



GOVERNMENT OF WEST BENGAL  
Irrigation & Waterways Directorate,  
Office of the Sub-Divisional Officer,  
Sub-Division No. - II

**RIVER RESEARCH INSTITUTE, WEST BENGAL.**  
Haringhata Central Laboratory,  
P.O.–Mohanpur, Dist.–Nadia.

**NOTICE INVITING QUOTATION**

**N.I.Q. No- 03/SDO-II/RRI/HCL of 2021-22 dt 23.08.2021**

**Memo No.271**

**Date: 23.08.2021**

Sealed quotations for the work **Collection of rate for “Providing logistic support for the training programme organised by River Research Institute in the month of September at River Research Institute, Mohanpur” including GST & other charges complete**”. as per Annexed proforma are invited by the SDO-II, RRI, HCL, as instructed by higher authority from reliable resourceful Bonafide agencies. Intending quotationers may have prescribed forms, notice & other particulars for the above works from the office of the undersigned as per the following schedule.

Sl.No.	Particulars	Date	Time
1.	Last date & time for submission of prayer for issue of quotation paper	<b>31.08.2021</b>	Up to 14.00Hrs.
2.	Date of issue of quotation papers	<b>31.08.2021</b>	From 14.00 Hrs to 17.00 Hrs.
3.	Last date of receiving quotation papers	<b>01.09.2021</b>	Up to 15.00 Hrs.
4.	Date and time for opening quotation	<b>01.09.2021</b>	At 15:30 Hrs.

**Terms and Conditions:**

1. All quotationers will submit their quotations in printed schedule attached.
2. The intending quotationer must quote the rate clearly both in words & figures.
3. Intending quotationers should apply for quotation papers in their respective letter heads enclosing self attested copies of the documents.
4. The undersigned reserves the right to accept or reject any or all the quotations without assigning any reason whatsoever.
5. The rate should be including GST & other charges complete.
6. Any material not up to standard quality & satisfaction shall be replaced.
7. The quotationer may remain present at the time of the opening of the quotation.
8. The quotationers are requested to submit all the requisite documents such as P-Tax Clearance, Valid 15 digit Good & Service Tax payer Identification Number (GSTIN), Trade Licence, Income Tax Return under IT Act of immediate preceding financial year PAN Etc. at the time of submission of the application.
9. The lowest quotationer shall have to execute a formal agreement in 2911 form within 5 (five) working days from the date of receipt of work order along with 2% of the quoted amount as Earnest money by BID in favour of EE/SDP/RRI.
10. No conditional Offer/Proposal shall be accepted and deemed as informal.

Note: Proforma for quoting rates. (Collect from Sub Division office)

*Shah 23.08.21*  
Sub-Divisional Officer-II  
River Research Institute,  
HCL, Mohanpur, Nadia  
Govt. of West Bengal



Memo No. 271/1(5)

Date: 23.08.2021

Copy for information to the:

1. The Director, River Research Institute, Haringhata Central Laboratory, Mohonpur, Nadia-741246.
2. The Executive Engineer (S.D.P.), R.R.I., H.C.L., Mohonpur,
3. Divisional Accountant, R.R.I., H.C.L., Mohonpur, Nadia.
4. Divisional Estimator, R.R.I., H.C.L., Mohonpur, Nadia.
5. Notice Board, R.R.I., HCL.

*23.08.21*  
Sub-Divisional Officer-II  
River Research Institute,  
HCL, Mohonpur, Nadia  
Govt. of West Bengal

Sl. No.	Date	Particulars	Amount
1	23.08.21	...	...
2	...	...	...
3	...	...	...
4	...	...	...

*[Faint signature and stamp]*