



GOVERNMENT OF WEST BENGAL  
IRRIGATION & WATERWAYS DIRECTORATE  
OFFICE OF THE SUB-DIVISIONAL OFFICER  
SUB-DIVISION NO-I  
RIVER RESEARCH INSTITUTE, WEST BENGAL.  
HARINGHATA CENTRAL LABORATORY  
MOHONPUR, NADIA-741246

NOTICE INVITING QUOTATION

N.I.Q. No- 02/SDO-I/RRRI of 2021-22 dtd. 08.09.2021

**Memo No. 105**

**Date:- 08/09/2021**

Sealed quotations in prescribed proforma are hereby invited by the Sub-Divisional Officer- I, River Research Institute, Haringhata Central Laboratory, Mohanpur, Nadia on behalf of The Governor of West Bengal from Bonafide and resourceful firms/ owners/Agencies in connection with the work, “**Supplying of one hired vehicle (non-A.C.) of make Ambassador (BS-III) model or similar type of vehicle with diesel engine, treated as Luxury Taxi including driver on daily hire basis for a period of one year for Executive Engineer (SDP) use only, at River Research Institute, Mohanpur, Nadia**”.

Intending quotationers may have the prescribed forms, additional terms and conditions and other particulars for the above work from the office of the undersigned, during office hours as per following schedule .

Sl. No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	15.09.2021	Up to 15.00 Hrs.
2.	Date of issue of quotation paper.	17.09.2021	Up to 16.00 Hrs.
3.	Last date of receiving quotation paper.	20.09.2021	Up to 14.00 Hrs.
4.	Date & Time for opening quotation paper	20.09.2021	At 14:30 Hrs.

TERMS AND CONDITIONS

1. The vehicle must be in good/ road worthy condition and shall have upto date **fitness certificate, tax clearance certificate, valid commercial license and permit in the state of West Bengal from the concerned authorities.**
2. The successful quotationer must produce original copies of relevant and required tax clearance certificates.
3. Fuel and Lubricants like diesel and motor oil shall have to be supplied by the successful quotationer for which payment will be made as per local market rate on the basis of agreed consumption rate quoted by the supplier.
4. Maximum rate of consumption of fuel and lubricant shall be as follows:  
Diesel 1 (one) litre for 12 (twelve) kilometer run.  
Motor oil 1 (one) litre for 500 (five hundred) kilometer run.
5. The successful quotationer may have to place the vehicle for the test run and checking at his own cost.
6. Quotationer shall have to bear all servicing expenditure for periodical servicing, maintenance, daily washing, cleaning, repair works including cost of spare parts and labour charges whatsoever.
7. The quotationer shall have to provide other vehicles of identical specification with driver in the event of supplied vehicle being out of order/ under servicing and maintenance or repair or being not available for any reason whatsoever, failing which hire charges of that day/ days will not be paid.
8. The maximum rate of hiring as shown in the notification of The Additional Chief Secretary, W.B. ( No. 3564-WT/3M-81/98, dt. 24.11.2008) will be followed strictly.
9. Payment in respect of driver’s wage, D.A. etc. shall have to be borne by the quotationer and hire charge for the vehicle shall be inclusive of all these expenditure. The successful quotationer shall have to arrange proper garaging facility of the vehicle at his own cost risk and responsibility.
10. The acceptance of the quotation will fully lie on the Director, River Research Institute, Mohanpur, Nadia, Irrigation & Waterways Dte. of West Bengal. The Director & the Executive Engineer, Sundarban delta Project, RRI, WB. will also reserve the right to increase or decrease the period of contract also not to accept the lowest

quotation or any other without assigning any reason thereof and the right for canceling all the quotations without assigning any reason whatsoever.

11. If quotationer fails to comply with any of the above conditions the above mentioned official reserves the right to take any action against the quotationer as may deem fit and proper.

*Sub-Divisional Officer-I  
River Research Institute,  
HCL, Mohanpur, Nadia  
Govt. of West Bengal*

Memo No. 105/1(5)

Date:- 08/09/2021

1. The Director, River Research Institute, Haringhata Central Laboratory, Mohonpur, Nadia.
2. The Executive Engineer (S.D.P.), R.R.I., H.C.L., Mohonpur, Nadia.
3. The Divisional Accountant, R.R.I., H.C.L., Mohonpur, Nadia.
4. Notice Board, R.R.I., HCL.
5. Office copy.

Enclo: Additional terms & conditions.

*Sub-Divisional Officer-I  
River Research Institute,  
HCL, Mohanpur, Nadia  
Govt. of West Bengal*