



**Office of the Sub-Divisional Officer
Memari Irrigation Sub-Division
Government of West Bengal
Irrigation & Waterways Directorate
Memari, Purba Bardhaman.**

Memo No 388

Dated 27.09.2021

Notice Inviting Quotation no- 01 of 2021-22 of Sub Divisional Officer, Memari Irrigation Sub-Division

Sealed Quotations are hereby invited in plain paper/Company's pad as per format attached with the quotation, from eligible Quotationers /interested Bonafide institutions/ Local Agencies having experience in Topographical Survey, by TOTAL STATION Instruments and having experience of similar type of works.

The quotations will be received in sealed Tender Box in the chamber of the Sub-Divisional Officer, Memari Irrigation Sub-Division Memari, Purba Bardhaman. On 07.10.2021 upto 4.00 p.m. and will be opened by the undersigned after 4.00 p.m. on 07.10.2021 in presence of the participating quotationers. No quotation will be entertained by post or in hand.

Name of Work: -1) Detail topographical survey by using total station & GPS system at proposed RCC bridge cum regulator gate over Behula at Ch. 256.00 Village- Madhupur under G.P- Kuchut, Block- Memari-II Dist- Purba Bardhaman under Memari Irrigation Sub Division of Lower Damodar Irrigation Division & at proposed RCC bridge over Drainage- Gangur Channel at Ch. 1581.00 Village-Kola, under G.P- Badla, Block- Kalna-II, Dist- Purba Bardhaman under Memari Irrigation Sub Division of Lower Damodar Irrigation Division.

Time of Completion:	07 (Seven) days
Last date and time of submission of Application:	04.10.2021 upto 4.00 P.m.
Last date and time of Issuing Quotation Format:	04.10.2021 after 4.00 P.m.
Last date and time of Dropping Quotation:	07.10.2021 upto 4.00 P.m.
Date & Time of Opening Quotation:	07.10.2021 after 4.00 P.m.

The Quotation must be unconditional and Quotationers must put his full signature in his Quotation. The Quotationers will have to produce the following of the valid self attested documents duly attached with application which is non-returnable and the original have to produce for verification only and get returned otherwise application against N.I.Q. will not be entertained. The specific format for quoting rate will be issued from the Sub-Division to the eligible Quotationers, free of cost.

Documents: Certificate GST, Income Tax/Pan & Professional tax up to date clearance etc. Completion Certificates issued by the Competent Authority will normally be considered as credential. Apart from credentials of works executed under Irrigation & Waterways Department, credentials of works executed under Public Works & Public Works (Roads) Departments, Public Health Engineering Department, Sundarban Affairs Department & other State Government Departments, Zilla Parishads, WBHIDCO, WBSEDCL., KMDA, KMW&SA, KMC, HRBC, Engineering Departments of Central Government and Organizations like Railways, KOPT, and Mackintosh Burn Ltd., Westinghouse Saxby Farmer Ltd. & Britania Engineering Ltd. may also be considered. Completion certificates are to be countersigned by the Executive

/ Divisional Engineers of the respective State / Central Government Departments, or Officer of the equivalent rank, if those are issued by some other authority.

Over and above the completion certificates, certificate from the competent authority regarding payment received so far for the work (even if the full payment might not have been received), supported by Bank Statement showing that the corresponding amount of payment has actually been deposited in the Bank, will have to be produced in the cases of works executed under Departments / Organizations other than Irrigation & Waterways Department, failing which credentials may not be considered.

In case of office remains close or declared holiday or cannot function due to any reason the Date stated above should be treated the next working day.

The acceptance of the quotation shall be at the discretion of the department and reserves the right to accept or reject the lowest of Quotation or any quotation without assigning any reasons thereof.

The **Earnest money @ 2% of quoted amount** in the form of Bank Draft or Bankers cheque from any nationalized Bank in favour of **Executive Enginee-I, Lower Damodar Irrigation Division**, is to be deposited at the time of submitting quotation otherwise the quotation will be declared informal.

The successful Quotationers will have to execute the formal agreement with the directorate in W.B. Form No. 2911 before the **Executive Engineer**.

The Earnest Money will be forfeited to the Government if the lowest quotation fails to execute the formal agreement within 07 (Seven) days from the date of issue of acceptance letter No claim in this regard will be entertained.

All survey works including submission of necessary Schemes & drawings with hard & soft copies to be submitted to the undersigned within 07 (Seven) days from the date of issue of work order otherwise necessary action will be taken as per tender clause.

Memo No. :- 388/1(5)

**Sub-Divisional Officer
Memari Irrigation Sub Division
Memari, Purba Bardhaman
Dated: 27.09.2021**

- Copy forwarded for necessary action to :-
- 1.The Superintending Engineer, Damodar Irrigation Circle, Kanainatsal, Purba Bardhaman.
- 2.The Executive Engineer-I, Lower Damodar Irrigation Division,Singur,Dist: Hooghly.
- 3.Accounts Section, Lower Damodar Irrigation Division.
- 4.Estimating Section, Lower Damodar Irrigation Division.
- 5.Notice Board

**Sub-Divisional Officer
Memari Irrigation Sub Division
Memari, Purba Bardhaman**

Issued to.....

Quotation Format

Vide N.I.Q No- 01 of 2021-22

Name of Work: -1) Detail topographical survey by using total station & GPS system at proposed RCC bridge cum regulator gate over Behula at Ch. 256.00 Village- Madhupur under G.P- Kuchut, Block- Memari-II Dist- Purba Bardhaman under Memari Irrigation Sub Division of Lower Damodar Irrigation Division & at proposed RCC bridge over Drainage- Gangur Channel at Ch. 1581.00 Village-Kola, under G.P- Badla, Block- Kalna-II, Dist- Purba Bardhaman under Memari Irrigation Sub Division of Lower Damodar Irrigation Division.

Sl No	Description of item of work	Quantity	Unit	Rate (in Rs.)	Amount (in Rs.)
1.	Detail topographical survey by using total station & GPS system at proposed RCC bridge cum regulator gate over Behula at Ch. 256.00 Village- Madhupur under G.P- Kuchut, Block- Memari-II Dist- Purba Bardhaman under Memari Irrigation Sub Division of Lower Damodar Irrigation Division & at proposed RCC bridge over Drainage- Gangur Channel at Ch. 1581.00 Village-Kola, under G.P- Badla, Block- Kalna-II, Dist- Purba Bardhaman under Memari Irrigation Sub Division of Lower Damodar Irrigation Division.	02 (Two) locations	L.S		
Total Rs. =					

Name of Quotationer:-

Signature of Quotationer with seal:-

Full Postal Address:-

**Sub-Divisional Officer
Memari Irrigation Sub Division
Memari, Purba Bardhaman**