liable to summary rejection.
15. GST, Cess, Income Tax and all other statutory levy or cess etc. will have to be borne by the contractors (he will have to produce necessary documentary evidence of his having done so at the time of receiving of the final payment for the work).
16. The tender accepting authority does not bind himself to accept the lowest tender and reserves the right to reject any or all of the tenders received, without assigning any reason whatsoever to the intending tenderers and also reserves the right to distribute the work amongst more than one tenderers.
17. The tender will have to, if so desired by the tender accepting authority, submit his analysis to justify the rate quoted by him.
18. The tenders will be open, as specified in the list of work, in presence of the participating tenderers or their authorized representatives, who may be presence at the time of opening and who may also put their signatures in the tender opening register.
19. The successful tenderer will have to execute the duplicate / Triplicate / quadruplicate copies of his and have to be entered into agreement with appropriate authority as directed, within 7 (seven) days from the date of receipt of the intimation of acceptance of his tender failing which the earnest money shall forthwith stand forfeited in favour of the Government and the communication of acceptance of the tender shall automatically stand cancelled.

20. If any tenderer withdraws his tender before its acceptance or refuses / fails to convert it into a contract within a reasonable time, without giving any satisfactory explanation for such withdrawal / refusal / failure, he shall be disqualified for submitting any tender in this Sub Div / Division / circle for a minimum period of one year and his case will be referred to the Government for order as to what further action will be taken against him.
21. The successful tenderer will have to abide by the provisions of the West Bengal Contract Labour (Regulation and Abolition) Rules, 1972 and such other Acts as may be applicable, as will be in force from time to time.
22. No materials will be supplied departmentally (for materials considered in the schedule of works under this NIT).
23. Hire charges for tools & plants machinery, if issued departmentally (generally will not be issued departmentally), will be recovered from the contractor at such rates as will be fixed by the Engineer-In-Charge. The period of hire charges of all for tools & plants machinery, issued from the Government godown will be counted from the date of their issuance from the godown and up to the date of return into the same godown and the hire charges will be recovered from the contractor accordingly. All tools & plants machinery issued to the contractor must be returned in good condition. In the case of any damage, the cost of repair to such damage or replacement will be recovered from contractor.
24. In the following cases a tender may be declared informal and unacceptable.
- Correction, alterations, additions, etc. if not attested by the tenderer.
  - If the tender form is not properly filled in respect of the general description of the work, estimated cost, rate of deduction of security Deposit, etc. in page - 2 and other pages as are required to be filled in.
  - If the specified pages of the tender document are not signed by the tenderer.
  - If the tender is not submitted in a cover properly sealed and the name of the work is not indicated on the cover.
25. For the return of the earnest money of the unsuccessful tenderer(s) he / they is / are to apply for the same to the Executive Engineer, Mayurakshi Electrical and Mechanical Division, giving the reference to the work, N.I.T No: 05/2021-22 of A.E/S.D.O, Mechanical Sub-Division, Suri, amount and mode of earnest money deposited all in a complete form. The earnest money of all tenderers other than the lowest tenderer in each case, may be refunded, after acceptance of the rate in the comparative statement as early as possible.
26. To verify the competence, capacity and financial stability of the intending tenderer(s) the tender paper issuing Authority may demand production of any necessary document(s) as it may deem necessary.
27. The payment of R/A as well as final Bill for any work will be made according to the availability of fund and as per rule and no claim due to delay in payment will be entertained.
28. Normally, tender paper for not more than one work in any one NIT will be issued to an applicant, who may indicate the Sl. Nos. of the work in the order of priority. However, depending on response to various serials in the NIT, Tender paper issuing Authority may issue tender paper for any serial even though it may not be preferred by the applicant.
29. Gross value (over all expenditure on execution) of all works shall be strictly restricted upto tendered amount (i.e abated value of contractual amount after considering contractor's rate) of works as per G.O. No. 378 (7)-IB dated 06.02.17 of I&W. Department.
30. **Application of tender:-** The intending tenderers should apply for tender papers addressed to the A.E/S.D.O, Mechanical Sub-Division, Suri
31. The Tenderers will have to furnish attested Xerox copies of valid I.T. (PAN Card), GST registration no, Professional Tax clearance certificate, credential (as mentioned above) etc along with application. No document other than original will be returned.
32. **Purchase of tender form:-** Tender documents etc will be available and be issued from the office of the A.E/S.D.O, Mechanical Sub-Division, Suri in the schedule date and time stated in the attached enclosure.
33. **Dropping of the tender paper:-** Tender should always be submitted in sealed cover with the name of work clearly written only on the body of the envelope which will be dropped in the office of the undersigned in the schedule date and time, stated in the attached enclosure.
34. **Opening of tender:-** Tender will be open by the A.E/S.D.O, Mechanical Sub-Division, Suri or by his authorized representative in presence of participating tenderer or his authorized representative on Schedule date and time, stated in the attached enclosure.

G.P./SWAD  
28/09/2021  
Assistant Engineer/S.D.O  
Mechanical Sub-Division  
Suri, Birbhum

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Dated : 28.09.2021

Memo No. 318

NIT No:- 05 / 2021-22 of Assistant Engineer / S.D.O Mechanical Sub- Division, Suri

1. Last date of application of tender paper: 04.10.2021 upto 2:00 P.M  
3. Date of submission of tender paper: 26.10.2021 upto 2.00 P.M.

2. Last date of issue of tender paper: 07.10.2021  
4. Date of opening: 26.10.2021 at 2.30 P.M.

Sl. No.	Name of work.	Amount put to tender. (Rs.)	Earnest money. (Rs.)	Time allowed.	Eligibility
1	Supply & engagement of manpower to meet up instant availability and provide emergency service of electrical installations at Mayurakshi Bhawan, Office complex & colony incl operation of DG for Mayurakshi Bhawan at Massanjore under MEMD, Suri. (From 01.11.2021 to 28.02.2022)	2,64,409.00	5,288.00	120Days	Govt/ Bonafied <i>Electrical</i> agencies having required credential mentioned in NIT.

*S.P. Das*  
28/09/2021  
Assistant Engineer  
Mechanical Sub Division, Suri